



**THE CITY OF SPRUCE GROVE**

**Minutes of the Organizational Meeting of EDAC**

**January 30, 2024, 7 p.m.**

**3rd Floor - Poplar Room**

**315 Jespersen Ave**

- Members Present:
- Councillor Oldham, Chair
  - Councillor Carter, Vice Chair
  - Councillor Houston
  - Bruce Mullett, Commercial Sector Representative
  - Charlene Bell, Public-at-Large
  - Don Cooper, Industrial Sector Representative
  - Kelly John Rose, Greater Parkland Regional Chamber Representative
  - Teresa Bateman, Public-at-Large
  - Tyler Perozni, Commercial Sector Representative
  - Victor Moroz, City Centre Business Association Representative
- Members Absent:
- Robert Smith, Industrial Sector Representative
- Also in Attendance:
- Dave Walker, Director of Economic and Business Development
  - Jodi Fulford, Economic Development Specialist, Commercial
  - Karla Daniels, Economic Development Specialist, Industrial
  - Jennifer Maskoske, Deputy City Clerk
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**1. CALL TO ORDER**

Councillor Oldham called the meeting to order at 7 p.m.

1.1 Economic Development Advisory Committee - Member Introductions

The Economic Development Advisory Committee members made introductions.

**2. AGENDA**

**Resolution:** EDAC-001-24

**Moved by:** Victor Moroz

THAT the agenda be adopted as presented.

**Unanimously Carried**

**3. BUSINESS ITEMS**

3.1 Chair and Vice-Chair - Economic Development Advisory Committee - 2024

Jennifer Maskoske, Deputy City Clerk, reviewed the appointment process of the Chair and Vice-Chair for the Economic Development Advisory Committee.

3.2 Committee Code of Conduct - Economic Development Advisory Committee

Jennifer Maskoske, Deputy City Clerk, presented an overview of the Committee Code of Conduct, and the members of the Economic Development Advisory Committee signed the Committee Code of Conduct Declaration.

3.3 Meeting Procedures 101 - Economic Development Advisory Committee

Jennifer Maskoske, Deputy City Clerk, presented on Meeting Procedures 101.

3.4 Economic Development Advisory Committee 2024 Meeting Schedule

Jennifer Maskoske, Deputy City Clerk, reviewed the 2024 meeting dates for information.

3.5 C-1121-20 - Economic Development Advisory Committee Bylaw

Dave Walker, Director of Economic and Business Development, presented an overview of C-1121-20 Economic Development Advisory Committee Bylaw. As well, an overview of the 2024 Economic Development Advisory Committee Workplan was provided.

**4. ADJOURNMENT**

**Resolution:** EDAC-002-24

**Moved by:** Kelly John Rose

THAT the Economic Development Advisory Committee Organizational Meeting adjourn at 7:37 p.m.

**Unanimously Carried**

\_\_\_\_\_  
Dave Oldham, Chair

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Jennifer Maskoske, Recording Secretary

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Date Signed

DRAFT