



**COMMUNITY ROAD SAFETY ADVISORY COMMITTEE [CRSAC]  
MARCH 9, 2022  
6:00 PM  
CITY HALL, POPLAR ROOM, 3<sup>RD</sup> FLOOR**

**CALL TO ORDER**

**1. ADOPTION OF AGENDA**

**2. MINUTES**

- a. February 2, 2022 Special Committee Meeting Minutes

**3. DELEGATIONS**

**4. ADMINISTRATIVE UPDATES**

- a. Safety Week Recognitions – Wolanski
- b. Public Input Process – Wolanski
- c. Update: City of Spruce Grove’s COVID-19 Vaccination Policy – Wolanski

**5. BUSINESS ITEMS**

- a. Update: CRSAC 2022 Work Plan Presentation to Council – Mark
- b. Automated Traffic Enforcement Traffic Map – Kosterman
- c. Development Standards discussion for future meeting - Wolanski

**6. INFORMATION ITEMS**

**7. CLOSED SESSION**

**8. ADJOURNMENT**



**COMMUNITY ROAD SAFETY ADVISORY COMMITTEE [CRSAC]  
MARCH 9, 2022**

**REQUEST FOR DECISION**

**ITEM DESCRIPTION:**

1. ADOPTION OF AGENDA

**PROPOSED MOTION:**

That the agenda be approved as presented.

**BACKGROUND/ANALYSIS:**

**FINANCIAL IMPLICATIONS:**

**ATTACHMENTS:**



**ITEM DESCRIPTION:**

**2. MINUTES**

- a. Special Committee Meeting Minutes of February 2, 2022**

**PROPOSED MOTION:**

That the minutes of the February 2, 2022 Special Committee Meeting be approved as presented.

**BACKGROUND/ANALYSIS:**

**FINANCIAL IMPLICATIONS:**

**ATTACHMENTS:**

Special Committee Meeting Minutes of February 2, 2022



## COMMUNITY ROAD SAFETY ADVISORY COMMITTEE (CRSAC)

Minutes of the Special Meeting  
held February 2, 2022  
Virtual

### Committee Members Present:

Ken Mark – Chair  
Denise Walker – Vice Chair  
Lorne Corbett  
Nadia Geschke  
Steve Hayward  
Jeff Tokar  
Councillor Dave Oldham

### Committee Members Absent:

Melissa Johnson  
Councillor Danielle Carter

### Also In Attendance:

David Wolanski, General Manager, Community & Protective Services  
Celeste Kremzar, Recording Secretary

### CALL TO ORDER

Chairperson Mark called the meeting to order at 6:03 pm.

#### 1. ADOPTION OF AGENDA

No amendments, additions, or deletions were made to the agenda

2022-06 Moved by Steve Hayward that the agenda be adopted as presented.

Unanimously Carried

#### 2. MINUTES

a. January 12, 2022 Regular Committee Meeting Minutes

2022-07 Moved by Denise Walker to adopt the Regular Committee Meeting minutes of January 12, 2022 as presented.

Unanimously Carried



**3. DELEGATIONS**

There were no Delegations on the agenda.

**4. ADMINISTRATIVE UPDATES**

There were no Administrative Updates on the agenda.

**5. BUSINESS ITEMS**

a. Community Road Safety Advisory Committee 2022 Draft Work Plan

Amendments:

- Removal of Transportation Master Plan Review
- Removal of Data Metrics
- Relocate RCMP Presentation to Awareness and Understanding category, and include Spruce Grove Enforcement Services

2022-08 Moved by Steve Hayward that the Community Road Safety Advisory Committee 2022 Draft Work Plan item be accepted as amended.

Unanimously Carried

2022-09 Moved by Steve Hayward that the approved Community Road Safety Advisory Committee 2022 Draft Work Plan be presented to Council for review.

Unanimously Carried

**6. INFORMATION ITEMS**

a. Committee Agenda Input Process

The established process for the Committee to bring forward agenda items for consideration and discussion was provided.

**7. CLOSED SESSION**

Community Road Safety Advisory Committee did not go into Closed Session.



**8. ADJOURNMENT**

2022-10 Moved by Denise Walker to adjourn the meeting at 7:05 pm.

Unanimously Carried

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CHAIRPERSON – KEN MARK

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RECORDING SECRETARY

DRAFT



**ITEM DESCRIPTION:**

**4. ADMINISTRATIVE UPDATES**

**a. Safety Week Recognitions**

**PROPOSED MOTION:**

A motion is not required.

