



THE CITY OF SPRUCE GROVE

Minutes of the Youth Advisory Committee

September 4, 2025, 4 p.m.

Community Social Development

414 King Street

Spruce Grove, AB T7X 2C7

Members Present: Hannah Dunbar, Chair
Cole Cochrane, Vice-Chair
Cara Nicholls
Dylan Yee
Havana Sinclair
Isabella Quitanilla
Jasmeet Pujji
Joaquin Tabulog
Meagan Tokar
Rowan Johnson
Councillor Oldham
Councillor Stevenson

Members Absent: Sierra Manning

Also in Attendance: Marlin Degrand, Manager of Enforcement Services
Annemarie Bakalech, Administrative Liaison (attended virtually)
Nicole Hitchens, Recording Secretary

1. CALL TO ORDER

Chair Hannah Dunbar called the meeting to order at 4:01 p.m.

1.1 Land Acknowledgment

Cole Cochrane provided the Land Acknowledgement.

1.2 Icebreaker Activity

Annemarie Bakalech, Administrative Liaison, led the Icebreaker Activity.

2. AGENDA

2.1 Adoption of the Agenda - Youth Advisory Committee - September 4, 2025

Resolution: YAC-029-25

Moved by: Cara Nicholls

THAT the agenda be adopted as presented.

Unanimously Carried

3. MINUTES

3.1 Approval of Minutes - Youth Advisory Committee - June 5, 2025

Resolution: YAC-030-25

Moved by: Rowan Johnson

THAT the June 5, 2025 Youth Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

4.1 City of Spruce Grove Enforcement Services - Information Session

Chair Hannah Dunbar introduced Marlin Degrand, Manager of Enforcement Services.

Marlin Degrand provided a presentation on City of Spruce Grove Enforcement Services - Information Session.

Havana Sinclair joined the meeting at 4:30 p.m.

Committee thanked Marlin Degrand for the presentation.

Chair Hannah Dunbar called a recess at 4:33 p.m.

Chair Hannah Dunbar reconvened the meeting at 4:48 p.m.

5. ADMINISTRATIVE UPDATES

5.1 Canada Day 2025 Youth Advisory Committee Booth - Debrief

Annemarie Bakalech, Administrative Liaison, provided an update on Canada Day 2025 Youth Advisory Committee Booth - Debrief.

Committee thanked Annemarie Bakalech for the presentation.

6. BUSINESS ITEMS

6.1 September 30, 2025 National Day for Truth and Reconciliation - Volunteer Recruitment

Annemarie Bakalech, Administrative Liaison, provided a presentation on September 30, 2025 National Day for Truth and Reconciliation - Volunteer Recruitment.

Committee thanked Annemarie Bakalech for the presentation.

Resolution: YAC-031-25

Moved by: Havana Sinclair

THAT the Youth Advisory Committee support the National Day for Truth and Reconciliation by selecting six members to volunteer at the September 30, 2025 community event.

Unanimously Carried

6.2 Youth Advisory Committee 2025 Budget Allocation

Annemarie Bakalech, Administrative Liaison, provided a presentation on Youth Advisory Committee 2025 Budget Allocation.

Committee suggested community groups that may be in need of financial support. Annemarie will review Committee's suggestions and bring back recommendations to the December 4, 2025 YAC meeting.

Committee thanked Annemarie Bakalech for the presentation.

6.3 December 4, 2025 Youth Advisory Committee Meeting - Brainstorm Discussion

Annemarie Bakalech, Administrative Liaison, provided a presentation on December 4, 2025 Youth Advisory Committee Meeting - Brainstorm Discussion.

Committee shared their preferences for the meal, theme, and activities for the December 4, 2025 YAC meeting.

Committee thanked Annemarie Bakalech for the presentation.

Committee recognized Councillor Oldham's last meeting as a member of the Youth Advisory Committee.

7. INFORMATION ITEMS

7.1 Committee Member Updates - Roundtable

Committee members provided updates on youth events they attended since the last Youth Advisory Committee meeting.

Chair Hannah Dunbar thanked Committee members for the updates.

7.2 Councillor Updates

Councillor Oldham provided an update on upcoming community events that are looking for volunteers. He noted the re-opening event that took place at Central Park last week.

Councillor Stevenson provided an update on this year's Agra Fair. She also noted the 2025 Municipal Election and encouraged members to get involved and get out in the community. Finally, she mentioned the Chamber of Commerce is having an event where youth can submit questions to candidates.

Chair Hannah Dunbar thanked Councillors Oldham and Stevenson for the updates.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

10. ADJOURNMENT

10.1 Adjournment - Youth Advisory Committee - September 4, 2025

Resolution: YAC-032-25

Moved by: Havana Sinclair

THAT the Youth Advisory Committee adjourn at 5:54 p.m.

Unanimously Carried

Hannah Dunbar, Chair

Nicole Hitchens, Recording Secretary

Date Signed