



**THE CITY OF SPRUCE GROVE**

**Minutes of the Youth Advisory Committee**

**November 21, 2024, 4 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

Members Present: Cara Nicholls, Chair  
Hannah Dunbar, Vice Chair  
Cole Cochrane  
Dylan Yee  
Havana Sinclair  
Isabella Quitanilla  
Jasmeet Pujji  
Joaquin Tabulog  
Sierra Manning  
Councillor Oldham  
Councillor Stevenson

Members Absent: Josh Morin  
Rowan Johnson

Also in Attendance: Scott Rodda, Director Community Social Development  
Emilee Neilson, Manager of Individual and Family Support Services  
David Towle, Senior Planner  
Karey Steil, Administrative Liaison

Ben Cowan, Deputy City Clerk  
Nicole Hitchens, Recording Secretary

**1. CALL TO ORDER**

Chair Cara Nicholls called the meeting to order at 4:02 p.m. and welcomed Councillor Stevenson as a new member of the Youth Advisory Committee.

1.1 Opening Activity

Karey Steil, Administrative Liaison, led the Opening Activity.

**2. AGENDA**

2.1 Adoption of the Agenda - Youth Advisory Committee - November 21, 2024

The following amendment was made to the agenda:

Amendment: moved Item 6.2 to Item 6.1.

**Resolution:** YAC-053-24

**Moved by:** Hannah Dunbar

THAT the agenda be adopted as amended.

**3. MINUTES**

3.1 Approval of Minutes - Youth Advisory Committee - October 3, 2024

**Resolution:** YAC-054-24

**Moved by:** Cole Cochrane

THAT the October 3, 2024 Youth Advisory Committee meeting minutes be approved as presented.

**Unanimously Carried**

**4. DELEGATIONS**

4.1 East Pioneer Natural Area Management Plan Project

Chair Cara Nicholls introduced David Towle, Senior Planner, and Lynn Maslen, President of Spencer Environmental Management Services.

David Towle and Lynn Maslen provided a presentation on the East Pioneer Natural Area Management Plan Project.

Committee thanked David Towle and Lynn Maslen for the presentation.

4.2 Kickstand Project

Chair Cara Nicholls introduced Scott Rodda, Director Community Social Development, and Emilee Neilson, Manager of Individual and Family Support Services.

Scott Rodda and Emilee Neilson provided a presentation on the Kickstand Project.

Committee thanked Scott Rodda and Emilee Neilson for the presentation.

Chair Cara Nicholls called a recess at 5:07 p.m.

Chair Cara Nicholls reconvened the meeting at 5:14 p.m.

5. ADMINISTRATIVE UPDATES

5.1 Food Bank Update

Karey Steil, Administrative Liaison, provided an update on the Food Bank.

Committee thanked Karey Steil for the presentation.

5.2 January 9, 2025 Youth Advisory Committee Organizational and Regular Meetings

Nicole Hitchens, Legislative Advisor, provided an update on the January 9, 2025 Organizational and Regular meetings of the Youth Advisory Committee.

Committee thanked Nicole Hitchens for the presentation.

6. BUSINESS ITEMS

6.1 Support for the Late Night Café

Karey Steil, Administrative Liaison, presented on the Support for the Late Night Café.

Committee thanked Karey Steil for the presentation.

**Resolution:** YAC-055-24

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee purchase approximately \$500 of warm clothing for the Late Night Café.

**Unanimously Carried**

6.2 2024 Youth Advisory Committee Final Report

Karey Steil, Administrative Liaison, presented on the 2024 Youth Advisory Committee Final Report.

Committee thanked Karey Steil for the presentation.

**Resolution:** YAC-056-24

**Moved by:** Havana Sinclair

THAT the 2024 Youth Advisory Committee Final Report be approved.

**Unanimously Carried**

6.3 December 5, 2024 Year-End Celebration Planning

Karey Steil, Administrative Liaison, presented on the December 5, 2024 Year-End Celebration Planning.

Committee thanked Karey Steil for the presentation.

**7. INFORMATION ITEMS**

7.1 Committee Member Updates - Roundtable

There were no Committee Member Updates made.

7.2 Councillor Updates

Councillor Stevenson introduced herself and gave a brief overview of her community involvement, and the committees and boards that she sits on as a councillor for the City.

Councillor Oldham provided an update on the Corporate Planning meeting that took place November 4 - 6, 2024 and how it connects to the Municipal Development Plan and Strategic Plan.

Chair Cara Nicholls thanked Councillors Stevenson and Oldham for the updates.

8. **CLOSED SESSION**

There was no Closed Session on the agenda.

9. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

10. **ADJOURNMENT**

10.1 **Adjournment - Youth Advisory Committee - November 21, 2024**

**Resolution:** YAC-057-24

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee adjourn at 5:56 p.m.

**Unanimously Carried**

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Cara Nicholls, Chair

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Nicole Hitchens, Recording Secretary

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Date Signed