



# Recreation and Culture Fees and Charges Schedule July 1, 2022 - June 30, 2023

## Booking Procedures

1. For information or to book a facility, please contact the Facility Booking Specialist at 780-962-7579 or at [bookings@sprucegrove.org](mailto:bookings@sprucegrove.org). The Recreation and Culture department office is open Monday to Friday from 8:30 a.m. to 4:30 p.m., excluding statutory holidays.
2. All continuous programs shall be contacted first to determine their projected use for the year prior to issuing rentals to other groups. The balance of time available can be booked on a first come first serve basis.
3. Persons signing a contract must be 18 years of age or older and assume responsibility for the function or program.
4. Any event open to the public may require additional costs at the user's expense. (i.e.: insurance, security, etc.) This decision will be left to the discretion of Recreation and Culture Administration.
5. Any individual or group booking a facility is responsible for arranging all necessary permits and licenses.

## Tri-Us Event Tourism

The Tri-Us Event Sponsorship program provides financial assistance to not-for-profit groups hosting events in Spruce Grove. Groups can apply for two (2) events per calendar year.

There are three levels of funding available:

- National (representatives of more than one province): up to \$750/event
- Provincial (representatives of one or more Alberta communities): up to \$500.00.
- Regional (representatives of communities within the Edmonton region): up to \$250.00

For more information or to apply please visit [sprucegrove.org/tri-us](http://sprucegrove.org/tri-us) or contact Economic Development at [invest@sprucegrove.org](mailto:invest@sprucegrove.org)



# Rate Definitions

## Recreation Facilities

### Youth

▪The majority of the members will be under 18 years of age or a local recognized group benefiting those under 18 years of age.

### Junior League

▪Applies to those recognized community groups that have been approved by Recreation and Culture Administration. The members will be playing in a Junior League.

### Adult

▪The majority of the members will be 18 years of age or older, or a local recognized group benefiting those 18 years of age or older.

### Commercial

▪Applies to all commercial agencies operating an event involving the sale or promotion of their business.

## Horizon Stage

### Non-Profit/Local Youth

- All registered societies, associations or not-for-profit groups.
- All local youth community groups as listed by the City of Spruce Grove and Parkland County.
- All Public and Separate Schools within the City of Spruce Grove and Parkland County.

### Local Adult/Commercial

- All local adult community groups as listed by the City of Spruce Grove and Parkland County.
- All licensed businesses within the City of Spruce Grove and Parkland County.

### Non-Local Commercial

▪Any non-local business, individual or group not registered as an association or society or living within the City of Spruce Grove or Parkland County area.

<b>Spruce Grove Agrena</b>				
<b>Charge</b>	<b>Youth</b>	<b>Junior League</b>	<b>Adult</b>	<b>Commercial</b>
<b>Grant Fuhr &amp; Stu Barnes Arenas</b>				
<b>Prime Time Ice:</b> per arena Monday - Friday 4 p.m. - 11 p.m.	\$145/hour	\$200/hour	\$235/hour	\$280/hour
Saturday & Sunday 8 a.m. - 11 p.m.				
<b>Non-Prime Time Ice:</b> per arena Monday - Friday 11 p.m. - 4 p.m.	\$73/hour	\$100/hour	\$118/hour	\$280/hour
Saturday & Sunday 11 p.m. - 8 a.m.				
Pad Rental per arena	\$72/hour	\$102/hour	\$120/hour	\$144/hour
<b>Agra Room</b>				
<b>September through June - Minimum 1 hour booking required.</b>				
<b>July &amp; August - Minimum 4 hour booking required</b>				
Meeting Room			\$47/hour \$282/day	
<b>Grant Fuhr Lounge</b>				
<b>(Available May through July - Minimum 4 hour booking required.)</b>				
Meeting Room			\$75/hour \$450/day	
Damage Deposit			\$300	
<b>Curling Rink</b>				
<b>(Available April &amp; May - Minimum 4 hour booking required)</b>				
Dry pad		\$100/hour \$600/day		\$150/hour \$900/day
<b>Special Events</b>				
Floor Surface per floor  -Grant Fuhr Arena -Stu Barnes Arena -Curling Rink	\$2000 + Special Requirements or 12.5% of the gross gate + Special Requirements (dependant on the greater of the two.)			\$3000 + Special Requirements or 12.5% of the gross gate + Special Requirements (dependant on the greater of the two.)

<b>Fuhr Sports Park</b>			
<b>Charge</b>	<b>Youth</b>	<b>Adult</b>	<b>Commercial</b>
<b>PM Field (East) &amp; Melcor Field (West)</b>			
<b>Prime Time:</b> per field  Monday - Thursday 6 p.m. - 10 p.m.  Saturday & Sunday 12 p.m. - 10 p.m.		\$75/hour	\$135/hour
<b>Non-Prime Time:</b> per field  Monday - Thursday 10 p.m. - 6 p.m.  Friday All Day  Saturday & Sunday 8 a.m. - 12 p.m.		\$38/hour	\$68/hour
<b>Snow Removal Fee</b> (November 16 - March 31)	\$400/field Regular field rental rates still apply		
<b>Special Event Rate</b>	\$2000 + Special Requirements or 12.5% of the gross gate + Special Requirements (dependant on the greater of the two.)		\$3000 + Special Requirements or 12.5% of the gross gate + Special Requirements (dependant on the greater of the two.)

