



COMMUNITY SERVICES ADVISORY COMMITTEE MEETING

Thursday, June 12, 2025, 6 p.m.

Community Engagement Space

414 King Street

Spruce Grove, AB T7X 2C7

			Pages
1.	<u>CALL TO ORDER</u>		
2.	<u>AGENDA</u>		
2.1	Adoption of the Agenda - Community Services Advisory Committee - June 12, 2025		3
3.	<u>MINUTES</u>		
3.1	Approval of Minutes - Community Services Advisory Committee - April 17, 2025		5
4.	<u>DELEGATIONS</u>		
4.1	Public Delegation - 2025 Community Grant Applicant Presentations	Scott Rodda	12
5.	<u>ADMINISTRATIVE UPDATES</u>		
6.	<u>BUSINESS ITEMS</u>		
7.	<u>INFORMATION ITEMS</u>		
7.1	2025 Community Services Advisory Committee Work Plan Update - June 12, 2025	David Wolanski	50
8.	<u>CLOSED SESSION</u>		
8.1	2025 Microgrant Applications Evaluations and Approvals - June 12, 2025 <i>FOIP Section 24; Advice from officials</i>	Scott Rodda	

8.2 Return to Open Session - June 12, 2025

9. **BUSINESS ARISING FROM CLOSED SESSION**

10. **ADJOURNMENT**

10.1 Adjournment - Community Services Advisory Committee - June 12, 2025

55



REQUEST FOR DECISION

MEETING DATE: June 12, 2025

TITLE: Adoption of the Agenda - Community Services Advisory Committee - June 12, 2025

DIVISION: Strategic and Communication Services

SUMMARY:

Committee members are provided the opportunity to add items they would like to discuss during the meeting, remove items, or change the order of proceedings.

PROPOSED MOTION:

THAT the agenda be adopted as presented.

BACKGROUND / ANALYSIS:

The agenda sets the course of action for the meeting. This ensures the business of the day is followed through and completed as required.

The agenda is approved by a motion of the Committee and must be passed by a majority of the members present. Once the agenda is approved, no further changes may be made unless approved by the majority of the Committee members present.

OPTIONS / ALTERNATIVES:

THAT the agenda be adopted as amended.

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a



REQUEST FOR DECISION

MEETING DATE: April 17, 2025

TITLE: Minutes - Community Services Advisory Committee - April 17, 2025

DIVISION: Strategic and Communication Services

SUMMARY:

The minutes of the previous Community Services Advisory Committee meeting are placed on the agenda for approval.

PROPOSED MOTION:

THAT the April 17, 2025 Community Services Advisory Committee meeting minutes be approved as presented.

BACKGROUND / ANALYSIS:

The Community Services Advisory Committee meeting minutes are the official written record of the actions that took place during the meeting; a snapshot of the decisions that the Committee made and the outcome of the vote.

The minutes are written without notes or transcribing of discussions that may have taken place during an agenda item.

Committee members review the minutes prior to the meeting to review for any changes that may need to be made. A motion for an amendment is required if an error has been noted. If there are no amendments to the minutes, a motion to approve the minutes as presented is made by a member of the Committee. The minutes are signed by the Chair and the Recording Secretary.

A copy of the minutes will be included in a future Regular Council Meeting agenda package.

OPTIONS / ALTERNATIVES:

THAT the April 17, 2025 Community Services Advisory Committee meeting minutes be approved as amended.

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a



THE CITY OF SPRUCE GROVE

Minutes of Community Services Advisory Committee

**April 17, 2025, 6 p.m.
3rd Floor - Poplar Room
315 Jespersen Ave
Spruce Grove, AB T7X 3E8**

Members Present:

Kimberley Shuya, Chair
Neil Quaid, Vice-Chair
Ambili Rose
Gene Kushnir
Hannah Dunbar
Jeff Tokar
Lisa Iwanyk
Shae Masse
Spencer Bennett
Tessa Scott
Councillor Carter
Councillor Gillett

Also in Attendance:

Deborah Comfort, Director of Recreation and Culture
Scott Rodda, Director Community Social Development
David Wolanski, Administrative Liaison
Laura Hall, Deputy City Clerk
Karie Nothof, Recording Secretary

1. **CALL TO ORDER**

Chair Kimberley Shuya called the meeting to order at 6 p.m.

