



**COMMUNITY ROAD SAFETY ADVISORY COMMITTEE [CRSAC]
JANUARY 12, 2022
6:00 PM
VIRTUAL**

CALL TO ORDER

1. ADOPTION OF AGENDA

2. MINUTES

- a. November 17, 2021 Regular Committee Meeting Minutes
- b. November 17, 2021 2022 Organizational Committee Meeting Minutes

3. DELEGATIONS

4. ADMINISTRATIVE UPDATES

- a. Automated Traffic Enforcement – Kosterman

5. BUSINESS ITEMS

- a. Decibel Device Feasibility Report – Kosterman
- b. Community Road Safety Advisory Committee 2022 Work Plan – Wolanski
- c. Committee Agenda Input – Wolanski

6. INFORMATION ITEMS

7. CLOSED SESSION

8. ADJOURNMENT



**COMMUNITY ROAD SAFETY ADVISORY COMMITTEE [CRSAC]
JANUARY 12, 2022**

REQUEST FOR DECISION

ITEM DESCRIPTION:

1. ADOPTION OF AGENDA

PROPOSED MOTION:

That the agenda be approved as presented.

BACKGROUND/ANALYSIS:

n/a

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

n/a



ITEM DESCRIPTION:

2. MINUTES

- a. Regular Committee Meeting Minutes of November 17, 2021**

PROPOSED MOTION:

That the minutes of the November 17, 2021 Regular Committee Meeting be approved as presented.

BACKGROUND/ANALYSIS:

n/a

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

Regular Committee Meeting Minutes of November 17, 2021



COMMUNITY ROAD SAFETY ADVISORY COMMITTEE (CRSAC)

Minutes of the Regular Meeting
held November 17, 2021
City Hall

Committee Members Present:

Melissa Johnson - Chair
Ken Mark – Vice Chair
Lorne Corbett
Nadia Geschke
Denise Walker
Councillor Dave Oldham
Councillor Danielle Carter

Also In Attendance:

David Wolanski, General Manager, Community & Protective Services
Mark Hussey, Director, Engineering
Celeste Kremzar, Recording Secretary

CALL TO ORDER

Chairperson Johnson called the meeting to order at 6:02 pm.

1. ADOPTION OF AGENDA

The following amendments were made to the agenda:

Vice Chair Mark Road Barricades – Item 5.c.

2021-37 Moved by Ken Mark that the agenda be adopted as amended.

Unanimously Carried

2. MINUTES

a. September 8, 2021 Regular Committee Meeting Minutes

2021-38 Moved by Denise Walker to adopt the Regular Committee Meeting minutes of September 8, 2021 as presented.

Unanimously Carried



3. DELEGATIONS

There were no Delegations on the agenda.

4. ADMINISTRATIVE UPDATES

a. Communications Update

Administration provided an update regarding communications support for the Committee.

The Committee thanked Administration for their update.

b. City of Spruce Grove COVID-19 Vaccination Policy

Administration provided the Committee with information on the City's COVID-19 Vaccination Policy.

The Committee thanked Administration for their update.

5. BUSINESS ITEMS

a. Update CRSAC Recommendations to Council Presentation

Chair of the Community Road Safety Advisory Committee, Melissa Johnson, presented the Committee's Recommendations to Council on September 27, 2021 and provided the Committee with an update on this presentation.

The Committee thanked Ms. Johnson for her update.

b. Westwind Development: Century Road Access

The City's Director of Engineering provided information regarding the design of the area and how it was determined.

2021-39

Moved by Denise Walker that the Committee recommend to Council to further review by the City of the access in and around 211 Westwind Drive.

Unanimously Carried



c. Road Barricades

Vice Chair Mark brought forward concerns regarding placement of the construction road barricades impeding with traffic flow and creating potential safety concerns.

Mr. Hussey answered that Administration will endeavour to provide an update.

6. INFORMATION ITEMS

a. Community Road Safety Advisory Committee 2022 Work Plan

At the Committee's meeting in January 2022, the current work plan will be reviewed and updated, and the 2022 Work Plan will be established.

7. CLOSED SESSION

Community Road Safety Advisory Committee did not go into Closed Session.

ADJOURNMENT

2021-40 Moved by Denise Walker to adjourn the meeting at 7:08 pm.

Unanimously Carried

CHAIRPERSON – MELISSA JOHNSON

RECORDING SECRETARY



ITEM DESCRIPTION:

2. MINUTES

b. 2022 Organizational Committee Meeting Minutes of November 17, 2021

PROPOSED MOTION:

That the minutes of the November 17, 2021 2022 Organizational Committee Meeting be approved as presented.

BACKGROUND/ANALYSIS:

n/a

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

2022 Organizational Committee Meeting Minutes of November 17, 2021



COMMUNITY ROAD SAFETY ADVISORY COMMITTEE

Minutes of the 2022 Organizational Meeting
held November 17, 2021
City Hall

Committee Members Present:

Lorne Corbett
Nadia Geschke
Melissa Johnson
Ken Mark
Denise Walker
Councillor Dave Oldham
Councillor Danielle Carter

Also In Attendance:

David Wolanski, General Manager, Community & Protective Services
Celeste Kremzar, Recording Secretary

CALL TO ORDER

David Wolanski called the meeting to order at 7:08 p.m.

