



Mobile Vending Terms and Conditions
Schedule A

1. All mobile vending businesses are required to have on site and visible to the public:
 - a) A valid City of Spruce Grove Mobile Vending Business Licence.

2. All mobile vending businesses are required to have on site and available for inspection by a Peace Officer:
 - a) Valid safety permit(s) issued by Spruce Grove Fire Services, as required; and
 - b) Valid food handling permit(s) issued by Alberta Health Services, as required.

3. Depending on the vending location, the mobile vending business shall have either:
 - a) On private property: a letter of authorization for mobile vending from the site owner and have it for presentation upon request. This letter of authorization shall identify:
 - i) The municipal address of the property
 - ii) The name and signature of the registered owner
 - iii) The name of the mobile vending business gaining authorization
 - iv) The dates of authorization.
 - or*
 - b) On City Open Areas: a City issued Open Areas Permit authorizing mobile vending within Open Space Area.
 - or*
 - c) On City Highway: a City issued Traffic Bylaw Permit authorizing mobile vending within select roadway locations.

Please note that the permit may place further restrictions on the mobile vending.

4. Appearance and location:
 - a) The mobile vending unit shall be in good working order and be kept in a visibly pleasing appearance;
 - b) The mobile vending unit and immediate area shall be kept clean and neat. A temporary garbage receptacle and a temporary recycling bin shall be provided within 0.5m of the mobile vending unit; and
 - c) The mobile vending business shall have a waste management plan identifying disposal methods/location for all waste products including fats, oils, grey water, garbage, and recycling. The waste management plan should include a clean up plan in case of any accidental spills.

5. A mobile vending unit shall not be left unattended unless the unit is closed and secure.

6. A mobile vending unit shall not:
 - a) Take up required on-site parking stalls;
 - b) Damage or interfere with any landscaping; or
 - c) Have any outdoor storage.

7. Sales and services are limited to those offered at the mobile vending unit and cannot extend beyond.
8. The location of the mobile vending unit on the site shall not adversely affect pedestrian mobility or vehicular traffic on the site or block the flow of drive lanes. This includes potential queuing of patrons. The City reserves the right to require a mobile vending unit to relocate where the location is deemed unsatisfactory
9. Signage for the mobile vending business shall be limited to one (1) A-Board Sign not exceeding 0.4 sq m in area on the approved site and shall not be illuminated nor display flashing lights. The sign shall be in place only during hours of operation and shall not be located within City road right of way.
10. Loud music or the use of voice amplification devices shall not be used.
11. The mobile vending unit is a maximum 8.0m in length.
12. Unless regulated through the Open Space Area Bylaw, there is a maximum of one mobile vending unit per site.
13. Unless regulated through the Open Space Area Bylaw or Traffic Bylaw, mobile vending units may operate within the hours of 7:00a.m. and 10:00p.m.
14. The mobile vending unit shall be removed from the site at the end of each business day and shall not be left on the site overnight.
15. Exceptions to these Terms and Conditions may be specifically requested and would be considered at the discretion of the Director of Planning and Development.

Date	
First/Last Name (Please Print)	
Signature	
Operating Name of Mobile Unit	