



COMMUNITY SERVICES ADVISORY COMMITTEE MEETING

Tuesday, June 9, 2026, 6 p.m.
 Community Engagement Space
 414 King Street
 Spruce Grove, AB T7X 2C7

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The City of
**SPRUCE
GROVE**

REQUEST FOR DECISION

MEETING DATE: June 9, 2026

TITLE: Minutes - Community Services Advisory Committee - May 12, 2026

DIVISION: Strategic and Communication Services

SUMMARY:

The minutes of previous Community Services Advisory Committee meetings are placed on the agenda for approval.

PROPOSED MOTION:

THAT the May 12, 2026 Community Services Advisory Committee meeting minutes be approved as presented.

BACKGROUND / ANALYSIS:

The Community Services Advisory Committee meeting minutes are the official written record of the actions that took place during the meeting; a snapshot of the decisions that the Committee made and the outcome of the vote.

The minutes are written without notes or transcribing of discussions that may have taken place during an agenda item.

Committee members review the minutes prior to the meeting to review for any changes that may need to be made. A motion for an amendment is required if an error has been noted. If there are no amendments to the minutes, a motion to approve the minutes as presented is made by a member of the Committee. The minutes are signed by the Chair and the Recording Secretary.

A copy of the minutes will be included in a future Regular Council Meeting agenda package.

OPTIONS / ALTERNATIVES:

THAT the May 12, 2026 Community Services Advisory Committee meeting minutes be approved as amended.

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a



The City of
**SPRUCE
GROVE**

THE CITY OF SPRUCE GROVE

Minutes of Community Services Advisory Committee

May 12, 2026, 6 p.m.

Community Engagement Space

414 King Street

Spruce Grove, AB T7X 2C7

Members Present: Councillor Bennett
Kimberley Shuya, Chair
Neil Quaid, Vice-Chair (attended virtually)
Gene Kushnir
Hannah Dunbar
Kim Fisher
Lisa Iwanyk
Lori Bethel
Shae Douglas
Tessa Scott

Members Absent: Councillor Carter

Also in Attendance: Eric Fortin, Peace Officer Sergeant
Trevor Menzel, Enforcement Services Sergeant
David Wolanski, Administrative Liaison
Nicole Hitchens, Recording Secretary

1. CALL TO ORDER

Chair Kimberley Shuya called the meeting to order at 6 p.m.

2. AGENDA

2.1 Adoption of the Agenda - Community Services Advisory Committee - May 12, 2026

The following addition was made to the agenda:

Addition: Item 5.1 - Community Services Advisory Committee Membership Update

Resolution: CSAC-027-26

Moved by: Hannah Dunbar

THAT the agenda be adopted as amended.

Unanimously Carried

3. MINUTES

3.1 Approval of Minutes - Community Services Advisory Committee - April 14, 2026

Tessa Scott joined the meeting at 6:01 p.m.

Gene Kushnir and Lisa Iwanyk joined the meeting at 6:02 p.m.

Resolution: CSAC-028-26

Moved by: Shae Douglas

THAT the April 14, 2026 Community Services Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

4.1 Policing Committee Presentation

Gene Kushnir, Chair of the Policing Committee, provided a presentation on the Policing Committee.

Committee thanked Gene Kushnir for the presentation.

4.2 Spruce Grove Enforcement Services and RCMP Presentation

Trevor Menzel, Enforcement Services Sergeant, Eric Fortin, Enforcement Services Sergeant, and Cuneyt Zambak, RCMP, provided a presentation on Spruce Grove Enforcement Services and RCMP.

Committee thanked Trevor Menzel, Eric Fortin, and Cuneyt Zambak for the presentation.

5. ADMINISTRATIVE UPDATES

5.1 Community Services Advisory Committee Membership Update

David Wolanski, Administrative Liaison, provided an update on the Community Services Advisory Committee Membership.

Committee thanked David Wolanski for the update.

6. BUSINESS ITEMS

There were no Business Items on the agenda.

7. INFORMATION ITEMS

There were no Information Items on the agenda.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

10. ADJOURNMENT

10.1 Adjournment - Community Services Advisory Committee - May 12, 2026

Resolution: CSAC-029-26

Moved by: Shae Douglas

THAT the Community Services Advisory Committee adjourn at 7:56 p.m.

Unanimously Carried

Kimberley Shuya, Chair

Nicole Hitchens, Recording Secretary

Date Signed

DRAFT



The City of
**SPRUCE
GROVE**

REQUEST FOR DECISION

MEETING DATE: June 9, 2026

TITLE: Public Delegation - 2026 Community Grant Applicant Presentations

DIVISION: Community and Protective Services

SUMMARY:

As part of the Community Grant application process, applicants are invited to present their funding requests to the Community Services Advisory Committee (CSAC). These presentations provide an opportunity for applicants to highlight their proposed initiatives, clarify their submissions, and respond to questions.

This stage of the process is intended for information gathering and clarification only. CSAC's formal review and deliberation on the applications will occur in September, following administrative evaluation and review.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:

As part of the Community Grant application process, applicants were invited to submit funding requests for projects aligned with the objectives of the Civic Grant Program. A total of 15 applications were received, with eight applicants indicating interest in presenting to the Community Services Advisory Committee (CSAC).

These presentations, along with the submitted application materials and administrative evaluations, will inform CSAC's funding recommendations to Council. Final funding decisions will be made by Council as part of the budget and fiscal planning process in the fall.

