POLICING COMMITTEE MEETING

Thursday, November 19, 2026, 6 p.m.
3rd Floor - Poplar Room
315 Jespersen Ave
Spruce Grove, AB T7X 3E8

				Pages
1.	**CALL TO ORDER**			
2.	**AGENDA**			
	2.1	Adoption of the Agenda - Policing Committee - November 19, 2026		
3.	**MINUTES**			
	3.1	Approval of Minutes - Policing Committee - October 15, 2026		2
4.	**DELEGATIONS**			
	4.1	Delegation - Canadian Association of Police Governance - Shazia Amiri, Vice Chair and Commissioner	William Norton	7
5.	**ADMINISTRATIVE UPDATES**			
6.	**INFORMATION ITEMS**			
	6.1	2026 Policing Committee Community Engagement Overview	William Norton	32
7.	**BUSINESS ITEMS**			
	7.1	2027 Policing Committee Meeting Dates	Laura Hall	38
	7.2	2027 Policing Committee Work Plan Approval	William Norton	41
8.	**CLOSED SESSION**			
9.	**BUSINESS ARISING FROM CLOSED SESSION**			
10.	**ADJOURNMENT**			
	10.1	Adjournment - Policing Committee - November 19, 2026		

The City of SPRUCE GROVE

REQUEST FOR DECISION

MEETING DATE: November 19, 2026

TITLE: Minutes - Policing Committee Meeting - October 15, 2026

DIVISION: Strategic and Communication Services

SUMMARY:

The minutes of the previous Policing Committee meeting are placed on the agenda for approval.

PROPOSED MOTION:

THAT the October 15, 2026 Policing Committee meeting minutes be approved as presented.

BACKGROUND / ANALYSIS:

The Policing Committee minutes are the official written record of the actions that took place during the meeting; a snapshot of the decisions that the Committee made and the outcome of the vote.

The minutes are written without notes or transcribing of discussions that may have taken place during an agenda item.

Committee members review the minutes prior to the meeting to review for any changes that may need to be made. A motion for an amendment is required if an error has been noted. If there are no amendments to the minutes, a motion to approve the minutes as presented is made by a member of the Committee. The minutes are signed by the Chair and the Recording Secretary.

A copy of the minutes will be included in a future Regular Council Meeting agenda package.

OPTIONS / ALTERNATIVES:

If the Committee would like to make changes to the minutes, the following motion is required:

THAT the October 15, 2026 Policing Committee meeting minutes be approved as amended.

CONSULTATION / ENGAGEMENT:

n/a

IMPLEMENTATION / COMMUNICATION:

n/a

IMPACTS:

n/a

FINANCIAL IMPLICATIONS:

n/a

THE CITY OF SPRUCE GROVE

Minutes of the Policing Committee

October 15, 2026, 6 p.m.
3rd Floor - Poplar Room
315 Jespersen Ave
Spruce Grove, AB T7X 3E8

DRAFT

Members Present:	Councillor Mastaler Sharon Shuya, Vice-Chair Glenn Jensen Patty Hoyland
Members Absent:	Councillor Stevenson Gene Kushnir, Chair
Also in Attendance:	William Norton, Manager of Enforcement Services Cuneyt Zanbak, Corporal Laurie Mcgilvray, Sergeant Laura Hall, Recording Secretary

1. CALL TO ORDER

Vice-Chair Sharon Shuya called the meeting to order at 6 p.m.

2. AGENDA

2.1 Adoption of the Agenda - Policing Committee - October 15, 2026

Resolution: PC-026-26

Moved by: Glenn Jensen

THAT the Agenda be adopted as presented.

Unanimously Carried

3. MINUTES

3.1 Approval of Minutes - Policing Committee - September 10, 2026

Resolution: PC-027-26

Moved by: Councillor Mastaler

THAT the September 10, 2026 Policing Committee meeting minutes be approved as presented.

Unanimously Carried

4. DELEGATIONS

4.1 Delegation - RCMP Parkland Community Engagement Unit

Sergeant Laurie Mcgilvray and Corporal Cuneyt Zanbak provided a presentation on the Parkland Community Engagement Unit.

Committee thanked Sergeant Laurie Mcgilvray and Corporal Cuneyt Zanbak for the presentation.

