



**COMMUNITY ROAD SAFETY ADVISORY COMMITTEE [CRSAC]
FEBRUARY 2, 2022
6:00 PM
VIRTUAL**

CALL TO ORDER

1. ADOPTION OF AGENDA

2. MINUTES

- a. January 12, 2022 Regular Committee Meeting Minutes

3. DELEGATIONS

4. ADMINISTRATIVE UPDATES

5. BUSINESS ITEMS

- a. Community Road Safety Advisory Committee 2022 Draft Work Plan – Wolanski

6. INFORMATION ITEMS

- a. Committee Agenda Input Process

7. CLOSED SESSION

8. ADJOURNMENT



**COMMUNITY ROAD SAFETY ADVISORY COMMITTEE [CRSAC]
FEBRUARY 2, 2022**

REQUEST FOR DECISION

ITEM DESCRIPTION:

1. ADOPTION OF AGENDA

PROPOSED MOTION:

That the agenda be approved as presented.

BACKGROUND/ANALYSIS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:



ITEM DESCRIPTION:

2. MINUTES

- a. Regular Committee Meeting Minutes of January 12, 2022**

PROPOSED MOTION:

That the minutes of the January 12, 2022 Regular Committee Meeting be approved as presented.

BACKGROUND/ANALYSIS:

FINANCIAL IMPLICATIONS:

ATTACHMENTS:

Regular Committee Meeting Minutes of January 12, 2022



COMMUNITY ROAD SAFETY ADVISORY COMMITTEE (CRSAC)

Minutes of the Regular Meeting
held January 12, 2022
Virtual

Committee Members Present:

Ken Mark – Chair
Denise Walker – Vice Chair
Lorne Corbett
Steve Hayward
Melissa Johnson
Jeff Tokar
Councillor Dave Oldham
Councillor Danielle Carter

Committee Members Absent:

Nadia Geschke

Also In Attendance:

Mayor Jeff Acker
David Wolanski, General Manager, Community & Protective Services
Robert Kosterman, Fire Chief
Celeste Kremzar, Recording Secretary

CALL TO ORDER

Chairperson Mark called the meeting to order at 6:00 pm.

1. ADOPTION OF AGENDA

No amendments, additions, or deletions were made to the agenda

2022-01 Moved by Melissa Johnson that the agenda be adopted as presented.

Unanimously Carried



2. MINUTES

a. November 17, 2021 Regular Committee Meeting Minutes

2022-02

Moved by Melissa Johnson to adopt the Regular Committee Meeting minutes of November 17, 2021 as presented.

Unanimously Carried

Update from November 17, 2021 Regular Committee Meeting Minutes – Road Barricades:

The project was completed in the fall of 2021 and barricades were removed. The barricades were an unfortunate effect of supply chain issues and the work was delayed. Administration will monitor this in 2022.

b. November 17, 2021 2022 Organizational Committee Meeting Minutes

2022-03

Moved by Denise Walker to adopt the 2022 Organizational Committee Meeting minutes of November 17, 2021 as presented.

Unanimously Carried

3. DELEGATIONS

There were no Delegations on the agenda.

4. ADMINISTRATIVE UPDATES

a. Automated Traffic Enforcement

Administration provided an update on how the Government of Alberta's changes to Automated Traffic Enforcement (ATE) taking place in April 2022 will affect ATE within the City of Spruce Grove.

The Committee thanked Administration for their update.



5. BUSINESS ITEMS

a. Decibel Device Feasibility Report

Administration reviewed the feasibility of enforcing noise restrictions related to the operation of motor vehicles in Spruce Grove.

2022-04

Moved by Melissa Johnson that the Committee supports and recommends to Council the purchase of a Decibel Meter as well as develop a communication plan for public distribution in advance of implementation.

Unanimously Carried

b. Community Road Safety Advisory Committee 2022 Work Plan

The Committee reviewed the current work plan and discussed the 2022 work plan.

c. Committee Agenda Input

The Committee discussed ways its members can bring forward items for consideration and discussion.

6. INFORMATION ITEMS

There were no information items on the agenda.

7. CLOSED SESSION

Community Road Safety Advisory Committee did not go into Closed Session.



8. ADJOURNMENT

2022-05 Moved by Denise Walker to adjourn the meeting at 7:50 pm.