2. **AGENDA**

2.1 **Adoption of the Agenda - Community Services Advisory Committee - April 17, 2025**

The following addition was made to the agenda:

Item 7.1 - Heavy Metal Place Update

Resolution: CSAC-010-25

Moved by: Tessa Scott

THAT the agenda be adopted as amended.

Unanimously Carried

3. **MINUTES**

3.1 **Approval of Minutes - Community Services Advisory Committee - March 6, 2025**

Resolution: CSAC-011-25

Moved by: Neil Quaid

THAT the March 6, 2025 Community Services Advisory Committee meeting minutes be approved as presented.

Unanimously Carried

4. **DELEGATIONS**

4.1 **Recreation and Culture Fees and Charges Framework and Allocation Principles - Engagement Session**

Chair Kimberley Shuya introduced Deborah Comfort, Director of Recreation and Culture, and Meaghan Carey, Partner, RC Strategies.

Meaghan Carey provided a presentation on the Recreation and Culture Fees and Charges Framework and Allocation Principles.

The Committee participated in an interactive activity to share feedback.

Committee thanked Deborah Comfort and Meaghan Carey for the presentation.

4.2 2024 Social Impact Report - Community Social Development

Chair Kimberley Shuya introduced Scott Rodda, Director of Community Social Development.

Scott Rodda provided a presentation on the 2024 Social Impact Report - Community Social Development.

Committee thanked Scott Rodda for the presentation.

5. **ADMINISTRATIVE UPDATES**

There were no Administrative Updates on the agenda.

6. **BUSINESS ITEMS**

6.1 2025 Community Services Advisory Committee Work Plan Approval

David Wolanski, Administrative Liaison, presented on the 2025 Community Services Advisory Committee Work Plan.

Committee thanked David Wolanski for the presentation.

Resolution: CSAC-012-25

Moved by: Gene Kushnir

THAT the 2025 Community Services Advisory Committee Work Plan be approved as presented.

Unanimously Carried

7. **INFORMATION ITEMS**

7.1 Heavy Metal Place Update

David Wolanski, Administrative Liaison, gave a verbal update on Heavy Metal Place.

8. CLOSED SESSION

Resolution: CSAC-013-25

Moved by: Jeff Tokar

THAT the Community Services Advisory Committee go into Closed Session at 7:58 p.m. under the following section of the *Freedom of Information and Protection of Privacy Act*:

Item 8.1 - Microgrant Evaluation - Community Easter Egg Hunt

Section 24: advice from officials

Unanimously Carried

8.1 Microgrant Evaluation - Community Easter Egg Hunt

The following persons were also in Closed Session to provide information or administrative support for item 8.1 Microgrant Evaluation - Community Easter Egg Hunt:

David Wolanski, Scott Rodda, Laura Hall, and Karie Nothof.

8.2 Return to Open Session - April 17, 2025

Resolution: CSAC-014-25

Moved by: Shae Masse

THAT Committee return to Open Session at 8:03 p.m.

Unanimously Carried

9. BUSINESS ARISING FROM CLOSED SESSION

9.1 Microgrant Evaluation - Community Easter Egg Hunt

Resolution: CSAC-015-25

Moved by: Ambili Rose

THAT the Community Services Advisory Committee approve funding of \$300 for a Community Easter Egg Hunt in Aspenglen on April 19, 2025.

Unanimously Carried

10. **ADJOURNMENT**

10.1 Adjournment - Community Services Advisory Committee - April 17, 2025

Resolution: CSAC-016-25

Moved by: Neil Quaid

THAT the Community Services Advisory Committee adjourn at 8:05 p.m.