5. ADMINISTRATIVE UPDATES

There were no Administrative Updates on the agenda.

6. BUSINESS ITEMS

6.1 2027 Policing Committee Work Plan Discussion

William Norton presented the 2027 Policing Committee Work Plan.

Committee thanked William Norton for the discussion.

7. INFORMATION ITEMS

7.1 Community Engagement Sessions Discussion

Committee discussed the Community Engagement Sessions that occurred at the Canada Day event, Ribfest, and Agra Fair. The results of the engagement sessions will be presented at the November 19, 2026 Policing Committee meeting.

7.2 Upcoming Community Engagement Opportunities

William Norton presented the Upcoming Community Engagement Opportunities.

Committee thanked William Norton for the presentation.

8. CLOSED SESSION

There was no Closed Session on the agenda.

9. BUSINESS ARISING FROM CLOSED SESSION

There was no Business Arising from Closed Session.

10. ADJOURNMENT

10.1 Adjournment - Policing Committee - October 15, 2026

Resolution: PC-028-26

Moved by: Patty Hoyland

THAT the Policing Committee adjourn at 7:58 p.m.

Unanimously Carried

DRAFT

_____

Sharon Shuya, Vice-Chair

_____

Laura Hall, Recording Secretary

_____

Date Signed

The City of SPRUCE GROVE

REQUEST FOR DECISION

MEETING DATE: November 19, 2026

TITLE: Delegation - Canadian Association of Police Governance - Shazia Amiri, Vice Chair and Commissioner

DIVISION: Community and Protective Services

SUMMARY:
Shazia Amiri, Vice Chair and Commissioner - Edmonton Policing Committee, will provide a presentation on the Canadian Association of Police Governance.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:
The Canadian Association of Police Governance (CAPG) is the only national organization dedicated to excellence in police governance in Canada. Founded in 1989 with the goal to improve the effectiveness of civilian bodies that govern local police services, it has since grown to represent 80% of municipal police service oversight bodies throughout Canada.

For over 30 years, the CAPG has worked diligently to achieve the highest standards as the national voice of civilian oversight of municipal police. Legitimate police powers are derived from the consent of the public. As a result, it is incumbent upon the members of the CAPG to safeguard the public trust by acting ethically. The ethical foundation of justice, rule of law, moral core, human dignity, and democratic principles forms the context for ethical decision making, which guide decisions made by the CAPG. The primary duty of all CAPG members is to work in support of Canadian democratic values that are enshrined in the Constitution and the Charter of Rights and Freedoms.

The CAPG supports civilian governance of policing. Police service boards, advisory boards, and commissions provide independent, civilian oversight of municipal and regional police services, ensuring Canadian communities have adequate and effective policing. They work with police leadership on the formation and implementation of an annual strategic plan and budget with key performance indicators (KPIs) that are connected to a police chief's performance management process.

Across Canada, boards vary in structure but share a common purpose: to ensure policing reflects community needs and operates within the law.

CAPG supports this work by offering evidence-based tools, training, and resources that strengthen governance capacity.

Their Mission:
To work collaboratively and proactively with members and partners to enhance civilian governance of policing in Canada.

Vision:
To be a strong national voice and resource for civilian governance of policing in Canada.

Strategic Directions:
Inform
Ensure members have access to independent information and insights that support effective governance.
Connect
Bring people together to exchange knowledge, share practices, and build common perspectives on civilian governance.
Advocate
Support national dialogue on public policy that affects police governance and community safety.
Build
Work with thought leaders to explore emerging evidence and issues shaping policing in Canada.

OPTIONS / ALTERNATIVES:
n/a

CONSULTATION / ENGAGEMENT:
n/a

IMPLEMENTATION / COMMUNICATION:
n/a

IMPACTS:
n/a

FINANCIAL IMPLICATIONS:
n/a



Canadian Association of Police Governance
Benefits of Membership

Stronger Governance. Safer Communities

Agenda

The CAPG Brings Together - Different Boards, Different Communities, and Shared Issues.

