



**Community Road Safety Advisory Committee [CRSAC]
February 8, 2023
6:00 pm
City Hall, Poplar Room, 3rd Floor**

CALL TO ORDER

- 1. ADOPTION OF AGENDA**
- 2. MINUTES**
 - a. January 18, 2023 2023 Organizational Committee Meeting Minutes
 - b. January 18, 2023 Regular Committee Meeting Minutes
- 3. DELEGATIONS**
- 4. ADMINISTRATIVE UPDATES**
- 5. BUSINESS ITEMS**
 - a. Community Road Safety Advisory Committee 2023 Work Plan – Wolanski
- 6. INFORMATION ITEMS**
- 7. CLOSED SESSION**
- 8. ADJOURNMENT**



**COMMUNITY ROAD SAFETY ADVISORY COMMITTEE [CRSAC]
FEBRUARY 8, 2023**

REQUEST FOR DECISION

ITEM DESCRIPTION:

1. ADOPTION OF AGENDA

PROPOSED MOTION:

That the agenda be approved as presented.

BACKGROUND/ANALYSIS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:



ITEM DESCRIPTION:

2. MINUTES

- a. 2023 Organizational Committee Meeting Minutes of January 18, 2023**

PROPOSED MOTION:

THAT the minutes of the January 18, 2023 2023 Organizational Committee Meeting be approved as presented.

BACKGROUND/ANALYSIS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

2023 Organizational Committee Meeting Minutes of January 18, 2023



COMMUNITY ROAD SAFETY ADVISORY COMMITTEE

Minutes of the 2023 Organizational Meeting
held January 18, 2023
City Hall

Committee Members Present:

Ken Mark – Chair
Jeff Tokar – Vice Chair
Daniel Beaton
Steve Hayward
Melissa Johnson
Chris McDonald
Councillor Danielle Carter

Also In Attendance:

David Wolanski, General Manager, Community & Protective Services
Celeste Kremzar, Recording Secretary

CALL TO ORDER

Chairperson Mark called the meeting to order at 6:00 p.m.

1. ADOPTION OF AGENDA

No amendments, additions or deletions were made to the agenda.

2023-01 Moved by Steve Hayward the agenda be adopted as presented.

Unanimously Carried

2. BUSINESS ITEMS

a. Nominations and Election of Chair and Vice Chair

Jeff Tokar, by way of acclamation, will serve as Chair of the Community Road Safety Advisory Committee for one year.

Melissa Johnson, by way of acclamation, will serve as Vice Chair of the Community Road Safety Advisory Committee for one year.



b. 2023 Meeting Schedule

2023-02 Moved by Jeff Tokar that the 2023 Meeting Schedule be approved as presented.
Unanimously Carried

2023-03 Moved by Chris McDonald to adjourn the meeting at 6:13 pm.

CHAIRPERSON – KEN MARK

RECORDING SECRETARY

DRAFT



ITEM DESCRIPTION:

2. MINUTES

b. Regular Committee Meeting Minutes of January 18, 2023

PROPOSED MOTION:

THAT the minutes of the January 18, 2023 Regular Committee Meeting be approved as presented.

BACKGROUND/ANALYSIS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

Regular Committee Meeting Minutes of January 18, 2023



COMMUNITY ROAD SAFETY ADVISORY COMMITTEE (CRSAC)

Minutes of the Regular Meeting
held January 18, 2023
City Hall

Committee Members Present:

Jeff Tokar – Chair
Melissa Johnson – Vice Chair
Daniel Beaton
Steve Hayward
Ken Mark
Chris McDonald
Councillor Danielle Carter

Also In Attendance:

David Wolanski, General Manager, Community and Protective Services
Celeste Kremzar, Recording Secretary

CALL TO ORDER

Chairperson Tokar called the meeting to order at 6:14 pm.

1. ADOPTION OF AGENDA

The following addition was made to the agenda:

David Wolanski Mobile Automated Traffic Enforcement Discontinuation - Item 4.a.

2023-04 Moved by Steve Hayward that the agenda be adopted as amended.

Unanimously Carried

2. MINUTES

a. November 16, 2022 Regular Committee Meeting Minutes

2023-05 Moved by Chris McDonald to adopt the Regular Committee Meeting minutes of November 16, 2022 as presented.

Unanimously Carried



3. DELEGATIONS

There were no Delegations on the agenda.

