



YOUTH ADVISORY COMMITTEE MEETING

Thursday, May 7, 2026, 4 p.m.

Community Engagement Space

414 King Street

Spruce Grove, AB T7X 2C7

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The City of
**SPRUCE
GROVE**

REQUEST FOR DECISION

MEETING DATE: May 7, 2026

TITLE: Minutes - Youth Advisory Committee - March 5, 2026

DIVISION: Strategic and Communication Services

SUMMARY:

The minutes of the previous Youth Advisory Committee meeting are placed on the agenda for approval.

PROPOSED MOTION:

THAT the March 5, 2026 Youth Advisory Committee meeting minutes be approved as presented.

BACKGROUND / ANALYSIS:

The Youth Advisory Committee minutes are the official written record of the actions that took place during the meeting; a snapshot of the decisions that the Committee made and the outcome of the vote.

The minutes are written without notes or transcribing of discussions that may have taken place during an agenda item.

Committee members review the minutes prior to the meeting to review for any changes that may need to be made. A motion for an amendment is required if an error has been noted. If there are no amendments to the minutes, a motion to approve the minutes as presented is made by a member of the Committee. The minutes are signed by the Chair and the Recording Secretary.

A copy of the minutes will be included in a future Regular Council Meeting agenda package.

OPTIONS / ALTERNATIVES:

THAT the March 5, 2026 Youth Advisory Committee meeting minutes be approved as amended.

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a



THE CITY OF SPRUCE GROVE
Minutes of the Youth Advisory Committee

March 5, 2026, 4 p.m.
Community Engagement Space
414 King Street
Spruce Grove, AB T7X 2C7

Members Present:

Councillor Bennett
Councillor Stevenson
Hannah Dunbar, Chair
Cole Cochrane, Vice-Chair
Avreet Maanshahia
Brie Chouinard
Carlos Cruz
Heaven Landry
Iya Tabulog
Marko Noc
Meagan Tokar
Taylor Mayhew

Members Absent:

Rahima Mahadi

Also in Attendance:

Corrie Priebe, Strategic Initiatives Lead
Annemarie Bakalech, Administrative Liaison
Karie Nothof, Recording Secretary

1. CALL TO ORDER

Chair Hannah Dunbar called the meeting to order at 4 p.m.

1.1 Icebreaker Activity

Annemarie Bakalech, Administrative Liaison, introduced Jennifer Hetherington.

Jennifer Hetherington, Director of Corporate Communications, provided an update on the new brand for the City of Spruce Grove.

2. AGENDA

2.1 Adoption of the Agenda - Youth Advisory Committee - March 5, 2026

Resolution: YAC-007-26

Moved by: Cole Cochrane

THAT the agenda be adopted as presented.

Unanimously Carried

3. MINUTES

3.1 Approval of Minutes - Youth Advisory Committee Organizational and Regular Meeting - January 29, 2026

Resolution: YAC-008-26

Moved by: Taylor Mayhew

THAT the January 29, 2026 Youth Advisory Committee Organizational and Regular meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

4.1 2026 Rotary Youth Leadership Experience

Cathy Marji provided a presentation on the 2026 Rotary Youth Leadership Experience.

Council thanked Cathy Marji for the presentation.

5. **ADMINISTRATIVE UPDATES**

5.1 Kickstand Spruce Grove Update

Annemarie Bakalech, Administrative Liaison, provided an update on Kickstand Spruce Grove.

Committee thanked Annemarie Bakalech for the update.

6. **BUSINESS ITEMS**

6.1 2026 Youth Advisory Committee Work Plan Approval

Annemarie Bakalech, Administrative Liaison, presented on the 2026 Youth Advisory Committee Work Plan Approval.

Committee thanked Annemarie Bakalech for the presentation.

Resolution: YAC-009-26

Moved by: Avreet Maanshahia

THAT the 2026 Youth Advisory Committee Work Plan be approved as presented.

Unanimously Carried

6.2 2026 Spruce Up Spruce Grove

Annemarie Bakalech, Administrative Liaison, presented on the 2026 Spruce Up Spruce Grove.

Committee thanked Annemarie Bakalech for the presentation.

Resolution: YAC-010-26

Moved by: Avreet Maanshahia

THAT the Youth Advisory Committee participate in the 2026 Spruce Up Spruce Grove event by volunteering to plant trees and by donating \$300, to go towards the school pizza party.

