



Our Builder e-Newsletter keeps you informed on the latest building and construction news with updates such as the latest City building and construction information, building code changes, fee updates, seasonal notices and CityView tips and tricks.

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## April 2025 Update

### Spring News!



The Lot Grading season is scheduled to open **May 1, 2025**. The City will start receiving inspection requests as of this date via [CityView Portal](#) or by email at [lot.grading@sprucegrove.org](mailto:lot.grading@sprucegrove.org). Please watch the City's [website](#) for all updates and potential date changes.

**Construction Fire Safety Plans** are required with all new residential building permits. Complete the [form](#) and submit it with your building permit application.

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## Important Reminders

All **new home construction projects** require four permits to start work:

1. Lot Grading permit
2. Development permit
3. Water & Sewer Service Connection permit
4. Building permit (all units are included in one application)

### During construction:

- Keep all public pathways, roadways, and sidewalks clear of all construction debris and mud tracking from equipment.
- Safe access on construction sites is required as per the regulations in the [Occupational Health and Safety Act](#).



### Lot Grading Pre-Construction Inspections

- Inspections should be conducted by the City *prior* to any construction activity on site to determine the existing condition of all adjacent infrastructure.
- If pre-construction inspections are waived/not requested, the applicant is responsible for all damages found during the rough grade inspection.
- **Please read the Performance Damage Agreement terms and conditions carefully at the time of application for a Lot Grading permit.** Builders may **not** submit their own pictures to dispute damages.

## Water & Sewer Service Connection

- As of March 20, 2025 all new building construction now require a separate [Water and Sewer Service Connection](#) (WSSC) permit.
- The WSSC permit must be applied for independent to the building permit application and there must be a WSSC permit application for EACH individual property (semi-detached, three/four unit row house).
- Submit through your [CityView Portal](#) account.
- Visit the City's [webpage](#) or contact us at [serviceconnections@sprucegrove.org](mailto:serviceconnections@sprucegrove.org).



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## Questions?

To learn more about building in Spruce Grove visit our [website](#) for more details.

If you have any questions, please contact the Planning and Development department by [email](#) or by phone at **780-962-7582**.

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