4. ADMINISTRATIVE UPDATES

a. Mobile Automated Traffic Enforcement Discontinuation

Administration provided an update on the discontinuation of mobile Automated Traffic Enforcement (ATE) in the City. The Provincial freeze on new sites or technology was anticipated to be lifted on November 20, 2022; however, the Government of Alberta has extended the freeze to November 30, 2023. The discontinuation of mobile ATE in the City of Spruce Grove and the addition of new Intersection Safety Devices (ISDs) will be delayed until the freeze is lifted.

5. BUSINESS ITEMS

b. Community Road Safety Advisory Committee 2023 Work Plan

The Committee reviewed the 2022 work plan and discussed the 2023 work plan.

2022-06

Moved by Steve Hayward that an additional meeting be scheduled for February 8, 2023 to finalize the Committee 2023 work plan.

Unanimously Carried

6. INFORMATION ITEMS

a. Communications Update

The Committee requested that Administration provide a general overview of the communications the City does related to mandate of the Committee. The list provided includes, but is not limited to, website updates, social media, reader board, newspaper advertising and e-newsletters.

7. CLOSED SESSION

Community Road Safety Advisory Committee did not go into Closed Session.



8. ADJOURNMENT

2022-07

Moved by Steve Hayward to adjourn the meeting at 7:27 pm.

Unanimously Carried

CHAIRPERSON – JEFF TOKAR

RECORDING SECRETARY

DRAFT



ITEM DESCRIPTION:

5. BUSINESS ITEMS

a. Community Road Safety Advisory Committee 2023 Work Plan

PROPOSED MOTION:

THAT the Community Road Safety Advisory Committee 2023 Draft Work Plan be accepted as presented.

AND

THAT the approved Community Road Safety Advisory Committee 2023 Work Plan be presented to Council for review and approval.

BACKGROUND/ANALYSIS:

In accordance with the Community Road Safety Advisory Committee Bylaw C-1098-19, the Committee is required to develop an annual work plan that identifies key priorities and goals based on its mandate and this bylaw.

The Committee may provide reports which include recommendations on matters related to the Committee's mandate and annual work plan to Council, as appropriate.

At least once per year, the Committee will report to Council on the following:

- a. review of its work plan;
- b. update on progress and initiatives; and
- c. any information and recommendations on issues or opportunities within its mandate.

The Committee discussed the 2023 work plan at their January 18, 2023 regular meeting. Tonight the Committee will review and approve the plan, which will be presented at a future Council meeting.

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

Community Road Safety Advisory Committee 2023 Draft Work Plan

DRAFT Community Road Safety Advisory Committee 2023 Work Plan

Awareness and Understanding

In 2022 the CRSAC continued to review documents and presentations from administration to gain a better understanding of how certain programs, processes, standards, and initiatives relate to the mandate of the committee. This included, but was not limited to:

1. Automated Traffic Enforcement
2. Crosswalk standards and practices
3. Speed Limits
4. Development Standards
5. Communications

For 2023 the committee will continue to receive additional information where appropriate and applicable to its work plan or items that come before them; however, are not formalizing a list outside of those parameters.

An annual presentation by the RCMP and Spruce Grove Enforcement Services related to their plans, priorities, and actions related to community road safety will remain.

Review and Analysis

This section of the work plan lays out the items that will be reviewed and analyzed for possible recommendations and/or considerations. This was formulated with suggestions from administration (things they have heard from Council, the community, or desire input on themselves), Committee Council member(s), and the Committee members.

1. Automated Traffic Enforcement
 - Review and comment on annual report
 - Review/recommend education and awareness opportunities
 - Review Council policy
2. Speed Limits
 - Review of the study related to speed limits in residential areas and across the city that is scheduled to be completed in early 2023
 - Review of administrative recommendations related to the study and support, amend, or add to them where necessary
 - Traffic calming initiatives
3. Pedestrian Safety
 - Discussion and analysis on trail safety
 - Trail connections
 - E-Scooters and E-bikes – provide feedback and potential recommendations on pilot program should it be approved by Council for 2023

4. Distracted Driving
 - Review statistics and discuss
 - Possible recommendation around proactive education approach
5. Program/Plan/Policy Review
 - Snow and Ice Control policy review
 - Transportation Master Plan
 - Traffic Safety Plan
 - Safe City Program
 - Municipal Development Plan
 - Community Standards Bylaw input
 - Intersection Review Program
6. Other Municipalities Initiatives
 - City of Edmonton's Neighbourhood Safety Street Lab Program
 - Other municipalities traffic committees successes
 - Other best practice initiatives
7. Accessibility
 - Road Safety for Aged Population (i.e. timing of lights while crossing street)
 - Transit impacts to the community
8. Data Management and Delivery
 - Dashboard creation