Unanimously Carried

Kimberley Shuya, Chair

Karie Nothof, Recording Secretary

Date Signed



REQUEST FOR DECISION

MEETING DATE: June 12, 2025

TITLE: Public Delegation - 2025 Community Grant Applicant Presentations

DIVISION: Community and Protective Services

SUMMARY:

As part of the new Civic Grant Program, Community Grant applicants were invited to present their funding requests directly to the Community Services Advisory Committee (CSAC), allowing them to highlight their proposed initiatives, clarify their proposals, and respond to questions. This stage of the application process is intended to gather information and ask clarifying questions only - CSAC's discussion and consideration of the merits of each application will take place in September, based on the evaluations completed by City administration.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:

As part of the 2025 Community Grant process, applicants were invited to submit funding requests for projects aligned with the City of Spruce Grove's strategic goals. A total of 13 applications were received, with 11 applicants choosing to present to CSAC.

These presentations, along with application materials and evaluations completed by Administration, will inform CSAC's funding recommendations to Council. Final decisions will be made by Council, as part of the corporate planning process in the fall.

The applicants presenting to CSAC, and a brief summary of their projects, are as follows:

1. **Action for Healthy Communities Society of Alberta:** The organization is requesting \$35,000 for a short-term project that will help newcomer youth integrate into Canadian society while enabling Canadian youth to broaden their global awareness and empathy.
2. **Africentric Arts:** The group is requesting \$52,000 for a one-year project to deliver a year-round leadership and arts program that empowers Black and racialized youth in Spruce Grove and Stony Plain through culturally affirming workshops, mentorship, and community engagement.
3. **Allied Arts Council of Spruce Grove:** The Allied Arts Council is seeking funding of \$13,500 for one year to support a rebrand, including a new logo, updated marketing materials, signage, and the development of a 12-month marketing plan following their move to a new location.
4. **Greater Parkland Regional Chamber of Commerce:** The group is requesting funding of \$25,000 for one year to deliver a flexible Job-Based Competency Program that provides accessible, industry-relevant training to upskill workers and prepare job seekers for employment in the local workforce.
5. **Parkland Wellness Centre:** The group is requesting \$27,000 for one year to continue delivering their existing addiction recovery and mental health programs, including one-on-one support, peer mentoring, lunch-hour sessions, and family education.
6. **Rotary Club of Spruce Grove Community Partners Society:** The group is seeking funding of \$25,000 for one year to expand existing programs, collaborate on creating a high school credit food industry course, and provide youth and young adults with employment opportunities in the food industry.
7. **Spruce Grove and District Agricultural Society:** The Ag Society is seeking \$30,000 funding for one year to support the revival and annual continuation of the Agra Fair, a beloved community event that celebrates the region's agricultural heritage and brings families together for fun and connection.
8. **Spruce Grove City Centre Business Association:** The CCBA is requesting funding of \$10,000 for three years to support "Summer at the Centre," a free evening market series that brings entertainment and vendors to Spruce Grove's downtown, boosts foot traffic, and generates revenue to sustain other year-round community events. Presentation is attached.

9. **St. Augustine's Parkland Anglican Church / Auggie's Cafe:** Auggie's is seeking funding of \$5,000 for one year to support their volunteer-run meal program, which provides free, welcoming lunches and fosters community connections for people facing hardship in Spruce Grove, Stony Plain, and Parkland County.
10. **Tri Community Adult Learning Association:** TriCALA seeks funding of \$9,250 for the next three years to deliver comprehensive programs and support services that help newcomers integrate into Canadian society, including navigation assistance for essential tasks, cultural workshops, personal development sessions, volunteer opportunities, and information on workers' rights and legal matters, benefiting the growing immigrant population in Spruce Grove. Presentation is attached.
11. **Wellspring Alberta:** Wellspring is requesting \$10,000 for one year to support Spruce Grove residents' access to its 70+ evidence-informed cancer support programs, offered multiple times weekly through various formats. This funding will also help increase regional awareness so more local residents affected by cancer can benefit from these vital services.