- History, Mission, Vision
- Composition – Board Directors/Staff
- Who Can Join
- Shared Governance Challenges
- Leadership is a Governance Responsibility
- Building Director Capacity
- CAPG Strategic Plan
- CAPG Strategic Plan – AI Developing Framework

History, Mission, Vision

The Canadian Association of Police Governance (CAPG) is the only national organization dedicated to excellence in police governance in Canada. Founded in 1989 with the goal to improve the effectiveness of civilian bodies that govern local police services, we have since grown to represent 80% of municipal police service oversight bodies throughout Canada.

For over 30 years, the CAPG has worked diligently to achieve the highest standards as the national voice of civilian oversight of municipal police. Legitimate police powers are derived from the consent of the public. As a result, it is incumbent upon the members of the CAPG to safeguard the public trust by acting ethically. The ethical foundation of justice, rule of law, moral core, human dignity and democratic principles forms the context for ethical decision making, which guide decisions made by the CAPG. The primary duty of all CAPG members is to work in support of Canadian democratic values that are enshrined in the Constitution and the Charter of Rights and Freedoms.

History, Mission, Vision

Mission

To work collaboratively and proactively with members and partners to enhance civilian governance of policing in Canada.

History, Mission, Vision

Vision

To be a strong national voice and resource for civilian governance of policing in Canada.

Composition – Board of Directors/Staff

British Columbia – Secretary Micayla Hayes (BCAPB), Raza Mirani (Vancouver)

Alberta – President Amtul Siddiqui (Calgary), Vice-President Shazia Amiri (Edmonton)

Saskatchewan – Cherise Arnesen (Prince Albert), Robert Nowosielski (Regina)

Manitoba – Jeff Wiggett (Winnipeg)

Ontario – Shelley Carroll (Toronto), Arif Khan (Barrie), Jeff Knoll (Halton)

New Brunswick – Treasurer Kevin Darling (Kennebecassis), Amanda MacNeil (Moncton/Codiac Region)

Nova Scotia – Vincent Beswick-Escanlar (Halifax), Danielle Desjardins (RCMP Nova Scotia)

First Nations – Teddy Manywounds (Tsuu'tina), Tyler Oka (Blood Tribe)

Members-at-large – Mickie Ruth, Manmeet Singh

Stephen Reid (Chief Executive Officer)

Jenny Blake (Administrative Assistant)

Logan MacInnes (Communications Manager)

Quebec, PEI, and Newfoundland and Labrador do not currently have police service boards/commissions or advisory boards

Who Can Join

- CAPG membership is available to:
    - Police boards/commissions,
    - First Nations police governance bodies,
    - RCMP/OPP advisory boards and other eligible organizations
    - Associate Memberships:
        - Unions
        - Human Resource Service Organizations
        - Legal Partners
        - Police services
        - Academics/Universities

Shared Governance Challenges

As police governance in Canada becomes increasingly complex, boards and commissions are facing a new tier of public, financial, and technological accountability. From managing tightening long-range budgets to building effective strategic plans that improve public safety outcomes, the decisions before your board today carry significant weight. You don't have to navigate these responsibilities in isolation.

Shared Governance Challenges

How collaboration through CAPG membership matters

- Examples: a technology being considered by one police service today may be before another board tomorrow. A procurement challenge affecting one municipality may soon be felt elsewhere. A board preparing to hire or evaluate a Chief can benefit from lessons learned by governance bodies that have recently completed the same process.
- CAPG creates a place for those experiences, policies, questions and lessons to be shared. Instead of every board independently building the same knowledge from the ground up, members can draw on a national network and practical governance resources.

NO BOARD HAS ALL THE ANSWERS. TOGETHER, CANADA'S POLICE GOVERNANCE COMMUNITY HAS CONSIDERABLY MORE OF THEM.

Leadership is a Governance Responsibility

Hiring, Managing and Evaluating Police Leadership

- For governance bodies with the responsibility for appointing a Chief of Police or members of the senior management team, recruitment is one of the most consequential responsibilities the board may undertake.
- The responsibility does not end when a candidate is selected. Boards also need the tools to establish expectations, maintain an effective governance relationship, assess performance and plan for future leadership transitions.
- Recruitment & Selection Governance considerations for recruiting and selecting a Chief of Police or senior leader where the board has that responsibility.
- Expectations & Objectives Establishing clear expectations, measurable objectives and an appropriate employment and accountability relationship.
- Performance Management Conducting meaningful Chief performance management and reviews using clear criteria, evidence and board-approved expectations.
- Succession & Relationships Succession planning, leadership transitions and maintaining the appropriate distinction between governance oversight and operational management.

