



THE CITY OF SPRUCE GROVE

Minutes of the Youth Advisory Committee

April 4, 2024, 4 p.m.

3rd Floor - Poplar Room

315 Jespersen Ave

Members Present: Cara Nicholls, Chair
 Hannah Dunbar, Vice Chair
 Cole Cochrane
 Dylan Yee
 Havana Sinclair
 Isabella Quitanilla
 Joaquin Tabulog
 Josh Morin
 Rowan Johnson
 Sierra Manning
 Councillor Carter
 Councillor Oldham

Members Absent: Jasmeet Pujji

Also in Attendance: Amanda Johnson, Community Development & Support Facilitator -
 Arts, Culture & Heritage

Sylvia Miller, Community Development & Support Facilitator -
Community and Protective Services
Karey Steil, Administrative Liaison
Nicole Hitchens, Recording Secretary

1. CALL TO ORDER

Chair Cara Nicholls called the meeting to order at 4:08 p.m.

1.1 Icebreaker Activity

Karey Steil, Administrative Liaison, led the Icebreaker Activity.

Sierra Manning joined the meeting at 4:09 p.m.

2. AGENDA

Resolution: YAC-022-24

Moved by: Dylan Yee

THAT the agenda be adopted as presented.

Unanimously Carried

3. MINUTES

3.1 Minutes - March 7, 2024 Youth Advisory Committee Meeting

Resolution: YAC-023-24

Moved by: Havana Sinclair

THAT the March 7, 2024 Youth Advisory Committee Meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

4.1 Rotary Youth Leadership Experience

Chair Cara Nicholls introduced Jeff Tokar from the Rotary Club of Spruce Grove.

Jeff Tokar provided a presentation on the Rotary Youth Leadership Experience (RYLE).

Committee thanked Jeff Tokar for the presentation.

4.2 Spruce Up Spruce Grove May 25, 2024

Chair Cara Nicholls introduced Amanda Johnson, Community Development and Support Facilitator - Arts, Culture & Heritage, and Sylvia Miller, Community Development and Support Facilitator - Community and Protective Services - Recreation and Culture.

Amanda Johnson and Sylvia Miller provided a presentation on Spruce Up Spruce Grove activities.

Committee thanked Amanda Johnson and Sylvia Miller for the presentation.

Chair Cara Nicholls called a recess at 4:45 p.m.

Chair Cara Nicholls reconvened the meeting at 4:52 p.m.

5. **ADMINISTRATIVE UPDATES**

5.1 Administrative Update - Upcoming Youth Opportunities

Karey Steil, Administrative Liaison, provided an update on three upcoming event opportunities: the Youth Entrepreneur Training Initiative (YETI), Leaders in Training, and Teen Retreat.

Committee thanked Karey Steil for the presentation.

6. **BUSINESS ITEMS**

6.1 2024 Youth Advisory Committee - Meeting Schedule Amendment (June 2024)

Chair Cara Nicholls presented the 2024 Youth Advisory Committee Meeting schedule amendment.

Resolution: YAC-024-24

Moved by: Havana Sinclair

THAT the 2024 Youth Advisory Committee Meeting Schedule be amended as presented.

Unanimously Carried

6.2 Recreation and Culture Events for Youth Advisory Committee Participation

Karey Steil, Administrative Liaison, presented on proposed recreation and culture event opportunities for Youth Advisory Committee participation.

Committee thanked Karey Steil for the presentation.

6.3 Youth Advisory Committee Initiatives - Activity Options

Karey Steil, Administrative Liaison, presented on activity options for Youth Advisory Committee participation for the Spruce Up Spruce Grove and Teen Zone events.

Committee thanked Karey Steil for the presentation.

7. **INFORMATION ITEMS**

7.1 Councillor Updates

Councillor Carter provided an update on the Alberta Municipal Spring Leadership Conference she recently attended, and the call for artists for the City's Utility Box Beautification Project.

Councillor Oldham provided an update on the Municipal Development Plan (MDP) and how the MDP fits into the City's long-term planning.

8. **CLOSED SESSION**

There was no Closed Session on the agenda.

9. **BUSINESS ARISING FROM CLOSED SESSION**

There was no Business Arising from Closed Session.

10. **ADJOURNMENT**

Resolution: YAC-025-24

Moved by: Dylan Yee

THAT the Youth Advisory Committee Meeting adjourn at 5:49 p.m.

Unanimously Carried

APPROVED - May 2, 2024

Cara Nicholls, Chair

Nicole Hitchens, Recording Secretary

Date Signed