



THE CITY OF SPRUCE GROVE

Minutes of Community Services Advisory Committee

January 13, 2026, 7 p.m.

Community Engagement Space

414 King Street

Spruce Grove, AB T7X 2C7

Members Present:

Councillor Carter
Kimberley Shuya, Chair
Neil Quaid, Vice-Chair
Ambili Rose (attended virtually)
Gene Kushnir
Hannah Dunbar
Kim Fisher
Lisa Iwanyk
Lori Bethel
Shae Douglas

Members Absent:

Tessa Scott

Also in Attendance:

David Wolanski, Administrative Liaison
Nicole Hitchens, Recording Secretary
Carol Dunnigan, Supervisor of Community Development and Support
Shelley Tunney, Supervisor of Strategic Initiatives

1. **CALL TO ORDER**

Chair Kimberley Shuya called the meeting to order at 7:10 p.m.

2. **AGENDA**

2.1 **Adoption of the Agenda - Community Services Advisory Committee - January 13, 2026**

The following addition was made to the agenda:

Addition: Item 5.1 Update on the Budget

Resolution: CSAC-004-26

Moved by: Neil Quaid

THAT the agenda be adopted as amended.

Unanimously Carried

3. **MINUTES**

3.1 **Approval of Minutes - Community Services Advisory Committee - November 13, 2025**

Resolution: CSAC-005-26

Moved by: Shae Douglas

THAT the November 13, 2025 Community Services Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. **DELEGATIONS**

There were no Delegations on the agenda.

5. **ADMINISTRATIVE UPDATES**

5.1 **Update on the Budget**

David Wolanski, Administrative Liaison, provided an update on the budget.

Committee thanked David Wolanski for the presentation.

6. **BUSINESS ITEMS**

6.1 2026 Community Services Advisory Committee Work Plan Discussion

David Wolanski, Administrative Liaison, provided a presentation on the 2026 Community Services Advisory Committee Work Plan.

Committee thanked David Wolanski for the presentation.

7. **INFORMATION ITEMS**

There were no Information Items on the agenda.

8. **CLOSED SESSION**

Resolution: CSAC-006-26

Moved by: Neil Quaid

THAT the Community Services Advisory Committee go into Closed Session at 7:38 p.m. under the following section(s) of the *Access to Information Act*:

Item 8.1 2026 Microgrant Applications Evaluations and Approvals - January 13, 2026

Section 29; Advice from officials

Item 8.2 Commemorative Naming of Assets (Names Reserve List) Application Evaluation and Approval - January 13, 2026

Section 29; Advice from officials

Unanimously Carried

8.1 2026 Microgrant Applications Evaluations and Approvals - January 13, 2026

The following persons were also in Closed Session to provide information or administrative support for item 8.1 2026 Microgrant Applications Evaluations and Approvals - January 13, 2026:

David Wolanski, Shelley Tunney, and Nicole Hitchens.

8.2 Commemorative Naming of Assets (Names Reserve List) Application Evaluation and Approval - January 13, 2026

The following persons were also in Closed Session to provide information or administrative support for item 8.2 2026 Commemorative Naming of Assets (Names Reserve List) Application Evaluation and Approval - January 13, 2026:

David Wolanski, Carol Dunnigan, and Nicole Hitchens.

8.3 Return to Open Session - January 13, 2026

Resolution: CSAC-007-26

Moved by: Hannah Dunbar

THAT Committee return to Open Session at 8:04 p.m.

Unanimously Carried

9. **BUSINESS ARISING FROM CLOSED SESSION**

9.1 2026 Microgrant Applications Evaluations and Approvals - January 13, 2026

Resolution: CSAC-008-26

Moved by: Gene Kushnir

THAT the Community Services Advisory Committee approve funding of \$1,197 to Cst. Brett Ryan Play it Forward Foundation for the QuickBooks Implementation.

Unanimously Carried

Resolution: CSAC-009-26

Moved by: Shae Douglas

THAT the Community Services Advisory Committee approve funding of \$1,500 to the Spruce Grove Fish and Game Association for the Homes for Birds project.

Unanimously Carried

9.2 Commemorative Naming of Assets (Names Reserve List) Application Evaluation and Approval - January 13, 2026

Resolution: CSAC-010-26

Moved by: Hannah Dunbar

THAT the Community Services Advisory Committee approve the addition of Stuart Houston to the Names Reserve List.

Unanimously Carried

10. **ADJOURNMENT**

10.1 Adjournment - Community Services Advisory Committee - January 13, 2026

Resolution: CSAC-011-26

Moved by: Gene Kushnir

THAT the Community Services Advisory Committee adjourn at 8:09 p.m.

Unanimously Carried

Kimberley Shuya, Chair

Nicole Hitchens, Recording Secretary

Date Signed