



Our Builder e-Newsletter keeps you informed on the latest building and construction news, featuring City updates on building code, fee changes, and seasonal notices, to make building in Spruce Grove a breeze!

September 2025 Update

Coming soon...

We will be hosting a Builder meeting before the end of the year. Date and agenda to be released soon!



Reminders

BUILDING

- Ensure all building permit applications have submitted documentation that applies to that building only. House and detached garages require separate permits and documentation.
- To avoid delays, any changes in scope of work require revised documentation to be submitted through [CityView Portal](#) and revision fees must be paid to allow the permitting process to continue (eg. inspection requests, granting occupancy).

LOT GRADING

To avoid delays in booking inspections please ensure the following:

- Upload the grading certificate when requesting inspection.
- Pay any outstanding re-inspection fees prior to booking inspection.

***The 2025 Lot Grading Season will close November 1 (weather permitting). Please note any inspections pending will be carried through to the 2026 season.**

WATER AND SEWER SERVICE CONNECTION

- If possible, please allow 48hrs notice for inspection. We will do our best to accommodate all time/date requests.
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New Policy: Development Notification Signs



With the recent adoption of the [Land Use and Development Notification Signs Policy](#), and related [Land Use Bylaw](#) amendment, some land use and development applications will **now require a notification sign** to be placed on the application site.

This requirement aims to improve transparency and public awareness by informing nearby residents and the surrounding neighbourhood about proposed land use changes or developments, and ensures opportunities for community input.

Two types of signs may be required:

- A **Notice of Application sign**, which outlines the proposed project and provides details on where to find more information.
- A **Notice of Development Approval sign**, which informs the public about a development permit approval and outlines the appeal timeline.

A City file manager will review the application, confirm if a sign is needed and what type. A PDF sign template will be provided when necessary. Applicants are responsible for printing, installing, confirming the proposed sign location, maintaining and removing the sign in accordance with the City's instructions and timeline.

Questions?

To learn more about building in Spruce Grove visit our [website](#) for more details.

If you have any questions, please contact the Planning and Development department by [email](#) or by phone at **780-962-7582**.

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