BOARDS SHOULD NOT HAVE TO LEARN HOW TO HIRE OR EVALUATE A CHIEF FOR THE FIRST TIME WHILE THEY ARE IN THE MIDDLE OF DOING IT.

Building Director Capacity

INFORMED POLICE BOARD DIRECTORS/COMMISSIONERS IMPROVES PUBLIC SAFETY OUTCOMES

CAPG Membership Includes:

1. CAPG's National Police Governance Training and Development Program provides a structured learning pathway for new and experienced directors:

   - Police Board Governance 101
   - Strategic Planning
   - Board/Chief Relationship

2. A library of governance resources and templates

3. Live forums with your peers across in the member management system (website),

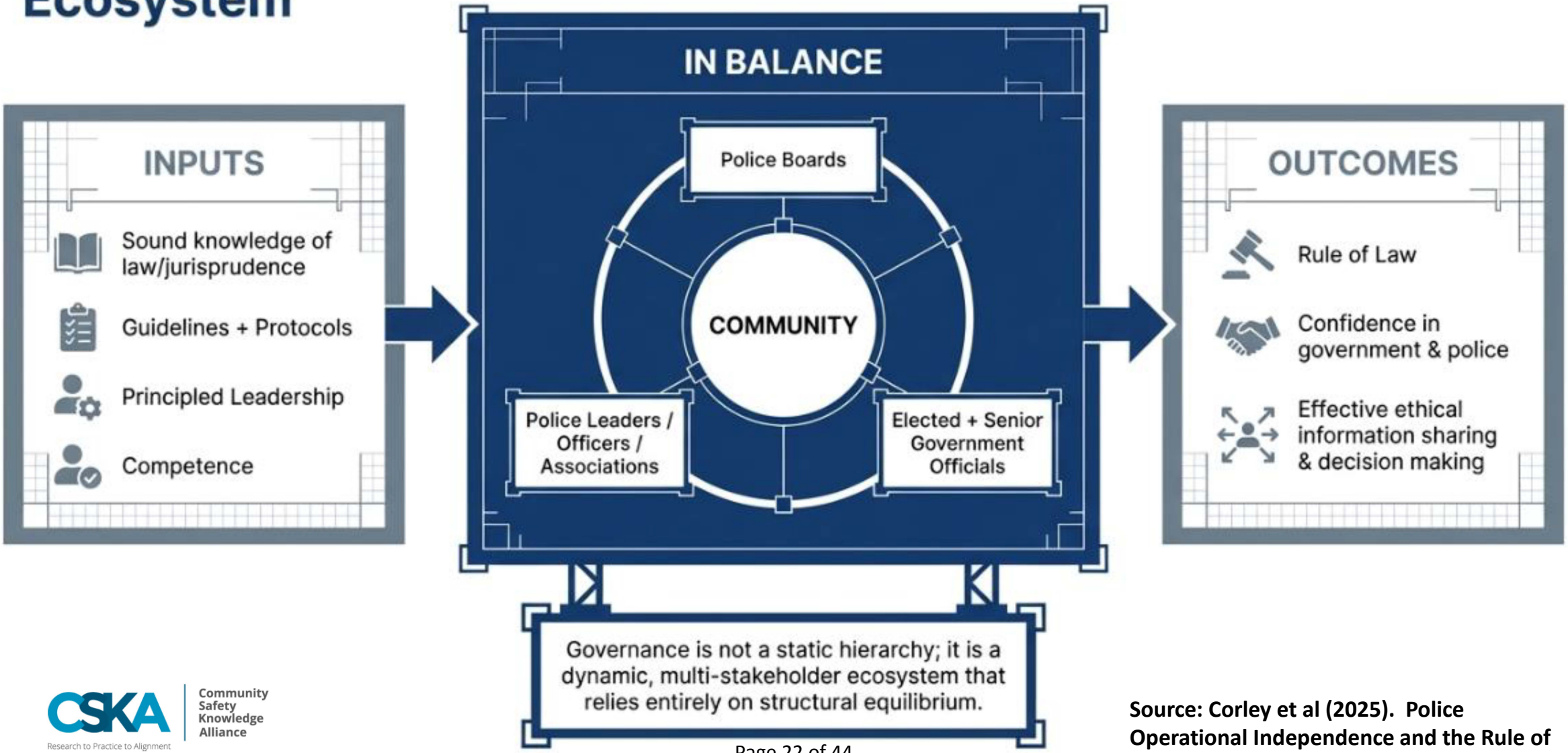
Building Director Capacity

CAPG Membership Includes (con't):

4. Live and recorded police governance skills development webinars,
5. Quorum newsletter – policing-related community e-newsletter
6. Annual conference panels, discussions and opportunities to learn directly from governance colleagues across Canada.
7. Membership discounts on conference and summit fees.

CAPG gives directors an ongoing place to build knowledge rather than starting over each time the board changes.

The Governance and Accountability Ecosystem



CSKA Community Safety Knowledge Alliance
Research to Practice to Alignment

Source: Corley et al (2025). Police Operational Independence and the Rule of Law.

CAPG Strategic Plan

- The Canadian Association of Police Governance (CAPG) is entering a critical strategic phase defined by the 2026 Business Plan. This period marks a transition from reactive administration to proactive, revenue-generating leadership within the national policing landscape. The organization is prioritizing the development of high-value training modules, specifically targeting the RCMP and First Nations policing sectors, while leveraging a new, technologically advanced website to serve as a centralized hub for communication, CRM, and course delivery.

- The 2026 Business Plan which supports the 2025-2027 Strategic Plan is a roadmap for the maturing of the CAPG. By offering advisory services, the potential for recurring certification revenue, data-backed CRM technology, and contribution agreements, CAPG will elevate its awareness and creditability. This approach ensures that CAPG will not merely support the national governance policing landscape but actively contribute to the standards of good police governance.

CAPG Strategic Plan -Training and Advisory

Strategic Initiatives

