

BUILDER e-NEWSLETTER



Our Builder e-Newsletter keeps you informed on the latest building and construction news, featuring City updates on building code, fee changes, and seasonal notices, to make building in Spruce Grove a breeze!

December 2025 Update

Reminders

- Renew your business licence before January 15, 2026 on [CityView Portal](#) or visit [our website](#).
- Recently, the City has been notified that steps/landings are being placed within front yards and are encroaching onto utility right of ways registered in favor of the City of Spruce Grove. Please be aware, the encroachments must be removed or an amending agreement to the original agreement may be considered upon utility supplier approval. All landings/steps must be shown on plot plans and Real Property Reports.
- As a reminder, for all zero lot line development, Foundation Real Property Reports must be submitted to the Planning and Development Department for review prior to commencement of framing.
- Please ensure the cold weather requirements are being met according to the [National Building Code - 2023 \(Alberta Edition\)](#).
- Prior to scheduling the Final building permit inspection and occupancy being granted, all trade permits (plumbing, gas and electrical) must be closed compliant.



Revised Safety Codes Services Permit Bylaw to improve clarity

[Safety Codes](#) provide the community a service that helps support compliance by monitoring and promoting safe, well constructed buildings that benefit everyone from residents to builders, developers, and the city at large.

Recently, the City revised the [Safety Codes Services Permit Bylaw](#) to improve clarity for builders and developers, by providing more information about the City's application requirements, procedures, inspections, fees, and offences or penalties related to permits that are regulated by the [Alberta Safety Codes Act](#).

The revised bylaw includes simplified details required by the Safety Codes Act, such as which permits are needed and when, regulations for refusal, suspension or cancellation of permits, occupancy requirements, and compliance obligations.

- New to the bylaw are sections outlining permit holder obligations, permit transfers, extensions, revisions and re-examinations, verification of compliance, refunds, and offences and penalties, notifications, inspections, re-inspections, continuing offence, vicarious liability, corporations and partnerships, obstructions, severability, and liability.
- Revised sections now cover fees, offences, the powers and duties of Safety Codes Officers, occupancy, issuance of a permit, and permit applications
- Updates clarify a Safety Codes Officer's ability and duty to carry out inspections and enforce the Bylaw.
- Changes enable the City's Enforcement Department to address violations such as starting construction before receiving a permit, occupying a building without an occupancy permit, and submitting false or fraudulent documents.

Any Safety Codes Services Permit Bylaw questions can be sent to the [Planning Department](#).

Enjoy a safe and happy holiday season!



Questions?

To learn more about building in Spruce Grove visit our [website](#) for more details.

If you have any questions, please contact the Planning and Development department by [email](#) or by phone at **780-962-7582**.

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