



Community Services Advisory Committee 2026 Work Plan

Ongoing Annual Responsibilities

1. Microgrant approvals as per policy
2. Community Grant review and recommendations to Council as per policy
3. Roles and Responsibilities under the Commemorative Naming of Assets Policy

Awareness and Understanding

Generally speaking, this area of focus includes receiving information and presentations from Administration to gain a better understanding of how certain programs, processes, standards, and initiatives relate to the mandate of the Committee. Advice, feedback, and recommendations to Council and/or Administration may come as a result of the information and presentations provided to the Committee.

1. Community Social Development & Family and Community Support Services “101”
 - Provide information related to the legislation and what a municipality can and cannot do with the funding received
 - Roles and responsibilities related to different levels of government
 - Discussion and information related to a variety of social issues and gaps in the tri-region (i.e. domestic violence, housing, addictions, mental health, income supports, etc.)
2. Housing Strategy presentation
3. Police Advisory Committee
 - Provide update to Committee on the implementation and purpose of the new Committee
 - Include context and clarity on avoiding duplication across committee’s but also ways to align where possible
4. Recreation and Culture Department Presentation
 - Information related to the structure of the department
 - Priorities and focus areas for initiatives, programs, services, etc.
5. Event Procedures
 - Provide an update and information related to improvements in processes for internal and community driven events

6. Accessibility Initiatives
 - Receive information related to a number of City initiatives and plans around accessibility
 - Review standards and information for walkability and other accessibility features and considerations in the City (i.e. neighbourhoods, commercial/industrial, trails, etc.)
 - High-level overview of the recently completed Transportation Master Plan
7. Enforcement Services and RCMP presentation, statistics, and initiatives
8. Emergency Management
 - Provide an overview on how the City prepares, trains, and organizes its emergency management program
 - Discussion on opportunities for more public engagement (i.e. Red Cross volunteering)
 - Other initiatives and process the City has in place to address risk (i.e. forest maintenance practices)

The committee may request or receive additional information where appropriate and applicable to its work plan or items that come before them; however, these will be dependent on schedule and capacity of Administration.

Review and Analysis

While the “Information and Awareness” category may result in feedback and recommendations, this section of the work plan includes items that are more directly related to advice, feedback, and possible recommendations to both Administration and/Council. This was formulated with suggestions from Administration (things they have heard from Council, the community, or desire input on themselves), Committee Council member(s), and the Committee members.

1. Community Development Framework
 - Administrative framework being developed focusing on high-level principles on how the City supports and works with the community
 - Provide feedback on principles and draft framework
2. Public Art/Murals Annual Plan
 - Present annual plan for feedback prior to taking to Council for consideration
 - Where appropriate, review art submissions and provide feedback to be included as part of the recommendations to Council
3. Transit Initiatives and Strategies
 - Presentation on transit program and services
 - Feedback and advice on a number of principles and philosophies that will inform strategy discussions with Council
4. Wayfinding Signage Project
 - Provide advice and feedback to help inform project priorities/concepts for Administration and ultimately for Council

5. Youth Integrated Services and Youth Programming
 - Receive an update on specific programming and plans for enhanced services and receive feedback as necessary
 - Connection to Youth Advisory Committee
 - Economic conditions and opportunities for youth
6. Neighbourhood Engagement
 - Analysis and information related to current initiatives
 - Advice and feedback on other opportunities to refine, add, etc. (i.e. Block Party program)
7. Open Space Master Plan Engagement
8. Extreme Weather Protocol
 - Provide feedback on the City's response to extreme weather conditions that will eventually be endorsed and/or approved by City Council

The committee may deal with additional items that are currently not planned or information is not yet available (i.e. e-scooters); however, these will also be dependent on schedule and capacity of Administration.