The applicants presenting to CSAC, along with a brief summary of their projects, are outlined below:

1. **Community Partners Society:** The organization is requesting **\$25,000** for Our Community Pantry, a program that supports children experiencing food insecurity by providing consistent access to essential food items.
2. **In Their Honour Foundation:** The organization is requesting **\$35,000** for the Invitational Hockey Tournament, an event that brings together members of the emergency services community to foster camaraderie, connection, and friendly competition while honouring the service and dedication of first responders.
3. **Khasa Foundation:** The organization is requesting **\$25,000** for Community Mother Connect, a year-round program that provides personalized, home-based and virtual support to mothers, particularly newcomer, Francophone, and immigrant families, helping them navigate services and build essential life and employment skills.
4. **Parkland Food Bank:** The organization is requesting **\$8,000** for the Client Access and Call Centre Capacity Enhancement project, which will implement a self-service appointment system to streamline intake processes, reduce administrative burden, and improve timely access to food supports.
5. **Parkland Music Teachers' Association:** The organization is requesting **\$3,300** for the Parkland Music Festival, an event that provides music students of all ages with the opportunity to perform for professional adjudicators across multiple disciplines, including choir, voice, piano, and strings.
6. **Rotary Club of Spruce Grove:** The organization is requesting **\$20,000** per year for the 2027 Grove Rotary Ribfest, a large-scale, free community festival featuring food vendors, live entertainment, and family-friendly activities that foster community connection and support local businesses.
7. **Thrive Community Foundation:** The organization is requesting **\$15,700** for the Youth Mentorship Entrepreneur Experience, a year-long program that connects youth ages 14 - 24 with mentorship, career exploration, and leadership development opportunities through workshops, personalized assessments, and community-based learning.
8. **Tri Region Men's Shed:** The organization is requesting **\$20,000** to support the growth of its workshop programs for senior men through the purchase of materials, upgraded tools, and outreach supplies, helping to reduce social isolation and foster community connection.

Seven additional applications were received from groups that opted not to present their initiatives to CSAC:

1. **Alberta AdaptAbilities:** The organization is requesting **\$25,000** for BeYou Rec Programming, a 10-week program that provides children and youth with weekly opportunities to participate in physical activities, build social connections, and develop life skills. The program is offered three times per year and includes a variety of activities, with swimming consistently available as a popular option.
2. **Africentric Arts:** The organization is requesting **\$30,000** for the Young Entrepreneur Program, a free leadership and entrepreneurship initiative that supports Black and racialized youth ages 13 - 25 through mentorship, workshops, and hands-on experiences to build confidence, develop key skills, and explore future pathways.
3. **Parachutes for Pets:** The organization is requesting **\$16,500** for PAWS for Mental Health, a mobile, animal-assisted wellness program that supports youth, seniors, and families by fostering connection, reducing anxiety, and promoting emotional well-being through interactions with trained therapy dogs.
4. **Pioneer Museum:** The organization is requesting **\$10,000** for the Power, Service and Stories: TransAlta Pavilion project, which will develop and install heritage exhibits highlighting regional history related to power generation, military service, and community contributions.
5. **Rehoboth Christian Ministries:** The organization is requesting **\$2,000** for the Internal Digital Community Calendar, a centralized scheduling tool that supports real-time planning, improves accessibility, and enhances independence through visual and user-friendly design.
6. **Spruce Grove Curling Centre:** The organization is requesting **\$19,114** for a project to replace worn furniture in the curling rink lobby, enhance the second-floor lounge, and subsidize facility lease costs to support ongoing operations.
7. **St. Augustine's Anglican Church:** The organization is requesting **\$15,000** for Auggie's Café - Hot Lunch Program, a free weekly meal program that serves approximately two hundred meals to community members and supports outreach efforts to individuals experiencing homelessness.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

The opportunity to apply for the Community Grant was promoted through the City’s website, social media channels, reader boards, and digital signage throughout Spruce Grove to ensure broad community awareness and engagement. In addition, four grant application workshops were offered to support applicants in preparing strong submissions.

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

The total amount requested by applicants is \$291,614. The 2027 Community Grant budget is \$150,000, with existing multi-year funding commitments of \$27,750 for Winter Emergency Response (Late Night Café) and \$9,250 for Tri Community Adult Learning Association (TriCALA), resulting in \$113,000 remaining for new grant allocations for 2027.

2027 Grove Rotary Ribfest



Building Community

Supporting Local Business

Creating Lasting Memories

Rotary

Club of Spruce Grove



- 30+ years serving Spruce Grove
- Service Above Self
- Our Community Pantry
- Youth leadership & scholarships
- Parks and beautification projects



Ribfest by the Numbers

- 15,000+ attendees in 2025
- Forecast 20,000 visitors in 2027
- 1100+ volunteer hours
- 300 volunteer shifts
- Free admission



Economic Impact

- Supports local vendors and businesses
- Increases tourism and spending
- Activates central Spruce Grove
- Supports local entertainment



Community Impact

- Accessible and inclusive
- Family-friendly atmosphere
- Community connection and pride
- Positive shared experiences



Entertainment & Culture

- Live music and performances
- Skatepark programming
- Marketplace vendors
- Celebrating local culture



Volunteerism & Partnerships

- Rotary-led volunteer effort
- Partnerships with community groups
- 1100+ volunteer hours
- Strong civic collaboration



Why Funding Matters

Funding helps support:

- Safety and security
- Traffic control
- Sanitation services
- Accessibility and infrastructure

2026 Ribfest Overview

Version: 4
Date: 2026-05-16
Prepared by: Brad Mastaler



Return on Investment

For a \$20,000 investment (11% of costs), the City receives:

- A major regional event
- Tourism exposure
- Economic activity
- Community engagement and pride



Thank You!

Rotary is proud to invest thousands of volunteer hours into creating a festival that brings Spruce Grove together.