- RCMP Training Program: Complete the development of a comprehensive training program. This includes evaluating fee schedules, determining the feasibility of accreditation or certification, and establishing a scalable, sustainable delivery model.
- First Nations Training Module: Secure necessary funding and transition the module to the Canadian Police Knowledge Network (CPKN) to ensure accessibility and professional delivery.
- Quality Assurance of Current Modules: Review, solicit feedback, and finalize the three existing training modules to ensure they meet high-quality standards.
- 2027 Training Planning: Identify the highest training priorities for members to select the next five modules (e.g., Police Board Member On-Boarding). The Board will select three for full development in 2027.

CAPG Strategic Plan – Effective Communication

Strategic Initiatives

- **3-Year Communication Plan:** Develop a strategy that identifies the value proposition and includes specific messaging for members, the public, stakeholders, and partners. This includes key messages and a tempo for frequency of communication

- **Website Optimization:** Maximize the site's functionality, including pop-ups, funnels, and email lists. Use data analytics to track user engagement and communicate more effectively.

CAPG Strategic Plan – Enhanced Relationships

Strategic Initiatives

- **Stakeholder Relationship Plan:** Develop a strategy for connecting with diverse stakeholders, determining unique frequency and methods of communication for each.

- **Strategic Conference & Meeting Attendance:** Establish an approval process to ensure attendance at external events aligns with CAPG's strategic priorities.

- **Personal Connection Outreach:** Identify the top 9–12 stakeholders and establish a cadence of making at least one personal contact per month.

- **Simple CRM Implementation:** Utilize website functionality to develop a low-cost CRM system for maintaining regular contact and accountability.

CAPG Strategic Plan – Revenue (Sustainability)

Strategic Initiatives:

Fundraising Plan Development: The Finance Committee will align fundraising goals with the 2026 budget, identifying methods to raise funds through vendor relationships and memberships.

Grant and Contribution Agreements: Actively apply for at least three agreements to support specific projects like the First Nations or RCMP modules.

Pricing Structure Review: Conduct a market review of all training, conference, and membership pricing to ensure CAPG services are appropriately valued.

