



THE CITY OF SPRUCE GROVE

**Organizational Meeting Minutes of Community Standards Appeal Committee**

**February 12, 2026, 5:45 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

**Spruce Grove, AB T7X 3E8**

Members Present: Andrea Snow  
Glenn Jensen  
Keith Schultz, Chair  
Tim Ormsbee, Vice-Chair

Members Absent: Liam McGrath  
Pere Bekederemo

Also in Attendance: Laura Hall, Deputy City Clerk

**1. CALL TO ORDER**

Laura Hall, Deputy City Clerk, called the meeting to order at 5:45 p.m.

**1.1 Welcome and Member Introductions - 2026 Community Standards Appeal Committee**

The Community Standards Appeal Committee members made introductions.

**2. AGENDA**

2.1 Adoption of the Agenda - Community Standards Appeal Committee Organizational Meeting - February 12, 2026

**Resolution:** CSTAC-001-26

**Moved by:** Keith Schultz

THAT the agenda be adopted as presented.

**Unanimously Carried**

**3. BUSINESS ITEMS**

3.1 C-1273-23 - Community Standards Appeal Committee Bylaw - 2026 Overview

Laura Hall, Deputy City Clerk, provided a presentation on C-1273-23 - Community Standards Appeal Committee Bylaw.

Committee thanked Laura Hall for the presentation.

3.2 Nomination and Election of Chair and Vice-Chair - 2026 Community Standards Appeal Committee

Laura Hall, Deputy City Clerk, provided an explanation on the process for the nomination and election of Chair and Vice-Chair.

Laura Hall, Deputy City Clerk, called for nominations for the position of Chair.

Keith Schultz was nominated for the position of Chair.

Laura Hall, Deputy City Clerk, called for nominations for the position of Chair for a second time.

No more nominations came forward.

Laura Hall, Deputy City Clerk, called for nominations for the position of Chair for a third and final time.

No more nominations came forward.

Laura Hall, Deputy City Clerk, declared that Keith Schultz was elected as Chair of the Community Standards Appeal Committee for one year by acclamation.

Laura Hall, Deputy City Clerk, called for nominations for the position of Vice-Chair.

Timothy Ormsbee was nominated for the position of Vice-Chair.

Laura Hall, Deputy City Clerk, called for nominations for the position of Vice-Chair for a second time.

No more nominations came forward.

Laura Hall, Deputy City Clerk, called for nominations for the position of Vice-Chair for a third and final time.

No more nominations came forward.

Laura Hall, Deputy City Clerk, declared that Timothy Ormsbee was elected as Vice-Chair of the Community Standards Appeal Committee for one year by acclamation.

**4. ADJOURNMENT**

4.1 Adjournment - Community Standards Appeal Committee Organizational Meeting - February 12, 2026

**Resolution:** CSTAC-002-26

**Moved by:** Keith Schultz

THAT the Community Standards Appeal Committee Organizational Meeting adjourn at 5:54 p.m.

**Unanimously Carried**

\_\_\_\_\_  
Keith Schultz, Chair

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Laura Hall, Deputy City Clerk

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Date Signed