APPROVED

THE CITY OF SPRUCE GROVE

Minutes of the Organizational Meeting of EDAC

January 21, 2025, 7 p.m.
3rd Floor - Poplar Room
315 Jespersen Ave
Spruce Grove, AB T7X 3E8

Members Present:	Councillor Carter, Chair Councillor Houston, Vice Chair Bruce Mullett, Commercial Sector Representative Charlene Bell, Public-at-Large (Attended Virtually) Tyler Perozni, Commercial Sector Representative Victor Moroz, City Centre Business Association Representative
Members Absent:	Councillor Oldham Don Cooper, Industrial Sector Representative Kelly John Rose, Greater Parkland Regional Chamber Representative Robert Smith, Industrial Sector Representative Teresa Bateman, Public-at-Large
Also in Attendance:	Anika Gutowski, Economic Development Marketing Advisor Monique Pelletier, Economic Development Specialist - Business Development Dave Walker, Director of Economic and Business Development

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Jodi Fulford, Economic Development Specialist - Commercial
Karla Daniels, Economic Development Specialist - Industrial
Ben Cowan, Deputy City Clerk
Nicole Hitchens, Recording Secretary

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1. CALL TO ORDER

Chair Carter called the Organizational Meeting of the Economic Development Advisory Committee to order at 7 p.m.

1.1 Welcome and Member Introductions - 2025 Economic Development Advisory Committee

The Economic Development Advisory Committee members made introductions.

2. AGENDA

2.1 Adoption of the Agenda - Organizational Meeting of Economic Development Advisory Committee - January 21, 2025

Resolution: EDAC-001-25

Moved by: Bruce Mullet

THAT the agenda be adopted as presented.

Unanimously Carried

3. BUSINESS ITEMS

3.1 Appointment of the Chairperson and Vice-Chairperson - 2025 Economic Development Advisory Committee

Ben Cowan, Deputy City Clerk, reviewed the appointment process of the Chair and Vice-Chair for the Economic Development Advisory Committee.

3.2 Meeting Procedures 101 - 2025 Economic Development Advisory Committee

Ben Cowan, Deputy City Clerk, presented on Meeting Procedures 101.

3.3 Committee Code of Conduct - 2025 Economic Development Advisory Committee

Ben Cowan, Deputy City Clerk, presented an overview of the Committee Code of Conduct, and Economic Development Advisory Committee members signed the Committee Code of Conduct Declaration.

3.4 C-1121-20 - Economic Development Advisory Committee Bylaw - 2025 Review

Dave Walker, Director of Economic and Business Development, presented an overview of C-1121-20 - Economic Development Advisory Committee Bylaw.

3.5 Meeting Schedule - 2025 Economic Development Advisory Committee

Dave Walker, Director of Economic and Business Development, reviewed the proposed 2025 Economic Development Advisory Committee meeting dates.

Following discussion with Committee, the proposed meeting date of Tuesday, September 16, 2025 was changed to Thursday, September 18, 2025.

Resolution: EDAC-002-25

Moved by: Bruce Mullet

THAT the 2025 Economic Development Advisory Committee meeting schedule be approved as amended.

Unanimously Carried

4. ADJOURNMENT

4.1 Adjournment - Organizational Meeting of Economic Development Advisory Committee - January 21, 2025

Resolution: EDAC-003-25

Moved by: Victor Moroz

THAT the Organizational Meeting of Economic Development Advisory Committee adjourn at 7:42 p.m.

Unanimously Carried

APPROVED

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Danielle Carter, Chair

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Nicole Hitchens, Recording Secretary

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Date Signed