



**THE CITY OF SPRUCE GROVE**

**Minutes of Community Services Advisory Committee**

**January 13, 2026, 7 p.m.**

**Community Engagement Space**

**414 King Street**

**Spruce Grove, AB T7X 2C7**

**Members Present:** Councillor Carter  
Kimberley Shuya, Chair  
Neil Quaid, Vice-Chair  
Ambili Rose (attended virtually)  
Gene Kushnir  
Hannah Dunbar  
Kim Fisher  
Lisa Iwanyk  
Lori Bethel  
Shae Douglas

**Members Absent:** Tessa Scott

**Also in Attendance:** David Wolanski, Administrative Liaison  
Nicole Hitchens, Recording Secretary  
Carol Dunnigan, Supervisor of Community Development and Support  
Shelley Tunney, Supervisor of Strategic Initiatives

**1. CALL TO ORDER**

Chair Kimberley Shuya called the meeting to order at 7:10 p.m.

**2. AGENDA**

2.1 Adoption of the Agenda - Community Services Advisory Committee - January 13, 2026

The following addition was made to the agenda:

Addition: Item 5.1 Update on the Budget

**Resolution:** CSAC-004-26

**Moved by:** Neil Quaid

THAT the agenda be adopted as amended.

**Unanimously Carried**

**3. MINUTES**

3.1 Approval of Minutes - Community Services Advisory Committee - November 13, 2025

**Resolution:** CSAC-005-26

**Moved by:** Shae Douglas

THAT the November 13, 2025 Community Services Advisory Committee meeting minutes be approved as presented.

**Unanimously Carried**

**4. DELEGATIONS**

There were no Delegations on the agenda.

**5. ADMINISTRATIVE UPDATES**

5.1 Update on the Budget

David Wolanski, Administrative Liaison, provided an update on the budget.

Committee thanked David Wolanski for the presentation.

**6. BUSINESS ITEMS**

**6.1 2026 Community Services Advisory Committee Work Plan Discussion**

David Wolanski, Administrative Liaison, provided a presentation on the 2026 Community Services Advisory Committee Work Plan.

Committee thanked David Wolanski for the presentation.

**7. INFORMATION ITEMS**

There were no Information Items on the agenda.

**8. CLOSED SESSION**

**Resolution:** CSAC-006-26

**Moved by:** Neil Quaid

THAT the Community Services Advisory Committee go into Closed Session at 7:38 p.m. under the following section(s) of the *Access to Information Act*:

Item 8.1 2026 Microgrant Applications Evaluations and Approvals - January 13, 2026

Section 29; Advice from officials

Item 8.2 Commemorative Naming of Assets (Names Reserve List) Application Evaluation and Approval - January 13, 2026

Section 29; Advice from officials

**Unanimously Carried**

**8.1 2026 Microgrant Applications Evaluations and Approvals - January 13, 2026**

The following persons were also in Closed Session to provide information or administrative support for item 8.1 2026 Microgrant Applications Evaluations and Approvals - January 13, 2026:

David Wolanski, Shelley Tunney, and Nicole Hitchens.

**8.2 Commemorative Naming of Assets (Names Reserve List) Application Evaluation and Approval - January 13, 2026**

The following persons were also in Closed Session to provide information or administrative support for item 8.2 2026 Commemorative Naming of Assets (Names Reserve List) Application Evaluation and Approval - January 13, 2026:

David Wolanski, Carol Dunnigan, and Nicole Hitchens.

8.3 Return to Open Session - January 13, 2026

**Resolution:** CSAC-007-26

**Moved by:** Hannah Dunbar

THAT Committee return to Open Session at 8:04 p.m.

**Unanimously Carried**

9. **BUSINESS ARISING FROM CLOSED SESSION**

9.1 2026 Microgrant Applications Evaluations and Approvals - January 13, 2026

**Resolution:** CSAC-008-26

**Moved by:** Gene Kushnir

THAT the Community Services Advisory Committee approve funding of \$1,197 to Cst. Brett Ryan Play it Forward Foundation for the QuickBooks Implementation.

**Unanimously Carried**

**Resolution:** CSAC-009-26

**Moved by:** Shae Douglas

THAT the Community Services Advisory Committee approve funding of \$1,500 to the Spruce Grove Fish and Game Association for the Homes for Birds project.

**Unanimously Carried**

9.2 Commemorative Naming of Assets (Names Reserve List) Application Evaluation and Approval - January 13, 2026

**Resolution:** CSAC-010-26

**Moved by:** Hannah Dunbar

THAT the Community Services Advisory Committee approve the addition of Stuart Houston to the Names Reserve List.

**Unanimously Carried**

**10. ADJOURNMENT**

**10.1 Adjournment - Community Services Advisory Committee - January 13, 2026**

**Resolution:** CSAC-011-26

**Moved by:** Gene Kushnir

THAT the Community Services Advisory Committee adjourn at 8:09 p.m.

**Unanimously Carried**

Kimberley Shuya, Chair

Nicole Hitchens, Recording Secretary

Date Signed