



315 Jespersen Ave  
 Spruce Grove, AB T7X 3E8  
 Phone: 780-962-2611  
 Fax: 780-962-1062

# INFRASTRUCTURE CONSTRUCTION APPROVAL PERMIT APPLICATION

Business Hours  
 M-F: 8:30 a.m. – 4:30 p.m.  
**Office Location: 414 King Street**

TO BE COMPLETED BY APPLICANT: **A COMPLETE SUBMISSION MUST BE RECEIVED 5 BUSINESS DAYS PRIOR TO START OF WORK**

### APPLICANT INFORMATION – REQUIRED

Applicant Name:		Applicant Phone no.:	Applicant Fax no.:
Company Name:			
Mailing Address:	City:	Province:	Postal Code:

### CONTRACTOR/PRIME CONTRACTOR SAME AS APPLICANT – REQUIRED

Contractor Name:	Field Contact Person:	Contact Phone no.:	Contact email:
------------------	-----------------------	--------------------	----------------

### PROJECT INFORMATION – REQUIRED

Description of Project:			
Depth of Construction (if applicable):		meters	
Start Date (mm/dd/yyyy):		Completion Date (mm/dd/yyyy):	
Haul from location:		Haul to location:	
Route Used:	Equipment/material/product being hauled:		
Specific loads/days/week for each route and equipment used:			

### PROJECT IMPACTS (CHECK ALL THAT APPLY):

Municipal Water	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Sanitary Sewer	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Storm Sewer	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Road Surface	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Curb and Gutter	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Sidewalk	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Trail	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	MR/Greenspace	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

This information is being collected under the authority of section 33(c) the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to administer an Infrastructure Construction Approval permit and subsequent agreements outlined in this application as required by the City of Spruce Grove. The personal information provided will be protected in accordance with Part 2 of the Act. If you have any questions regarding the collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-962-2611.



315 Jespersen Ave  
 Spruce Grove, AB T7X 3E8  
 Phone: 780-962-2611  
 Fax: 780-962-1062

# INFRASTRUCTURE CONSTRUCTION APPROVAL PERMIT APPLICATION

Business Hours  
 M-F: 8:30 a.m. – 4:30 p.m.  
**Office Location: 414 King Street**

**ADDITIONAL INFORMATION REQUIRED:**

- Development Permit (if required)
- Traffic Accommodation Plan (must be submitted as an attachment to this application)
- Traffic Control (an outline of any required traffic control/traffic control devices during the project must be submitted as an attachment to this application)
- Work Zone Map (must be submitted as an attachment to this application)
- Remediation Plan (must be submitted as an attachment to this application)

**CONDITIONS REQUIRED BY THE CITY OF SPRUCE GROVE: (TO BE COMPLETED BY THE CITY OF SPRUCE GROVE)**

- The City of Spruce Grove requires the Applicant to enter into a Road Use Agreement
- Within 24 hours upon completion of the project, the Applicant shall contact the City of Spruce Grove for an inspection
- Applicant shall accept responsibility and rehabilitate the work zone as per City of Spruce Grove Municipal Development Standards
- Applicant shall arrange for Alberta 1 Call Service 1-800-242-3447 prior to starting any work onsite
- Other Conditions (as outlined):

**SECURITY DEPOSIT:**

Amount:        \$                                .00                                Received:                                Yes                                    No   

Security deposit amount will be set by the City of Spruce Grove Engineering Department and will be based on the extent of potential damages that may be incurred during the project to City infrastructure.

**OFFICE USE ONLY:**

Date Application Received:		Date Application Approved:	
Date of Permit Expiry:		Approved by: (City Representative)	

The Permit Applicant shall be responsible to ensure that all construction work has or will be completed in accordance with the Safety Codes Act of Alberta and Municipal Bylaws.

Subject to this application being approved, the undersigned acknowledges responsibility for all work associated with the project, including any and all damages to public or private property.

The Applicant acknowledges that no construction can commence until notification of approval of this application.

The Applicant certifies that the information given on this form is true and complete to the best of my knowledge and acknowledge authorization of the information to be used for the purposes identified below.

\_\_\_\_\_  
*Applicant's signature*

\_\_\_\_\_  
*Date*