



THE CITY OF SPRUCE GROVE

Minutes of the Youth Advisory Committee

June 5, 2025, 4 p.m.

Community Social Development

414 King Street

Spruce Grove, AB T7X 2C7

Members Present: Hannah Dunbar, Chair
Cole Cochrane, Vice-Chair
Cara Nicholls
Dylan Yee
Isabella Quitanilla
Jasmeet Pujji
Joaquin Tabulog
Meagan Tokar
Rowan Johnson
Sierra Manning
Councillor Oldham

Members Absent: Havana Sinclair
Councillor Stevenson

Also in Attendance: Emilee Neilson, Manager of Individual and Family Support Services
Kimberly Gutierrez, Community Outreach Worker
Annemarie Bakalech, Administrative Liaison

Nicole Hitchens, Recording Secretary

1. CALL TO ORDER

Chair Hannah Dunbar called the meeting to order at 4 p.m.

1.1 Land Acknowledgment

Chair Hannah Dunbar provided the Land Acknowledgement.

1.2 Icebreaker Activity

Annemarie Bakalech, Administrative Liaison, led the Icebreaker Activity.

2. AGENDA

2.1 Adoption of the Agenda - Youth Advisory Committee - June 5, 2025

Resolution: YAC-026-25

Moved by: Cole Cochrane

THAT the agenda be adopted as presented.

Unanimously Carried

3. MINUTES

3.1 Approval of Minutes - Youth Advisory Committee - May 1, 2025

Resolution: YAC-027-25

Moved by: Dylan Yee

THAT the May 1, 2025 Youth Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

4.1 2024 Social Impact Report - Community Social Development Presentation to the Youth Advisory Committee

Chair Hannah Dunbar introduced Emilee Neilson, Manager of Individual and Family Support Services, and Kimberly Gutierrez, Community Outreach Worker.

Emilee Neilson and Kimberly Gutierrez provided a presentation on the 2024 Social Impact Report.

Committee thanked Emilee Neilson and Kimberly Gutierrez for the presentation.

5. ADMINISTRATIVE UPDATES

5.1 2026 Youth Advisory Committee Recruitment Plan

Annemarie Bakalech, Administrative Liaison, provided an update on the 2026 Youth Advisory Committee Recruitment Plan.

Committee thanked Annemarie Bakalech for the presentation.

Chair Hannah Dunbar called a recess at 4:23 p.m.

Chair Hannah Dunbar reconvened the meeting at 4:48 p.m.

6. BUSINESS ITEMS

6.1 2025 Canada Day Youth Advisory Committee Booth Planning

Annemarie Bakalech, Administrative Liaison, provided a presentation on the 2025 Canada Day Youth Advisory Committee Booth Planning and Committee.

Committee thanked Annemarie Bakalech for the presentation.

7. INFORMATION ITEMS

7.1 Committee Member Updates - Roundtable

Committee members provided updates on youth events they attended since the last Youth Advisory Committee meeting.

Chair Hannah Dunbar thanked Committee members for the updates.

7.2 Councillor Updates

Councillor Oldham provided an update on watch parties for Oiler games at Heavy Metal Place, and shared that students, who are interested in college credits, can take dual credit courses that allows students to earn college credits while still in high school.

Chair Hannah Dunbar thanked Councillor Oldham for the update.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

10. **ADJOURNMENT**

10.1 **Adjournment - Youth Advisory Committee - June 5, 2025**

Resolution: YAC-028-25

Moved by: Cara Nicholls

THAT the Youth Advisory Committee adjourn at 6:03 p.m.

Unanimously Carried

Hannah Dunbar, Chair

Nicole Hitchens, Recording Secretary

Date Signed