Two additional applications were received from groups that opted not to present their initiatives to CSAC:

1. **Spruce Grove and District Agricultural Society:** The group is seeking \$48,719 for one year to digitize its archival collection, ensuring its long-term preservation and accessibility. The project began in 2024 with the reorganization and proper management of the collection to meet Canadian Archival Standards.
2. **Rotary Club of Spruce Grove:** The Rotary seeks funding of \$9,300 for one year for the Family Care Project which supports vulnerable families and children in our community through initiatives like backpacks, cooking classes, and postpartum support.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

The opportunity to apply for the Community Grant was promoted through the City's website, social media channels, reader boards, and digital signage throughout Spruce Grove to ensure broad community awareness and engagement.

IMPLEMENTATION / COMMUNICATION:

Applications are currently being evaluated by City Administration. These evaluations, along with the full application packages, will be provided to the Community Services Advisory Committee (CSAC) for review in early September. CSAC will consider the evaluations, presentations, and full submissions before making funding recommendations for the 2026 - 2028 budget. Final decisions will be made by City Council during the corporate planning process in the fall, with applicants notified following budget approval.

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

The total amount requested by applicants is \$299,769. Of the \$150,000 2026 budget, there is \$80,946* remaining and available for Community Grants.

*The City has an existing multi-year funding agreement with Winter Emergency Response (Late Night Café) in the amount of \$27,750 for each of the 2026 and 2027 budget years. As well, the City has an existing multi-year funding agreement with Skydance Indigenous Cultural Society in the amount of \$41,304 for each of the 2026 and 2027 budget years.

Spruce Grove City Centre Events 2026-2028



Board of Directors

2024-2025

1. President	Jason Lohr	Cera Tech 3D Dental Lab
2. Vice President	Rick Shier	Grove Camera and Pawn
3. Treasurer	Laura Dear	FCD Holdings
4. Secretary	Anna Luecke	The Pretzel Shack
5. Past President (non-voting)	Angela Regier Cubos	Back on Track Chiropractic
6. Director	Michaela Conway	MNR Beauty Boutique
7. Director	Mandy Kenworthy	Jack's Drive-In
8. Director	Chris Penn	Panda Rose
9. Director	Morgan Wright	Romantic Notions
10. Director	Sarah Schumacher	Main Street Law LLP
11. Director	Mélodie Brousseau	Aspire Counselling and Psychology
12. Director	Councillor Reid MacDonald	City of Spruce Grove

CCBC Mission & Vision

To **promote, stimulate and reinvigorate** Spruce Grove's City Centre as the civic, cultural and social heart of the community.

We are passionate about fostering a vibrant and **thriving** city centre core through innovative programming and collaboration between public and private sector businesses.

Our vision is to create a space where residents and visitors can **connect, engage and celebrate** our city!

City Centre ARP

Evolution



New Businesses

City Centre

Pandarose
Bees Sugaring
Sparkling Brooms
GlowExx Beauty Bar
Crescent Moon Curio Shop
Culichi Snacks
Grace Notes
BST clothing
Insta Auto Solutions
Ignite Dance Boutique
Pete's Automotive & Speed Shop



2024 Year In Review

Celebrated grand re-opening of Columbus Park

Brought back Public Markets to Columbus Park and City Centre (3 day markets, 1 night market)

Continued with smaller events that bring patrons directly to the door of City Centre businesses (*Fall Fest and Moonlight Madness*)

Focus on membership outreach to highlight our new website and a larger social media presence

Community Engagement

Our mission is to promote, stimulate, and reinvigorate Spruce Grove's City Centre as the civic, cultural, and social heart of the community.

Our vision is to create a space where residents and visitors can connect, engage, and celebrate our city.

The City Centre Business Association (CCBA) made measurable progress in realising our vision through growth and enhancement of our signature events.