**BACKGROUND/ANALYSIS:**

Committee member, Steve Hayward, requested that it be considered by Council to make proclamations in support of various safety recognition weeks that take place throughout the year (i.e. a local road safety week in May 2022 that would support Canada's National Road Safety Week).

The City does not have a detailed or identified philosophy when it comes to proclamations or recognitions. Any that the City does identify or share are more informal such as emergency preparedness week. The City's past practice and philosophy has been to not do proclamations in order to avoid a significant influx of requests from groups and organizations. At the same time, the City recognizes that in order to provide consistency in our responses to external groups, as well as internal City considerations, a detailed and documented philosophy is being established. We are currently in the review stage of what other municipalities are doing in this space and also discussing with Council as to their feedback and direction. Our examination would include both proclamations and other recognition such as flag raising.

**FINANCIAL IMPLICATIONS:**

n/a

**ATTACHMENTS:**

n/a



**ITEM DESCRIPTION:**

**4. ADMINISTRATIVE UPDATES**

**b. Public Input Process**

**PROPOSED MOTION:**

A motion is not required.

**BACKGROUND/ANALYSIS:**

Committee member, Steve Hayward, inquired if there is a procedure for the general public to bring items forward to the Committee.

Administration will provide information to the Committee to aid in this discussion.

**FINANCIAL IMPLICATIONS:**

n/a

**ATTACHMENTS:**

n/a





**ITEM DESCRIPTION:**

**4. ADMINISTRATIVE UPDATES**

**c. Update: City of Spruce Grove's COVID-19 Vaccination Policy**

**PROPOSED MOTION:**

A motion is not required.

**BACKGROUND/ANALYSIS:**

The Administrative Liaison will provide a verbal update to the Committee.

**FINANCIAL IMPLICATIONS:**

n/a

**ATTACHMENTS:**

n/a



**ITEM DESCRIPTION:**

**5. BUSINESS ITEMS**

- a. Update: CRSAC 2022 Work Plan Presentation to Council**

**PROPOSED MOTION:**

A motion is not required.

**BACKGROUND/ANALYSIS:**

Chair of the Community Road Safety Advisory Committee, Ken Mark, presented the Committee's 2022 Draft Work Plan to Council on February 14, 2022.

The presentation also included an overview of the Committee's work to-date.

**FINANCIAL IMPLICATIONS:**

n/a

**ATTACHMENTS:**

n/a



**ITEM DESCRIPTION:**

**5. BUSINESS ITEMS**

**b. Automated Traffic Enforcement Traffic Map**

**PROPOSED MOTION:**

A motion is not required.

**BACKGROUND/ANALYSIS:**

Protective Services received an inquiry regarding the violation numbers on the Automated Traffic Enforcement (ATE) map tool that is publicly viewable. Although the numbers were correct the information was misleading as the number shown appeared to represent the last 30 days; however, was in fact the total since inception of the current program. This resulted in the temporary suspension of the website while the numbers were corrected. While reviewing the map format and data, it was quickly realized the issue with the map is those who are the experts in this data are the same ones creating the format, which does not represent the average user.

In order to ensure the data is presented in an understandable manner it needs to be viewed by a focus group of non-experts to assist in the planned release of additional data, determine if the data would be of interest, and presented in such a manner the public would appreciate. At this evening's meeting the Community Road Safety Advisory Committee (CRSAC) will review the map tool, the data available on the tool for recommendations related to the presentation of the data, and the level of data viewable.

Protective Services requested the architect of the mapping tool present the new map tool to the CRSAC tonight and take the feedback received tonight back to their team to ensure that as many recommendations as possible are incorporated in the new map tool release.

**FINANCIAL IMPLICATIONS:**

n/a

**ATTACHMENTS:**

n/a



**ITEM DESCRIPTION:**

**5. BUSINESS ITEMS**

**c. Development Standards discussion for future meeting**

**PROPOSED MOTION:**

A motion is not required.

**BACKGROUND/ANALYSIS:**

Development Standards is an item included in the Committee's 2022 work plan and to ensure the Committee is receiving comprehensive information, Administration will lead a discussion to determine what should and/or shouldn't be in a future report in purview of the Committee.

**FINANCIAL IMPLICATIONS:**

n/a

**ATTACHMENTS:**

n/a