CAPG Strategic Plan Example – AI Governance: Developing Oversight & Accountability Framework

Organizational "Lanes" and Value Proposition

There is ongoing debate regarding whether CAPG's role is to define what police boards do or to simply support them. The consensus is that CAPG should focus on its own "lane", national training, communication, and advocacy, which in turn helps define and strengthen boards across the country.

Provincial Disparities

Governance maturity varies significantly. Ontario's *Community Safety and Policing Act* (CSPA) for example, has introduced explicit training requirements and increased liability for board members. Conversely, many boards in other provinces remain volunteer-based with minimal support or infrastructure.

The Problem of "Shared History"

A recurring sentiment in strategic sessions is that police services do not "share very well." There is a tendency for agencies to reinvent the wheel rather than utilize collective resources. CAPG's mission is to act as a repository and champion for "good governance" to prevent this duplication of effort.

CAPG Strategic Plan Example – AI Governance: Oversight & Accountability Framework (con't)

AI Governance: Oversight and Accountability Framework

Recent strategic discussions emphasize that police boards must provide oversight for AI technology, an area where few currently have the necessary expertise. The following framework identifies the core governance requirements:

1. Policy Differentiation
2. Boards must distinguish between **Administrative AI** (low risk, e.g., transcription, office tasks) and **Operational AI** (high risk, e.g., facial recognition, predictive policing).
3. Boards should ask their Police Services to build a risk matrix even if they must contract outside experts to complete the task. The matrix should identify:
   - **Green:** Low risk, administrative.
   - **Yellow:** Moderate risk, investigative.
   - **Red:** High risk, biometric/liberty-impacting.

CAPG Strategic Plan Example – AI Governance: Oversight & Accountability Framework (con't)

Key Governance Principles for AI

1. **Human-in-the-Loop:** A qualified human must evaluate AI recommendations before any consequential action is taken against a citizen.
2. **Red Lines:** Boards are responsible for defining what AI will *never* be allowed to do (e.g., mass surveillance without a warrant).
3. **Total Cost of Ownership:** AI is a long-term financial commitment. Boards must account for data storage, cybersecurity, maintenance, and retraining costs.
4. **Data Ownership:** Contracts must ensure the police department, not private vendors, owns and controls sensitive data, with a "right-to-audit" clause.

Questions

Thank you!

The City of SPRUCE GROVE

REQUEST FOR DECISION

MEETING DATE: November 19, 2026

TITLE: 2026 Policing Committee Community Engagement Overview

DIVISION: Community and Protective Services

SUMMARY:
The purpose of this item is to review the 2026 Policing Committee's Community Engagement.

PROPOSED MOTION:

A motion is not required.

BACKGROUND / ANALYSIS:
The 2026 Policing Committee Work Plan sets out the priorities of the Committee for the year. The development of an Engagement Strategy was a priority for the Committee.

Many of the deliverables of the Policing Committee include input and feedback on policing priorities and the development of a Community Safety Plan. A vital component of meeting these deliverables is engaging with the public and key stakeholders to ensure diverse perspectives are considered.

At the Policing Committee Meeting on May 14 and June 18, the members discussed the proposed Community Engagement Strategy and provided input on different tactics and deliverables to form the final version of the strategy. The Committee has attended multiple community events (Canada Day, Rib Fest, Agra Fair) to engage with the public and raise awareness of the work of the Committee.

The intent of this item is to provide an update on the public feedback received at each Community Event to help form the 2027 Policing Priorities for the City of Spruce Grove.

OPTIONS / ALTERNATIVES:
n/a

CONSULTATION / ENGAGEMENT:
A key deliverable of the Policing Committee is to set the Policing Priorities each year for the City of Spruce Grove and develop a Community Safety Plan. To achieve these deliverables in a meaningful way, it is important that public engagement is considered.

IMPLEMENTATION / COMMUNICATION:
n/a

IMPACTS:
n/a

FINANCIAL IMPLICATIONS:
The 2026 Budget does not include funds for the Policing Committee. It is expected that the 2027 Budget will propose funds for the Policing Committee to go towards community engagement efforts.