- Increased vendor participation
- Increased foot traffic (10,000+ attendees in 2024)
- Deepened community engagement
- Increased sponsorship from local businesses

The night market, in particular, stood out

- record attendance
- overwhelmingly positive feedback
- strong interest from both vendors and the public
- new audience who found evening hours more accessible



Building on that momentum, all Summer 2025 events will now be held as night markets.

Proposed Budget

2026-2028

Events

City of Spruce Grove Community Grant - Budget

Project Funding Details - Please identify all sources of funding for the project

Total Amount

Community Grant Funding Request - please fill in the total funding request for this initiative

\$10,000.00

Additional revenues to complete the project:

Confirmed Amount

Pending Amount

Organization's cash contribution to the project

\$15,000.00

\$15,000.00

Other Municipal funding (not including this grant)

\$0.00

Provincial funding

\$0.00

Federal funding

\$0.00

Other funding sources - sponsorship and vendor stall sales

\$36,000.00

\$36,000.00

Donated-in-kind (including all labour, equipment, material)*

Note: the confirmed amount will populate from amounts entered later in this form

\$14,000.00

\$14,000.00

Total project funding (this amount must equal the total project cost)

\$75,000.00

Events

- 4 Summer Markets
- Fall Fest
- Moonlight Madness
- Christmas Market (*new for 2025*)



City Centre Markets

4 markets held in 2024 in the City Centre

- City Centre businesses
- Local artisans
- Youth entrepreneurs
- live music
- family entertainment

Free, family-centred activities

Introduced a night market which was extremely well attended

- All night markets in 2025

Planning begun fall 2024 for 2025



Fall Fest

Built off our the success of previous years with excellent attendance

Each year this event has looked slightly different

Highlights have included:

- Trunk or Treat with 200+ 'trunk or treaters'
- Pumpkin Painting
- Face Painting
- Costume contest
- Marvellous Mascots

Planning for 2025 started in February



Moonlight Madness

- Moving in 2025 to the beginning of November
- Focus on shopping local within the city centre to kick off the Christmas shopping season.
- Outdoor activities
- Prize draws
- Vouchers



Christmas Market

New for 2025

-End of November

-Focus on shopping local close to the city centre to kick off the Christmas shopping season.

- Indoors at Grove RV
- Activities
- Prize draws
- Vouchers
- Fire pits
- Community performers
- Photos with Santa



Activites

Free, Family-Friendly Activities

Community Performers

Markets

Live Music

Food Trucks

Car show

Fire pits to gather around (*Winter events*)



A Vibrant City Centre For All

Community Benefits

Positive, far-reaching impact

- Economic Growth
- Support for Local Volunteers
- Cultural and Social Enrichment
- City Centre as a vibrant community space
- Community Engagement
- Collaboration



Community Partnerships

Local Businesses

Home Based Businesses

Volunteer Groups

Cultural Groups

Non Profit Groups

City of Spruce Grove



Inclusivity

Barrier-Free

Diverse Programming

Diverse Vendors

Community Partnerships

Cultural Inclusion

Ongoing Feedback and Improvements



Use of Grant Funds

Full Programming

Paid Performers

Full Marketing Plan to
ensure maximum reach

Volunteer Support

Committed execution team



Closing Thoughts

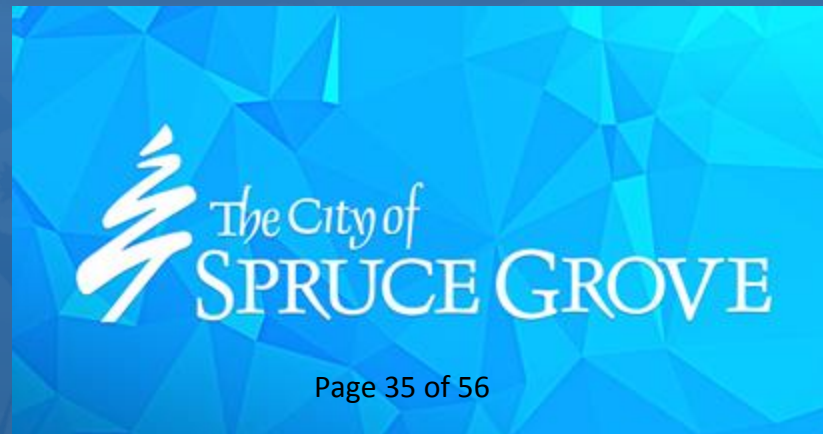
Excited to bring more events as well as bigger and better events to the City Centre and showcase the revitalized improvement area

