



THE CITY OF SPRUCE GROVE

Minutes of the Youth Advisory Committee

**December 4, 2025, 4 p.m.
Community Engagement Space
414 King Street
Spruce Grove, AB T7X 2C7**

Members Present: Hannah Dunbar, Chair
Cole Cochrane, Vice-Chair
Cara Nicholls
Dylan Yee
Havana Sinclair
Isabella Quitanilla
Jasmeet Pujji
Joaquin Tabulog
Meagan Tokar
Rowan Johnson
Sierra Manning
Councillor Bennett
Councillor Stevenson

Also in Attendance: Councillor Tokar
Annemarie Bakalech, Administrative Liaison
Nicole Hitchens, Recording Secretary

1. CALL TO ORDER

Chair Hannah Dunbar called the meeting to order at 4 p.m. and welcomed Councillor Bennett as a new member of the Youth Advisory Committee.

1.1 Land Acknowledgment

Cole Cochrane provided the Land Acknowledgement.

1.2 Icebreaker Activity

Annemarie Bakalech, Administrative Liaison, led the Icebreaker Activity.

2. AGENDA

2.1 Adoption of the Agenda - Youth Advisory Committee - December 4, 2025

Resolution: YAC-033-25

Moved by: Rowan Johnson

THAT the agenda be adopted as presented.

Unanimously Carried

3. MINUTES

3.1 Approval of Minutes - Youth Advisory Committee - September 4, 2025

Resolution: YAC-034-25

Moved by: Havana Sinclair

THAT the September 4, 2025 Youth Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

There were no Delegations on the agenda.

5. ADMINISTRATIVE UPDATES

There were no Administrative Updates on the agenda.

6. BUSINESS ITEMS

6.1 Youth Advisory Committee 2025 Final Budget Allocation

Annemarie Bakalech, Administrative Liaison, provided a presentation on the Youth Advisory Committee 2025 Final Budget Allocation.

Committee thanked Annemarie Bakalech for the presentation.

Resolution: YAC-035-25

Moved by: Havana Sinclair

THAT the Youth Advisory Committee approve the budget allocation of approximately \$3,900 with the funds being distributed as follows:

NeighbourLink: \$1,500

Auggie's Cafe: \$1,100

Parkland Food Bank: \$800

Rotary Club of Spruce Grove: \$500

Unanimously Carried

6.2 2025 Youth Advisory Committee Work Plan Final Report

Annemarie Bakalech, Administrative Liaison, provided a presentation on the 2025 Youth Advisory Committee Work Plan Final Report.

Committee thanked Annemarie Bakalech for the presentation.

7. INFORMATION ITEMS

7.1 Committee Member Updates - Roundtable

Committee members provided updates on youth events they attended since the last Youth Advisory Committee meeting in September.

Chair Hannah Dunbar thanked Committee members for the updates.

7.2 Councillor Updates

Councillor Bennett introduced himself and gave a brief overview of his interests and community involvement.

Councillor Stevenson provided an update on the election and the 2026 budget approval. She advised that Council will begin developing the Council Strategic Plan for 2026 - 2029.

Chair Hannah Dunbar thanked Councillors Bennett and Stevenson for the updates.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

10. ADJOURNMENT

10.1 Adjournment - Youth Advisory Committee - December 4, 2025

Resolution: YAC-036-25

Moved by: Jasmeet Pujji

THAT the Youth Advisory Committee adjourn at 4:43 p.m.

Unanimously Carried

Hannah Dunbar, Chair

Nicole Hitchens, Recording Secretary

Date Signed