



THE CITY OF SPRUCE GROVE

Minutes of Community Services Advisory Committee

September 11, 2025, 6 p.m.

Community Engagement Space

414 King Street

Spruce Grove, AB T7X 2C7

Members Present:

- Kimberley Shuya, Chair
- Neil Quaid, Vice-Chair
- Ambili Rose
- Gene Kushnir
- Hannah Dunbar
- Jeff Tokar (attended virtually)
- Lisa Iwanyk
- Shae Masse
- Spencer Bennett
- Tessa Scott
- Councillor Gillett

Also in Attendance:

- Danielle Peyton, Manager of Community Strategies
- Marlin Degrand, Manager of Enforcement Services
- Shelley Tunney, Supervisor of Strategic Initiatives
- David Wolanski, Administrative Liaison
- Nicole Hitchens, Recording Secretary

1. **CALL TO ORDER**

Chair Kimberley Shuya called the meeting to order at 6:01 p.m.

2. **AGENDA**

2.1 **Adoption of the Agenda - Community Services Advisory Committee - September 11, 2025**

Resolution: CSAC-035-25

Moved by: Gene Kushnir

THAT the agenda be adopted as presented.

Unanimously Carried

3. **MINUTES**

3.1 **Minutes - Community Services Advisory Committee - June 12, 2025 Regular Meeting and July 24, 2025 Special Meeting**

Resolution: CSAC-036-25

Moved by: Shae Masse

THAT the June 12, 2025 Community Services Advisory Committee meeting minutes and July 24, 2025 Community Services Advisory Committee special meeting minutes be approved as presented.

Unanimously Carried

4. **DELEGATIONS**

4.1 **Community Outreach Program**

Chair Kimberley Shuya introduced Danielle Peyton, Manager of Community Strategies, and Marlin Degrand, Manager of Enforcement Services.

Danielle Peyton and Marlin Degrand provided a presentation on the Community Outreach Program.

Committee thanked Danielle Peyton and Marlin Degrand for the presentation.

5. **ADMINISTRATIVE UPDATES**

There were no Administrative Updates on the agenda.

6. **BUSINESS ITEMS**

There were no Business Items on the agenda.

7. **INFORMATION ITEMS**

7.1 **2025 Community Services Advisory Committee Work Plan Update - September 11, 2025**

The 2025 Community Services Advisory Committee Work Plan Update - September 11, 2025 was provided to Committee for review.

8. **CLOSED SESSION**

Resolution: CSAC-037-25

Moved by: Spencer Bennett

THAT the Community Services Advisory Committee go into Closed Session at 6:55 p.m. under the following section of the *Access to Information Act*:

Item 8.1 2025 Community Grant Applications - Evaluations and Recommendations - September 11, 2025

Section 29; Advice from officials

Unanimously Carried

8.1 **2025 Community Grant Applications - Evaluations and Recommendations - September 11, 2025**

The following persons were also in Closed Session to provide information or administrative support for item 8.1 2025 Community Grant Applications - Evaluations and Recommendations - September 11, 2025:

David Wolanski, Shelley Tunney, and Nicole Hitchens.

Jeff Tokar declared a pecuniary interest in the matter of item 8.1 2025 Community Grant Applications - Evaluations and Recommendations - September 11, 2025, for applications from the Rotary Club of Spruce Grove, Rotary Club of Spruce Grove Community Partners Society, and Spruce Grove and District Agricultural Society, and recused himself by leaving the Closed Session at 7:32 p.m.

Councillor Gillett declared a pecuniary interest in the matter of item 8.1 2025 Community Grant Applications - Evaluations and Recommendations - September 11, 2025, for an application from the Rotary Club of Spruce Grove Community Partners Society, and recused herself by leaving the Closed Session at 7:39 p.m.

Councillor Gillett returned to the meeting at 7:45 p.m.

Gene Kushnir left the meeting at 8:19 p.m.

Jeff Tokar returned to the meeting at 8:21 p.m.

8.2 Return to Open Session - September 11, 2025

Resolution: CSAC-038-25

Moved by: Ambili Rose

THAT Committee return to Open Session at 8:29 p.m.

Unanimously Carried

9. **BUSINESS ARISING FROM CLOSED SESSION**

9.1 2025 Community Grant Applications - Evaluations and Recommendations - September 11, 2025

Resolution: CSAC-039-25

Moved by: Neil Quaid

THAT the Community Services Advisory Committee recommend the approval of \$10,000 in funding to Action for Healthy Communities Society of Alberta for the *Cultural Connections* project.

Unanimously Carried

Resolution: CSAC-040-25

Moved by: Shae Masse

THAT the Community Services Advisory Committee recommend the approval of \$10,000 in funding to Africentric Arts for the *iLead Community Leadership Program* project.

Unanimously Carried

Resolution: CSAC-041-25

Moved by: Hannah Dunbar

THAT the Community Services Advisory Committee recommend the approval of \$8,500 in funding to Allied Arts Council of Spruce Grove for the *Building a Bold New Identity* project.

Unanimously Carried

Resolution: CSAC-042-25

Moved by: Spencer Bennett

THAT the Community Services Advisory Committee recommend the approval of \$5,000 in funding to the Rotary Club of Spruce Grove for the *Family Care* project.

Abstention due to a declared pecuniary interest: Jeff Tokar

Unanimously Carried

Resolution: CSAC-043-25

Moved by: Ambili Rose

THAT the Community Services Advisory Committee recommend the approval of \$33,200 in funding to Rotary Club of Spruce Grove Community Partners Society for the *Our Community Pantry* project.

Abstention due to a declared pecuniary interest: Jeff Tokar

Unanimously Carried

Resolution: CSAC-044-25

Moved by: Tessa Scott

THAT the Community Services Advisory Committee recommend the approval of \$9,250 in funding (\$9,250 per year for three years) to Tri Community Adult Learning Association for the *Newcomer Services* project.

Unanimously Carried

Resolution: CSAC-045-25

Moved by: Lisa Iwanyk

THAT the Community Services Advisory Committee recommend the approval of \$5,000 in funding to St. Augustine's Parkland Anglican Church for the *Auggie's Cafe* project.

Unanimously Carried

Resolution: CSAC-046-25

Moved by: Jeff Tokar

That the Community Services Advisory Committee recommend to City Council to consider an increase to the base budget for the Community Grant Program as part of the City's 2026-2028 budget and fiscal plan deliberations.

Unanimously Carried

10. ADJOURNMENT

10.1 Adjournment - Community Services Advisory Committee - September 11, 2025

Resolution: CSAC-047-25

Moved by: Spencer Bennett

THAT the Community Services Advisory Committee adjourn at 8:38 p.m.

Unanimously Carried

DRAFT

Kimberley Shuya, Chair

Nicole Hitchens, Recording Secretary

Date Signed

DRAFT