We are working with the City to further revitalize the core with new development and mixed development to bring more people to the core to shop, dine, be entertained, and also live!

A sincere thank you to Spruce Grove City Council and City Administration for the ongoing support of the CCBA and our initiatives.



Thank You!



NEWCOMER SERVICES



TrICALA
Tri Community Adult
Learning Association

C i v i c G r a n t P r o g r a m – C o m m u n i t y G r a n t

June 2025

**WE ARE A COMMUNITY HUB
WHERE ADULTS CAN LEARN,
GROW AND BUILD A
BRIGHTER FUTURE FOR
THEMSELVES AND THEIR
FAMILIES
SINCE 1999.**



**PROGRAMS RUN
IN 2024**

211



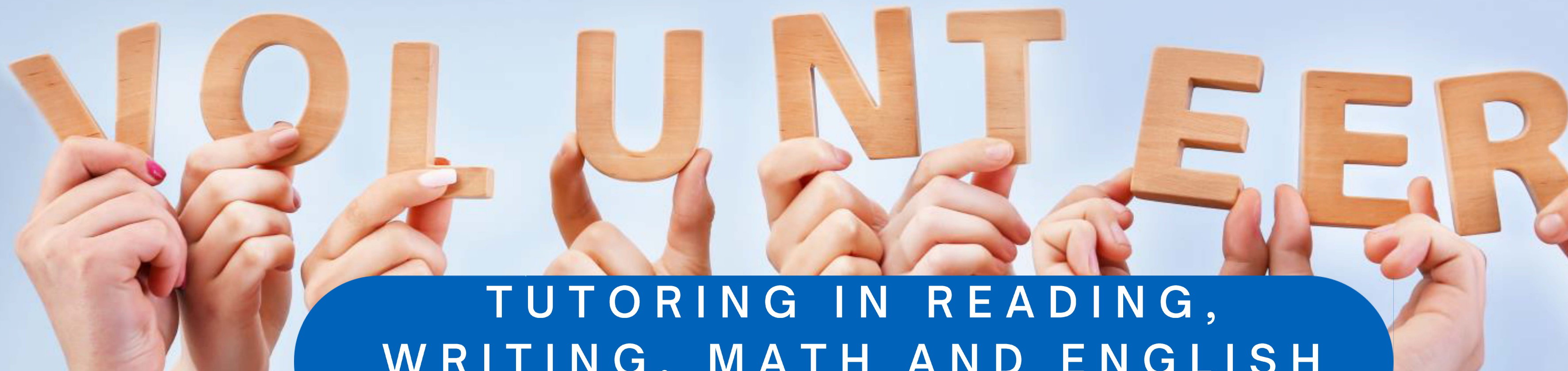
**294 NEW LEARNERS
FROM JULY 1, 2024 -
MAY 16, 2025**



**NUMBER OF
REGISTRATIONS**

773





TUTORING IN READING,
WRITING, MATH AND ENGLISH
AS AN ADDITIONAL LANGUAGE

25
volunteers

over 2000 volunteer
hours



9.4% of our population
in Spruce Grove are
Page 5 of 19
immigrants and we see
roughly 170
Newcomers a year
move to our community





**THIS PROJECT WILL DELIVER COMPREHENSIVE
GROUP ACTIVITIES AND PROGRAMS TO SUPPORT
VARIOUS ASPECTS OF
NEWCOMERS' INTEGRATION INTO CANADIAN
SOCIETY.**

The Project

- Participants will benefit from full navigation services, offering direct assistance with essential tasks such as how to apply for a Social Insurance Number (SIN), open a bank account and fill out necessary forms, and the steps involved in obtaining an Alberta Driver's License and Alberta Healthcare Card.
- We will also offer dedicated Canadian culture workshops to help newcomers understand local customs and provide opportunities to meet new people.
- We will provide guidance on how to register for citizenship classes and English classes.
- We will organize workshops focusing on self-esteem building, stress management, and goal setting.
- Community participation will be encouraged through local volunteer placements.





