



Planning and Development  
 414 King Street, Spruce Grove, AB  
 Phone: 780-962-7582  
 Fax: 780-962-1062

# ELECTRICAL PERMIT APPLICATION

Business Hours  
 M-F: 8:30 a.m. – 4:30 p.m.

--

### PROJECT LOCATION – REQUIRED

Suite:	Street Address:	Street Name:
--------	-----------------	--------------

Legal Description: Unit / Lot / Block / Plan or Quarter / Section / Township / Range / Meridian

/ / /

### TYPE OF BUILDING – REQUIRED

NEW		EXISTING		
Residential	Multi-family Dwelling	Commercial	Industrial	Institutional
Single Detached	Number of units: _____			
Semi Detached				

### TYPE OF WORK – REQUIRED

New wiring	Rewiring	Sign/Outline lighting	Connection only	Hazardous Locations (Wiring)
Temporary service	Relocatable Unit	Electrical utility	Underground	

### DESCRIPTION OF INSTALLATION - REQUIRED

	<p><b>Solar Panel Installations must include the following documentation</b></p> <ul style="list-style-type: none"> <li>• Single line diagram</li> <li>• Documentation from the breaker manufacturer that indicates the breakers are bi-directional compatible (for each breaker involved with the PV system)</li> </ul>
Total Area _____ m <sup>2</sup>	Cost of Installation: _____

### WIRING DETAILS – REQUIRED

Voltage:	Amperes:	Phase:	The supply service will be:
			Overhead    Underground    Pad Transformer    None

### APPLICANT – REQUIRED

### CONTRACTORS MUST COMPLETE HOME OWNER INFORMATION SECTION

Owner	Contractor
Owner Name(s):	Master Electrician's Name: _____ Master No.: _____
Phone Number:	Company Name: _____
Email:	Email: _____

### APPLICANT MAILING ADDRESS – REQUIRED

Street address:	Phone no.:	Fax no.:
P.O. box: _____	City: _____	Province: _____ Postal Code: _____

The permit applicant shall be responsible to ensure that all construction work or installation has or will be completed in accordance with the Safety Codes Act of Alberta and Municipal Bylaws.

The Electrical Permit shall automatically lapse and become void if active work or installation is not commenced within 90 Days from the date of the approved Electrical Permit, or if work approved for the permit is suspended or abandoned for a period of 120 Days at any time after the work is commenced. Before work can proceed again, a new Electrical Permit shall be obtained and new fees would be required.

*Applicant's signature* \_\_\_\_\_ *Date* \_\_\_\_\_

**Mailing Address**  
 315 Jespersen Ave  
 Spruce Grove, AB T7X 3E8

This information is being collected under the authority of section 33(c) the Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to administer an electrical permit. The personal information provided will be protected in accordance with Part 2 of the Act. If you have any questions regarding the collection, use and disclosure of personal information, please contact the FOIP Coordinator at 780-962-2611.