

Where to Apply

Appeals

Should you wish to make an appeal on a decision made in regards to your application, under Section 45(4) of the *Safety Codes Act* a person may submit a written request to the Coordinator of Appeals, Safety Codes Council. Please contact the Planning and Development Department for assistance.

Office Location:

**Planning and Development
414 King Street
Spruce Grove, Alberta**

Office Hours

Monday to Friday

8:30 a.m. to 4:30 p.m.



Mailing Address:

City Hall
315 Jespersen Avenue
Spruce Grove, AB T7X 3E8

Phone: 780-962-7582

Fax: 780-962-1062

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**Demolition &
Relocation
Permits**



The Community of Choice!

Do you require a Demolition or Relocation Permit?

A Demolition or Relocation Permit is required for:

- A structure size that is 10 m² (108 sq. ft.) or larger in area
- Any situation where health or safety of the public is affected

A Demolition/Moving Permit is NOT required for the removal of fences, driveways or decks

Application Requirements for Demolition Permits

- Completed Building Permit application form
- A site plan showing
 - ◆ Building size
 - ◆ Roadways
 - ◆ Fenced area for safety
 - ◆ Access for fire fighting
 - ◆ List of procedures for the demolition

If you have any questions, please contact the Planning and Development Department.

Application Requirements for Relocation Permits

- Completed Building Permit application form
- Completed Development Permit application form
- Site Plan and Foundation Plans (Including cross-section)
- A floor plan of any changes being made.
- When moving a building, the route must be cleared with:
 - Fortis
 - Telus
 - Shaw Cable
 - RCMP

Additional authorizations may be required from the Fire Department, Engineering and Public Works or the Alberta Health Services.

Professional seals or reports may be required

Printable copies of all permits are located on The City of Spruce Grove Web Site.
www.sprucegrove.org.