WHO WILL BENEFIT?

THIS PROJECT WILL SIGNIFICANTLY BENEFIT NEWCOMERS RESIDING IN THE CITY OF SPRUCE GROVE IN A MULTITUDE OF WAYS. BY PROVIDING TARGETED SUPPORT AND RESOURCES, TRICALA AIMS TO FOSTER SUCCESSFUL SETTLEMENT AND INTEGRATION, LEADING TO POSITIVE CHANGES FOR BOTH THE INDIVIDUALS AND THE BROADER SPRUCE GROVE COMMUNITY.



Outcomes

- an increased level of knowledge among participants regarding essential aspects of Canadian life, fostering smoother integration.
- improved well-being among newcomers, contributing to a more resilient and engaged population.
- greater community engagement, creating more interconnected and vibrant social networks within Spruce Grove.
- cultivate a greater appreciation and understanding of diverse cultures within the broader community.

By supporting newcomers, we anticipate a richer tapestry of perspectives, skills, and traditions becoming woven into the fabric of Spruce Grove. This increased diversity can lead to greater innovation, economic growth, and a more inclusive and welcoming environment for all residents.

Finally, we expect to see enhanced access to services for newcomers, ensuring equitable opportunities within the community.



Our Ask

FINANCIAL IMPACT

\$9250 PER YEAR FOR 3 YEARS= \$27750

Staff hours=5hrs/week @\$25 an hour=7500/yr

various print materials or supplies for workshops, \$250/year

interactive community excursions to introduce cohorts of Canadian newcomers to our City \$1250/yr

Bringing in local voices to share the community with Canadian Newcomers. And emphasis to be on local Indigenous voices \$250/yr

\$9250

What we provide

IN KIND \$7500/YR

ORGANIZATIONAL CONTRIBUTION \$4772/YR

Volunteer community ambassadors (time divided between 3 volunteers throughout the year)

5hrs/week @\$25 an hour=7500/yr

Organizational Contribution of space, materials, administration, staff time= \$4772/yr

OUR PROPOSED PROGRAM ALIGNS WITH COUNCIL'S STRATEGIC PLAN:

- **FOSTER ARTISTIC EXPRESSION, PRESERVE CULTURAL TRADITIONS, AND CELEBRATE HERITAGE.**
- **CELEBRATE DIVERSITY, FOSTER INCLUSION, OR BUILD UNDERSTANDING BETWEEN DIFFERENT CULTURES.**
- **STRENGTHEN COMMUNITY WELL-BEING, SUPPORT VULNERABLE POPULATIONS, OR BUILD CONNECTIONS.**



QUESTIONS





REQUEST FOR DECISION

MEETING DATE: June 12, 2025

TITLE: 2025 Community Services Advisory Committee Work Plan Update
- June 12, 2025

DIVISION: Community and Protective Services

SUMMARY:

The Administrative Liaison is providing a progress update on the 2025 Community Services Advisory Committee (CSAC) Work Plan, for information.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:

At the April 17, 2025 CSAC meeting, Committee asked the Administrative Liaison to include a standing information item on the CSAC agenda to provide progress updates on the 2025 CSAC Work Plan.

Items that are highlighted in the supporting document have been completed to date.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a

Community Services Advisory Committee 2025 Work Plan

Ongoing Annual Responsibilities

1. Microgrant approvals as per policy
2. Community Grant review and recommendations to Council as per policy
3. Roles and Responsibilities under the Commemorative Naming of Assets Policy

Awareness and Understanding

Generally speaking, this area of focus includes receiving information and presentations from Administration to gain a better understanding of how certain programs, processes, standards, and initiatives relate to the mandate of the Committee. Advice, feedback, and recommendations to Council and/or Administration may come as a result of the information and presentations provided to the Committee.

