



**THE CITY OF SPRUCE GROVE**

**Minutes of the Youth Advisory Committee**

**January 9, 2025, 4 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

**Spruce Grove, AB T7X 3E8**

Members Present: Hannah Dunbar, Chair  
Cole Cochrane, Vice-Chair  
Cara Nicholls  
Dylan Yee  
Isabella Quitanilla  
Jasmeet Pujji  
Meagan Tokar  
Rowan Johnson  
Sierra Manning  
Councillor Oldham  
Councillor Stevenson

Members Absent: Havana Sinclair  
Joaquin Tabulog

Also in Attendance: Annemarie Bakalech, Administrative Liaison

Karey Steil, Transit Planner and (Outgoing) Administrative Liaison to the Youth Advisory Committee

Ben Cowan, Deputy City Clerk  
Nicole Hitchens, Recording Secretary

**1. CALL TO ORDER**

Chair Hannah Dunbar called the meeting to order at 5:14 p.m. and welcomed Annemarie Bakalech as the new Administrative Liaison for the Youth Advisory Committee.

Joaquin Tabulog and Havana Sinclair were absent.

**1.1 Icebreaker Activity**

Annemarie Bakalech, Administrative Liaison, led the Icebreaker Activity.

**2. AGENDA**

**2.1 Adoption of the Agenda - Youth Advisory Committee - January 9, 2025**

**Resolution:** YAC-005-25

**Moved by:** Cole Cochrane

THAT the agenda be adopted as presented.

**Unanimously Carried**

**3. MINUTES**

**3.1 Approval of Minutes - Youth Advisory Committee - December 5, 2024**

**Resolution:** YAC-006-25

**Moved by:** Dylan Yee

THAT the December 5, 2024 Youth Advisory Committee meeting minutes be approved as presented.

**Unanimously Carried**

**4. DELEGATIONS**

There were no Delegations on the agenda.

5. **ADMINISTRATIVE UPDATES**

Annemarie Bakalech, Administrative Liaison, introduced herself.

Committee thanked Annemarie Bakalech for the presentation.

6. **BUSINESS ITEMS**

6.1 **2025 Youth Advisory Committee Work Plan Development**

Annemarie Bakalech, Administrative Liaison, presented on the 2025 Youth Advisory Committee Work Plan Development.

Committee thanked Annemarie Bakalech for the presentation.

**Resolution:** YAC-007-25

**Moved by:** Rowan Johnson

THAT the 2025 Youth Advisory Committee Work Plan be developed based on priorities identified by the Youth Advisory Committee at the January 9, 2025 meeting and that the 2025 Work Plan be brought back to the Youth Advisory Committee for approval.

**Unanimously Carried**

7. **INFORMATION ITEMS**

7.1 **Councillor Updates**

Councillor Oldham provided an update on the City's snow removal that started this week.

Councillor Stevenson provided an update on the fall election and shared that nominations for elected office opened on January 1.

Chair Hannah Dunbar thanked Councillors Oldham and Stevenson for the updates.

8. **CLOSED SESSION**

There was no Closed Session on the agenda.

9. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

**10. ADJOURNMENT**

10.1 Adjournment - Youth Advisory Committee - January 9, 2025

**Resolution:** YAC-008-25

**Moved by:** Dylan Yee

THAT the Youth Advisory Committee adjourn at 6:03 p.m.

**Unanimously Carried**

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Hannah Dunbar, Chair

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Nicole Hitchens, Recording Secretary

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Date Signed