Unanimously Carried

CHAIRPERSON – KEN MARK

RECORDING SECRETARY

DRAFT



ITEM DESCRIPTION:

5. BUSINESS ITEMS

- a. Community Road Safety Advisory Committee 2022 Draft Work Plan**

PROPOSED MOTION:

That the Community Road Safety Advisory Committee 2022 Draft Work Plan item be accepted as presented.

AND

That that the approved Community Road Safety Advisory Committee 2022 Draft Work Plan be presented to Council for review.

BACKGROUND/ANALYSIS:

In accordance with the Community Road Safety Advisory Committee Bylaw C-1098-19, the Committee is required to develop an annual work plan that identifies key priorities and goals based on its mandate and this bylaw.

The Committee may provide reports which include recommendations on matters related to the Committee's mandate and annual work plan to Council, as appropriate.

At least once per year, the Committee will report to Council on the following:

- a. review of its work plan;
- b. update on progress and initiatives; and
- c. any information and recommendations on issues or opportunities within its mandate.

The Committee discussed the 2022 Work Plan at their January 12, 2022 regular meeting. Tonight the Committee will review and approve the Plan.

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

Community Road Safety Advisory Committee 2022 Draft Work Plan

Community Road Safety Advisory Committee 2022 Draft Work Plan

Awareness and Understanding

During the first year of the Community Road Safety Advisory Committee (CRSAC), the committee spent a significant portion of their time reviewing documents and presentations from administration to gain a better understanding of how certain programs, processes, standards, and initiatives relate to the mandate of the committee. This included, but was not limited to:

1. Automated Traffic Enforcement
2. Crosswalk standards and practices
3. City of Spruce Grove Traffic Safety Plan
4. Roles and Responsibilities of RCMP and Peace Officers
5. School and playground standards and practices

For 2022 the committee will continue to receive additional information where appropriate and applicable to their work plan or items that come before them; however, are not formalizing a list outside of those parameters.

Review and Analysis

This section of the work plan lays out the items that will be reviewed and analyzed for possible recommendations and/or considerations. This was formulated with suggestions from administration (things they have heard from Council, the community, or desire to input on themselves), Committee Council member(s), and the Committee members.

1. Automated Traffic Enforcement
 - Review and comment on annual report
 - Review/recommend education and awareness opportunities
 - Review Council policy
 - Review Government of Alberta changes and impacts to the City's program
2. Speed Limits
 - Review of the study to be completed in early 2022 related to speed limits in residential areas and across the city
 - Review of administrative recommendations related to the study and support, amend, or add to them where necessary
3. Pedestrian Safety
 - Discussion and analysis on trail safety
 - Trail connections
 - Crosswalk standards and review

4. Development Standards
 - Review of safety components in approval processes
 - Possible recommendations related to safety enhancements
5. Communications/Data metrics
 - Discussion on promotion of existing processes and metrics
 - Recommendations on Public Relations (response to top community concerns and sharing successes)
 - Analysis and advice on dashboard metrics
6. Transportation Master Plan Review
 - Analysis of master plan in relation to existing bylaws and future planning
 - Review of current and future plans for roads/trails and innovations or best practices from other jurisdictions (i.e. roundabouts)
7. RCMP Presentation
 - Review and discussions about RCMP role in safety
 - Discuss and possible recommendations on safety initiatives
8. Other Ad Hoc Work

As issues arise, and where the Committee has time, there will be additional input and feedback sought where necessary as it relates to the mandate of the Committee. Items may include, but are not limited to:

- Snow and Ice Control policy changes
- Visibility as it relates to overall policy decisions (i.e. shrubs, trees)
- Other applicable bylaw changes (i.e. Traffic Bylaw)
- Other major projects (i.e. City Centre ARP work)



ITEM DESCRIPTION:

6. INFORMATION ITEMS

a. Committee Agenda Input Process

PROPOSED MOTION:

A motion is not required.

BACKGROUND/ANALYSIS:

At the January 12, 2022 regular meeting, the Committee discussed ways its members can bring forward items for consideration and discussion.

The Committee represents cross-sections of the community bringing the perspective and voice of the community for all methods of transportation. If a member would like to discuss or bring forward an item to the Committee the process is as follows:

1. Send a request to the Chair no later than two (2) weeks prior to a Committee meeting date.
2. The Chair will review and discuss with Administration.
3. The Chair will provide a response to the member, and if approved, will be added to a Committee meeting agenda.

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

n/a