1. ADOPTION OF AGENDA

No amendments, additions or deletions were made to the agenda.

2022-01 Moved by Nadia Geschke that the agenda be adopted as presented.

Unanimously Carried

2. BUSINESS ITEMS

a. Nominations and Election of Chair and Vice Chair

Ken Mark, by way of acclamation, will serve as Chair of the Community Road Safety Advisory Committee for a one-year term beginning November 18, 2021 and ending November 9, 2022.



Denise Walker, by way of acclamation, will serve as Vice Chair of the Community Road Safety Advisory Committee for a one-year term beginning November 18, 2021 and ending November 9, 2022.

Unanimously Carried

b. 2022 Meeting Schedule

2022-02 Moved by Melissa Johnson that the 2022 Meeting Schedule be approved as presented.

Unanimously Carried

2022-03 Moved by Denise Walker to adjourn the meeting at 7:22 pm

CHAIRPERSON – KEN MARK

RECORDING SECRETARY



ITEM DESCRIPTION:

4. ADMINISTRATIVE UPDATES

a. Automated Traffic Enforcement

PROPOSED MOTION:

No motion proposed.

BACKGROUND/ANALYSIS:

On December 1, 2021 the Government of Alberta announced changes to automated traffic enforcement that will take effect in April 2022. The purpose is to enhance accountability and transparency, and ensure it is primarily used for traffic safety, not revenue.

Changes coming into effect include:

- restrictions on photo radar use in transition zones and on residential roads with less than 50 km/h speed limits
 - restrictions do not apply to school, playground or construction zones
- eliminating double ticketing within five minutes
- mandating all photo radar enforcement vehicles be clearly visible
- requiring rationale and data for sites to justify the use of photo radar

Administration will provide an update to the Committee on how this will affect automated traffic enforcement within the City of Spruce Grove.

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

n/a



ITEM DESCRIPTION:

5. BUSINESS ITEMS

a. Decibel Device Feasibility Report

PROPOSED MOTION:

That the Committee supports and recommends to Council the purchase of a Decibel Meter as well as develop a communication plan for public distribution in advance of implementation.

BACKGROUND/ANALYSIS:

Council directed Administration to review the feasibility of enforcing noise restrictions related to the operation of motor vehicles in Spruce Grove, specifically related to mufflers and that the report be provided to the Community Road Safety Advisory Committee prior to coming to Council.

A legal review was done and determined that Spruce Grove was within its authority to make amendments to the traffic bylaw that would include a set decibel level for motor vehicles. The amendments would require specific testing and calibration requirements that are specific to the make and model or decibel meter purchased.

Protective Services has obtained an estimate for the drafting of the bylaw which Protective Services has recommended be based off of the sound level standards contained within the Canadian Motor Vehicle Safety Standards/Regulations.

Enforcement of the bylaw would be done primarily by the traffic safety officers within Enforcement Services who, when witnessing what appears to be a loud vehicle, may stop the vehicle for the purpose of testing the sound levels with the approved device which has been calibrated/tested in accordance with the bylaw. Also there may be occasions when Enforcement Services establishes check stops for the purpose of enforcing the Traffic Safety Act including the Vehicle Equipment Regulations.

FINANCIAL IMPLICATIONS:

Total cost: \$5,000 (\$2,000 for drafting the bylaw and \$3,000 to obtain two decibel meters).

ATTACHMENTS:

n/a



ITEM DESCRIPTION:

5. BUSINESS ITEMS

b. Community Road Safety Advisory Committee 2022 Work Plan

PROPOSED MOTION:

That the Community Road Safety Advisory Committee 2022 work plan be accepted and presented at a future Council Meeting.

BACKGROUND/ANALYSIS:

In accordance with the Community Road Safety Advisory Committee Bylaw C-1098-19, the Committee is required to develop an annual work plan that identifies key priorities and goals based on its mandate and this bylaw.

The Committee may provide reports which include recommendations on matters related to the Committee's mandate and annual work plan to Council, as appropriate.

At least once per year, the Committee will report to Council on the following:

- a. review of its work plan;
- b. update on progress and initiatives; and
- c. any information and recommendations on issues or opportunities within its mandate.

The Committee will review the current work plan, as well as discuss and establish the 2022 work plan at this meeting. Once the 2022 work plan has been finalized and approved by the Committee, it will be presented to Council at a future Council Meeting.

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

Community Road Safety Advisory Committee 2021 Work Plan (red line completions)

Community Road Safety Advisory Committee 2021 Approved Work Plan

Awareness and Understanding

As the Community Road Safety Advisory Committee (CRSAC) is new to the City it will be important for Committee members to spend a significant portion of their work in the first part of the year gaining an understanding of a wide array of issues and background information that will provide a strong foundation for recommendations to Council. Additionally, the Committee will also examine the terms of reference, that were obviously established prior to the formation and member appointments, and either confirm or suggest refinements.