1. Community Social Development Annual Report
 - Include information on the Social Sustainability Plan and how administration implements said plan
 - Information related to homelessness and how the City itself respond to the issue within its scope of responsibilities and jurisdiction
2. Family and Community Support Services “101”
 - Provide information related to the legislation and what a municipality can and cannot do with the funding received
3. Housing Strategy presentation
4. Heavy Metal Place update
 - History and update on facility amenities, partnerships, scope, etc.
5. Police Advisory Committee
 - Provide update to Committee on the implementation and purpose of the new Committee
 - Include context and clarity on avoiding duplication across committee’s but also ways to align where possible
6. Recreation and Culture Department Presentation
 - Information related to the structure of the department
 - Priorities and focus areas for initiatives, programs, services, etc.
7. Event Procedures
 - Provide an update and information related to improvements in processes for internal and community driven events
8. Re-imagine Central Park Project Update

9. Accessibility Initiatives

- Receive information related to a number of City initiatives and plans around accessibility
- Review standards and information for walkability and other accessibility features and considerations in the City (i.e. neighbourhoods, commercial/industrial, trails, etc.)
- High-level overview of the recently completed Transportation Master Plan

10. Enforcement Services and RCMP presentation, statistics, and initiatives

The committee may request or receive additional information where appropriate and applicable to its work plan or items that come before them; however, these will be dependent on schedule and capacity of Administration.

Review and Analysis

While the “Information and Awareness” category may result in feedback and recommendations, this section of the work plan includes items that are more directly related to advice, feedback, and possible recommendations to both Administration and/Council. This was formulated with suggestions from Administration (things they have heard from Council, the community, or desire input on themselves), Committee Council member(s), and the Committee members.

1. Recreation and Culture Fees/Charges and Allocation Priorities

- Initiative currently ongoing with engagement with user groups, CSAC, and YAC scheduled
- Will help inform Council engagement and decision on framework

2. Community Development Framework

- Administrative framework being developed focusing on high-level principles on how the City supports and works with the community
- Provide feedback on principles and draft framework

3. Public Art/Murals Annual Plan

- Present annual plan for feedback prior to taking to Council for consideration
- Where appropriate, review art submissions and provide feedback to be included as part of the recommendations to Council

4. Community Outreach

- More detailed discussion and information related to homelessness and the work of the outreach team

5. Transit Initiatives and Strategies

- Presentation on transit program and services
- Feedback and advice on a number of principles and philosophies that will inform strategy discussions with Council

6. Wayfinding Signage Project

- Provide advice and feedback to help inform project priorities/concepts for Administration and ultimately for Council

7. Youth Integrated Services and Youth Programming

- Receive an update on specific programming and plans for enhanced services and receive feedback as necessary
- Connection to Youth Advisory Committee

8. Neighbourhood Engagement

- Analysis and information related to current initiatives
- Advice and feedback on other opportunities to refine, add, etc. (i.e. Block Party program)

The committee may deal with additional items that are currently not planned or information is not yet available (i.e. escooters); however, these will also be dependent on schedule and capacity of Administration.



REQUEST FOR DECISION

MEETING DATE: June 12, 2025

TITLE: Adjournment - Community Services Advisory Committee - June 12, 2025

DIVISION: Strategic and Communication Services

SUMMARY:

Adjournment indicates the end of the meeting and the completion of the agenda items.

PROPOSED MOTION:

THAT the Community Services Advisory Committee adjourn at TIME p.m.

BACKGROUND / ANALYSIS:

The Chair shall ask for a motion from the Committee. Once the motion has been made and the members vote, the meeting is now complete.

OPTIONS / ALTERNATIVES:

n/a

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a