Unanimously Carried

6.3 Regional Youth Conference

Annemarie Bakalech, Administrative Liaison, presented on the Regional Youth Conference.

Committee thanked Annemarie Bakalech for the presentation.

Resolution: YAC-011-26

Moved by: Avreet Maanshahia

THAT the following two Youth Advisory Committee members participate in the Regional Youth Conference Planning Committee:

1. Brie Chouinard
2. Avreet Maanshahia

Unanimously Carried

Resolution: YAC-012-26

Moved by: Taylor Mayhew

THAT the Youth Advisory Committee contributes \$500, to go towards the Regional Youth Conference.

Unanimously Carried

6.4 Land Acknowledgements at Youth Advisory Committee Meetings

Annemarie Bakalech, Administrative Liaison, presented on Land Acknowledgements at Youth Advisory Committee Meetings.

Committee thanked Annemarie Bakalech for the presentation.

Resolution: YAC-013-26

Moved by: Cole Cochrane

THAT the Youth Advisory Committee include a Land Acknowledgement as part of the agenda for their meetings.

Unanimously Carried

The Chair called a recess at 5:03 p.m.

The Chair called the meeting back to order at 5:18 p.m.

7. INFORMATION ITEMS

7.1 Committee Member Updates - Roundtable

Committee members provided updates on youth events they attended since the last Youth Advisory Committee meeting.

Chair Hannah Dunbar thanked Committee members for the updates.

7.2 Councillor Updates

Councillor Bennett provided an update on attending a tour at the Kickstand Spruce Grove Cabin.

Councillor Stevenson provided an update on attending a meeting with Parkland School Division regarding youth engagement and opportunities.

Chair Hannah Dunbar thanked Councillors Bennett and Stevenson for the updates.

8. CLOSED SESSION

Resolution: YAC-014-26

Moved by: Marko Noc

THAT the Youth Advisory Committee go into Closed Session at 5:24 p.m. under the following section of the *Access to Information Act*:

Item 8.1 Recreation and Culture - Civic Wayfinding Initiative

Section 34; Information that is or will be available to the public

Unanimously Carried

8.1 Recreation and Culture - Civic Wayfinding Initiative

The following persons were also in Closed Session to provide information or administrative support for item 8.1 Recreation and Culture - Civic Wayfinding Initiative:

Annemarie Bakalech, Corrie Priebe, and Karie Nothof.

8.2 Return to Open Session - March 5, 2026

Resolution: YAC-015-26

Moved by: Meaghan Tokar

That the Youth Advisory Committee move out of Closed Session at 5:58 p.m.

Unanimously Carried

9. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

10. **ADJOURNMENT**

10.1 Adjournment - Youth Advisory Committee - March 5, 2026

Resolution: Resolution: YAC-016-26

Moved by: Meaghan Tokar

THAT the Youth Advisory Committee meeting adjourn at 5:59 p.m.

Unanimously Carried

Hannah Dunbar, Chair

Karie Nothof, Recording Secretary

Date Signed



The City of
**SPRUCE
GROVE**

REQUEST FOR DECISION

MEETING DATE: May 7, 2026

TITLE: Youth Survey Planning

DIVISION: Community and Protective Services

SUMMARY:

The Youth Advisory Committee (YAC) will develop a survey tool to engage with their peers to help inform their work plan activities and better understand the broader youth voice.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:

The YAC identified three priorities in their 2026 Work Plan: 1. Youth Voice and Civic Engagement, 2. Youth Opportunity and Economic Inclusion, and 3. Youth Wellbeing and Access.

To better understand the needs of local youth, the YAC members will develop and then execute a survey with their peers. This survey will be created through a facilitated process. YAC members will be encouraged to discuss each focus area and then determine what they want to know from their peers and how the information will be used.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

The YAC members can utilize the survey to gather helpful insight from their peers. This could be done during lunch hour at school or at community events.

IMPLEMENTATION / COMMUNICATION:

The Administrative Liaison will synthesize any discussion points and bring a final version of the survey for approval at the June 4, 2026 meeting.

IMPACTS:

The intention of the survey is to collect data that can guide the action planning for the 2026 Work Plan and also provide a report with the findings that can be shared with Administration and Council. The survey empowers YAC members to connect with their peers and increase their presence in community.

FINANCIAL IMPLICATIONS:

n/a