The following list has been prioritized by the CRSAC as items to receive further documentation/information, presentations, discussion:

1. Automated Traffic Enforcement (**completed at January 13, 2021 meeting**)
 - Presentation by administration outlining program, authorities, stats, etc.
 - Previous reports
 - Statistics
2. School and playground zones/areas (**completed at January 13, 2021 meeting**)
3. Crosswalk standards and practices (**completed at March 10, 2021 meeting**)
4. Parking standards and practices
 - Including parking close to schools (i.e. overflow into residential), angle parking, recreational vehicles, etc.
5. City of Spruce Grove Traffic Safety Plan (**completed at July 14, 2021 meeting**)
6. Roundabouts
 - Including City of Spruce Grove traffic innovations/planning for future
7. Transportation Master Plan and applicable Bylaws
 - Include Hwy 16A Corridor
8. Information from others that would assist the CRSAC with making recommendations
 - City Centre Business Association (CCBA), Mothers Against Drunk Driving (MADD), Capital Region Intersection Safety Partnership (CRISP), etc.
9. Roles and responsibilities of various stakeholders
 - RCMP/CPO connection (**completed at May 12, 2021 meeting**)
 - RCMP integrated detachment model (**completed at September 8, 2021 meeting – RCMP in attendance**)
 - Enforcement/Public Works/Engineering/Planning

10. CRSAC Terms of Reference (completed at March 10 & May 12, 2021 meeting) & presented to Council on September 27, 2021.

- Examination and possible enhancement/clarity of definitions (i.e. “road”, “vehicular”, etc.)
- Trail considerations
- Additional or refined scope considerations

Review and Analysis

This section of the work plan lays out the items that will be reviewed and analyzed for possible recommendations and/or considerations. This was formulated with suggestions from administration (things they have heard from Council, the community, or desire input on themselves), Committee Council member(s), and the Committee members.

A significant topic of conversation has been the difference and need to understand and provide clarity related to the “perception vs. reality” on a number of topics. Instead of addressing this as a separate and distinct topic, the Committee felt that this would be a part of each of the various topics throughout the work plan and could possibly lead to recommendations for enhanced education and awareness for the community.

1. Automated Traffic Enforcement
 - Review and comment on annual report (completed at May 12, 2021 meeting)
 - Review/recommend education and awareness opportunities
 - Review Council policy
2. Speed Limits (information provided at March 10, 2021 meeting) (brought required considerations, and examples of other cities in Alberta that have recently reduced their residential speed limits at July 14, 2021 meeting). CRSAC Chair presented to Council on September 27, 2021 – will be part of business case in 2022-2024 corporate plan.
 - Residential (i.e. 40 km?) and Hwy 16A review and recommendations
 - Review and analyze other “tools” (i.e. speed signs) and engineering controls
 - Impact of street parking on speed limit perceptions
3. Peace Officer Traffic Pilot (completed at September 8, 2021 meeting). CRSAC Chair presented to Council on September 27, 2021 – will be part of business case in 2022-2024 corporate plan.
 - Review of the current initiative and recommend continuation and/or changes
4. High Load Corridor (information item provided at July 14, 2021 meeting)
 - Review the completed work as approved in the Corporate Plan
5. Distracted Driving
 - Review of current issue
 - Investigate additional measures and possible education
6. Other Ad Hoc Work

As issues arise, and where the Committee has time, there will be additional input and feedback sought where necessary as it relates to the mandate of the Committee. Items may include, but are not limited to:

- Snow and Ice Control policy changes
 - Visibility as it relates to overall policy decisions (i.e. shrubs, trees)
 - Noise study and possible measures (assuming connection to speed and safety)
 - Other applicable bylaw changes (i.e. Traffic Bylaw)
 - Other major projects (i.e. City Centre ARP work) (June 28th Council RFD and attachments provided as information item to Committee at July 14, 2021 meeting)
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- September 27, 2021 CRSAC Meeting: Administration brought forward information for CRSAC to review and support implementation of a protected-only left turn traffic signal light phasing at the intersection of Highway 16A and Campsite Road / Jennifer Heil Way. They also supported that Administration consider additional intersections throughout the City.
 - November 17, 2021 CRSAC Meeting: Committee brought forward Traffic Flow Plans in New Developments. Discussion took place regarding design of flow patterns in new neighbourhoods where the streets are narrow and visibility is an issue; the design of entrance and exit flows out of shopping and retail areas.



ITEM DESCRIPTION:

5. BUSINESS ITEMS

c. Committee Agenda Input

PROPOSED MOTION:

No motion proposed.

BACKGROUND/ANALYSIS:

The Committee represents cross-sections of the community bringing the perspective and voice of the community for all methods of transportation.

The purpose of this item is to look at ways committee members can bring forward items for consideration and discussion.

FINANCIAL IMPLICATIONS:

n/a

ATTACHMENTS:

n/a