<b>Rectangular Sports Fields</b>			
<b>Charge</b>	<b>Youth</b>	<b>Adult</b>	<b>Commercial</b>
<b>Class "A" - Aspenglen, Heatherglen, Spruce Grove Composite East Field (Season: May 1 - October 15)</b>			
Hourly Rate		\$32/hour	
Day Rate		\$128/day	
<b>Class "B" All Other Rectangular Sports Fields (Season: May 1 - October 15)</b>			
Hourly Rate		\$25/hour	
Day Rate		\$100/day	

<b>Ball Diamonds</b>			
<b>Charge</b>	<b>Youth</b>	<b>Adult</b>	<b>Commercial</b>
<b>Class "A" - Gord Montgomery, Rick Delorme, St. Peter the Apostle, Henry Singer Park (Season: May 1 - October 15)</b>			
Hourly Rate		\$32/hour	
Day Rate		\$128/day	
<b>Class "B" All Other Ball Diamonds (Season: May 1 - October 15)</b>			
Hourly Rate		\$25/hour	
Day Rate		\$100/day	

<b>Elks Hall</b>			
<b>Charge</b>	<b>Youth</b>	<b>Adult</b>	<b>Commercial</b>
Hall Hourly	\$90/hour		\$160/hour
Hall Daily	\$540/day		\$960/day
Kitchen Daily	\$160/day		\$275/day
Weekend Package Rental Includes:  Friday 9 a.m. - 2 a.m. Hall only No Kitchen Access  Saturday 7 a.m. - 2a.m. Hall & Kitchen  Sunday 7 a.m. - 5 p.m. Hall & Kitchen	\$1,500		N/A
Entandem License (Socan & Re:Sound)	\$90.12 (Subject to change based on licensing fees)		
Damage Deposit	\$300		

<b>Border Paving Athletic Centre</b>			
<b>Charge</b>	<b>Youth</b>	<b>Adult</b>	<b>Commercial</b>
<b>Jen-Col Room</b> <b>(Capacity 14-40 dependent on room set-up)</b>			
Hourly Rate	\$32	\$52	\$62
Day Rate	\$192	\$312	\$372
<b>Zender Ford Room</b> <b>(Capacity 14-40 dependent on room set-up)</b>			
Hourly Rate	\$32	\$52	\$62
Day Rate	\$192	\$312	\$372
<b>Jen-Col &amp; Zender Ford Rooms Combined</b> <b>(Capacity 24-80 dependent on room set-up)</b>			
Hourly Rate	\$48	\$79	\$96
Day Rate	\$288	\$474	\$576
<b>Lodgepole Pine Room</b> <b>(Capacity 12-30 dependent on room set-up)</b>			
Hourly Rate	\$27	\$44	\$53
Day Rate	\$162	\$264	\$318
<b>Great Horned Owl Room</b> <b>(Capacity 8-18 dependent on room set-up)</b>			
Hourly Rate	\$19	\$30	\$36
Day Rate	\$114	\$180	\$216
<b>Lodgepole Pine &amp; Great Horned Owl Room Combined</b> <b>(Capacity 20-60 dependent on room set-up)</b>			
Hourly Rate	\$37	\$62	\$74
Day Rate	\$222	\$372	\$444

<b>School Non-Profit Community Use</b>			
<b>Charge</b>	<b>Youth</b>	<b>Adult</b>	<b>Commercial</b>
Weekend Rentals (Minimum 4 hour charge)	\$44/hour	\$44/hour	N/A
Weekend Clean-up Charge	\$22	\$22	N/A
Weekday Rentals	No Charge	\$20/hour	N/A



<b>Horizon Stage</b>			
<b>Charge</b>	<b>Non-Profit/ Youth</b>	<b>Local Adult/ Commercial</b>	<b>Non-Local Commercial</b>
Rehearsal (4 hour rental)	\$200	\$350	\$550
Live Performance (4 hour rental)	\$360	\$480	\$660
Additional Hours	\$75/hour	\$110/hour	\$130/hour
Additional Technician	\$30/hour		
Technician Overtime (Rentals over 8 hours)	\$30/hour		
Non-Meal Break Charge	\$30/technician (maximum of 3)		
Front of House Services: Bar, Concession, Ticket Taking, Coat Check, Product Sales	\$5/hour per volunteer		
Custodial Charge	\$44/hour Minimum 4 hour booking (Saturdays, Sundays and non-school operating days)		
Clean-up Charge	\$44 (Saturdays, Sundays and non-school operating days)		

**\* All rentals will be charged the greater of the rental rate of 12.5% of gross box office sales.**

<b>Additional Equipment</b>			
Grand Piano	\$35/day	\$45/day	\$65/day
Piano tuning	Cost Recovery as determined by provider		
Choir Risers	\$100/day		
Fog Machine	\$40/day		
Keyboard	\$25/day		
Mirror Ball	\$35/day		
Portable Stage - 4 units	\$100/day		
Portable Stage - Additional Units	\$30/day per unit		
Projector Renter must provide operator	\$40/day		
Wireless Mics	\$45/day per unit or \$90/week per unit		

<b>Big Sky Media Electronic Billboards</b>			
<b>Charge</b>	<b>Youth</b>	<b>Adult</b>	<b>Commercial</b>
Billboard Locations:  -Single sided billboard on HWY 16A and Campsite Rd. facing West  -Double sided billboard on HWY 16A and Calahoo Rd. facing East and West  -Single sided billboard on HWY 16A and Century Crossing facing East	Spruce Grove non-profit community group rate: \$40/side/week  Check out: <a href="http://www.sprucegrove.org/advertising">www.sprucegrove.org/advertising</a> for full details.		Please contact Big Sky Media at 780-438-4112 for Commercial Rates.