#### **City of Spruce Grove**

#### **Civic Grant Program – Microgrant Application**



*The personal information that you provide to City of Spruce Grove is collected under the authority of the Protection of Privacy Act (POPA) under section 4(c). The information will be used for the purpose of managing the grant application and approval process. All personal information will be used and managed in accordance with Part 1 of POPA. If you have any questions about the collection, use and disclosure of personal information, please contact the Access and Privacy Office at 780-962-2611 or by email:* [*ATIA@sprucegrove.org*](mailto:ATIA@sprucegrove.org)

## Applicant Information

|  |  |
| --- | --- |
| Name (Individual or Organization): | Enter text |
| Contact Person (if applicable): | Enter text |
| Address: | Enter text |
| Phone: | Enter text |
| Email: | Enter text |

## Project/Initiative Details

|  |  |  |
| --- | --- | --- |
| Project Title | | Enter text |
| Location (if applicable) | | Enter text |
| Project Description | | |
| Briefly describe your project.  Click or tap here to enter text.  Who is the intended audience or participants?  Click or tap here to enter text.  Approximately how many Spruce Grove residents will directly benefit?  Click or tap here to enter text.  What are the main goals of your project?  Click or tap here to enter text.  What activities or events will you carry out as part of the project?  Click or tap here to enter text.  How will this project positively impact the community?  Click or tap here to enter text. | | |
| **If applicable, do you want to invite Mayor and Council to attend your event?** | | |
|  | Yes | |
|  | No | |

Category (choose one):

|  |  |
| --- | --- |
|  | Arts, Culture, and Heritage: Projects that promote creativity, preserve traditions, and celebrate local history through visual, performing, or literary arts. (e.g., theater performances, art exhibits, music workshops, cultural festivals, or storytelling events). |
|  | Economic: Projects that boost local businesses, job opportunities, or financial literacy (e.g., hosting a small business market, offering skill-building workshops). |
|  | Environmental: Projects that protect nature, promote sustainability, or raise environmental awareness (e.g., tree planting, recycling initiatives, or clean-up events). |
|  | Multicultural: Projects that celebrate diversity, build inclusion, or foster understanding between different cultures (e.g., cultural fairs, language exchange programs, or community potlucks). |
|  | Social: Projects that improve well-being, connect people, or support vulnerable members of the community (e.g., mental health workshops, community support programs). |
|  | Sport and Recreation: Projects that encourage physical activity, promote healthy lifestyles, or provide sport/recreational opportunities for all ages (e.g., organizing a sport tournament). |

## Funding Details

|  |  |  |
| --- | --- | --- |
| Total Project Cost | | $ Enter text |
| Amount Requested | | $ Enter text |
| How do you plan to use the grant funds?  Click or tap here to enter text. | | |
| Have you received or applied for any other City funding? | | |
|  | Yes (Specify): Click or tap here to enter text | |
|  | No | |

## Timeline

|  |  |
| --- | --- |
| Anticipated Start Date: | Click or tap to enter a date. |
| Anticipated End Date: | Click or tap to enter a date. |

## Agreement

By signing, I certify the information provided is accurate and agree to submit a report within 30 days of project completion.

|  |  |
| --- | --- |
| Signature: | Enter text |
| Date: | Click or tap to enter a date. |

For questions*, refer to the FAQ on our* [*website*](https://www.sprucegrove.org/community/community-group-resources/grants/microgrants/) *or contact Community Social Development at 780-962-7618 (press 5). Applications can be submitted year-round to* [*civicgrants@sprucegrove.org*](mailto:civicgrants@sprucegrove.org)*.*