



**THE CITY OF SPRUCE GROVE**

**Minutes of the Youth Advisory Committee**

**October 3, 2024, 4 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

Members Present:      Cara Nicholls, Chair  
                                 Hannah Dunbar, Vice Chair  
                                 Cole Cochrane  
                                 Dylan Yee  
                                 Havana Sinclair  
                                 Isabella Quitanilla  
                                 Jasmeet Pujji  
                                 Joaquin Tabulog  
                                 Rowan Johnson  
                                 Sierra Manning  
                                 Councillor Carter  
                                 Councillor Oldham

Members Absent:      Josh Morin

Also in Attendance:    Mayor Acker  
                                 Dean Screpnek, City Manager  
                                 Karey Steil, Administrative Liaison  
                                 Nicole Hitchens, Recording Secretary

1. **CALL TO ORDER**

Chair Cara Nicholls called the meeting to order at 4 p.m.

1.1 **Icebreaker Activity**

Karey Steil, Administrative Liaison, led the Icebreaker Activity.

2. **AGENDA**

2.1 **Adoption of the Agenda - Youth Advisory Committee - October 3, 2024**

**Resolution:** YAC-048-24

**Moved by:** Havana Sinclair

THAT the agenda be adopted as presented.

**Unanimously Carried**

3. **MINUTES**

3.1 **Approval of Minutes - Youth Advisory Committee - September 5, 2024**

**Resolution:** YAC-049-24

**Moved by:** Hannah Dunbar

THAT the September 5, 2024 Youth Advisory Committee meeting minutes be approved as presented.

**Unanimously Carried**

4. **DELEGATIONS**

4.1 **Local Government Officials**

Chair Cara Nicholls introduced the Honourable Searle Turton, MLA, Spruce Grove - Stony Plain.

MLA Turton provided a presentation on his role as a Member of Legislative Assembly and how it impacts Spruce Grove.

Committee thanked MLA Searle Turton for the presentation.

Chair Cara Nicholls introduced Mayor Jeff Acker and Dean Screpnek, City Manager.

Mayor Acker provided a presentation on the key responsibilities of Mayor and what inspired him to run for Council and then for Mayor.

Dean Screpnek presented on the key responsibilities of City Manager and how this role differs from the Mayor.

Committee thanked Mayor Acker and Dean Screpnek for the presentation.

Chair Cara Nicholls called a recess at 4:52 p.m.

Chair Cara Nicholls reconvened the meeting at 5:02 p.m.

**5. ADMINISTRATIVE UPDATES**

5.1 Upcoming Opportunities for Youth Advisory Committee Members

Karey Steil, Administrative Liaison, provided an update on Upcoming Opportunities for Youth Advisory Committee members.

Committee thanked Karey Steil for the presentation.

**6. BUSINESS ITEMS**

6.1 2024 Budget Options

Karey Steil, Administrative Liaison, presented on 2024 Budget Options.

Committee thanked Karey Steil for the presentation.

**Resolution:** YAC-050-24

**Moved by:** Rowan Johnson

THAT the May 2, 2024 motion “THAT the Youth Advisory Committee work with Allied Arts Council to create a tile mural” be rescinded.

**Unanimously Carried**

**Resolution:** YAC-051-24

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee support the Parkland Food Bank over the holidays to an approximate value of \$500.

**Unanimously Carried**

6.2 Evaluation of the 2024 Youth Advisory Committee Priorities and Activities

Karey Steil, Administrative Liaison, presented on the Evaluation of the 2024 Youth Advisory Committee Priorities and Activities.

Committee thanked Karey Steil for the presentation.

**7. INFORMATION ITEMS**

7.1 Committee Member Updates - Roundtable

There were no Committee Member Updates made.

7.2 Councillor Updates

Councillor Oldham provided an update on the annual Alberta Municipalities Convention that he, Councillor Carter, and Karey Steil recently attended.

Councillor Carter provided an update on the joint trail that recently opened between Spruce Grove and Stony Plain and the utility boxes that are starting to be wrapped across the City.

Councillor Carter shared that this is her last Youth Advisory Committee (YAC) meeting. Committee thanked Councillor Carter for her involvement in YAC over the past two years.

Chair Cara Nicholls thanked Councillors Oldham and Carter for the updates.

**8. CLOSED SESSION**

There was no Closed Session on the agenda.

**9. BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

**10. ADJOURNMENT**

10.1 Adjournment - Youth Advisory Committee - October 3, 2024

**Resolution:** YAC-052-24

**Moved by:** Havana Sinclair

THAT the Youth Advisory Committee adjourn at 5:47 p.m.

**Unanimously Carried**

\_\_\_\_\_  
Cara Nicholls, Chair

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Nicole Hitchens, Recording Secretary

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Date Signed