What We Heard

Spruce Grove Policing Committee | Preliminary Community Engagement Summary

Engagement period: July–September 2026 • Prepared November 2026

Purpose

The Spruce Grove Policing Committee is gathering input from residents to help identify policing priorities for the next one to three years, strengthen relationships between the community and police, and inform recommendations to RCMP leadership and municipal decision-makers. Findings will also contribute to the development of the Community Safety Plan.

How we engaged

Committee members met residents at Canada Day (July 1), Rotary Ribfest (July 12) and the Agra Fair (September 12–13). At pop-up displays, participants used stickers to identify policing priorities and could write comments in response to “One thing that would make Spruce Grove safer?” The format was intended to provide a quick, accessible opportunity for input at existing community events.

Participation at-a-glance

Event	Recorded interactions
Canada Day	83
Rotary Ribfest	155
Agra Fair – September 12	101
Agra Fair – September 13	32
Total	371

The 371 recorded interactions reflect conversations with individuals who appeared to be 18 years of age or older and identified as living in Spruce Grove. Each involved some form of dialogue with a Committee member, rather than simply passing by or placing a sticker.

The pop-up events also provided an important opportunity to introduce the Policing Committee and explain its mandate to residents. Through direct conversations, Committee members were able to raise awareness of the Committee’s role in bringing community perspectives forward, advising on local policing priorities and supporting the development of the Community Safety Plan. These exchanges helped residents better understand how their input can inform policing decisions and offered a more approachable way to connect with the Committee. Raising awareness of the Committee and its mandate was itself a significant outcome of the engagement, alongside the feedback collected.

Sticker vote results and relative ranking

The sticker counts below are a photographic tally of the cumulative engagement boards. Categories are ranked by the number of stickers recorded.



**The "Other" category is an approximate photographic tally because some stickers were placed alongside written suggestions.*

What we heard

Drugs, addictions and related crime. A prominent topic on the voting boards, residents expressed concern about substance use and its connections to community safety.

Mental health, crisis response and vulnerable people. Participants identified crisis response as an important issue. Comments showed different expectations: some supported police working alongside mental health professionals, while others wanted police to focus on enforcement and social services to take the lead on social needs.

Property crime and neighbourhood safety. Theft, break-ins and vandalism attracted substantial sticker votes. Comments also pointed to concerns about specific neighbourhoods, public spaces and the safety of parks and trail systems.

Youth safety and prevention. Youth safety drew repeated attention. One participant emphasized rebuilding trust with youth and investing in prevention as a way to improve longer-term outcomes across several crime and safety issues.

Traffic safety and emerging mobility concerns. Residents raised speeding, dangerous driving and pedestrian safety, alongside repeated calls for clearer rules or enforcement related to e-bikes, e-scooters and other motorized devices on trails and in public spaces.

Police visibility, relationships and accountability. Some residents requested more visible patrols and community presence. Others asked for better communication, timely reporting, grounded community policing and attention to the value of policing investments. Positive comments also thanked RCMP members for their service.

Homelessness and encampments. Written feedback included calls to address encampments, as well as requests for more supportive approaches to people experiencing homelessness and mental health challenges. These comments demonstrate differing perspectives rather than a single community position.

Analysis of written feedback

Across Canada Day, Ribfest and Agra Fair, sticky-note comments reinforced the sticker-vote priorities and added context about what residents want to see change. Several themes recurred: mental health, addictions and homelessness; youth safety and early intervention; traffic and e-bike/e-scooter concerns; property crime and neighbourhood safety; and police visibility and community relationships.

Comments reflected differing expectations of police. Some residents called for stronger enforcement and a more visible police presence, while others emphasized education, prevention, mental health supports and coordinated responses with community organizations. Positive recognition of local RCMP members also appeared alongside suggestions for improvement. Taken together, the comments point to interest in addressing root causes as well as immediate safety concerns, and in treating community safety as a shared responsibility.

Observations about the quality of engagement

Committee members observed substantial event foot traffic, with participation influenced largely by weather. Importantly, many interactions moved beyond individual complaints to meaningful, strategic conversations about prevention, underlying causes of crime, education and awareness, and the connections between policing and wider community well-being. These discussions provide useful context for the Community Safety Plan and suggest value in continued engagement focused on prevention and collaborative solutions.

What the feedback means (and next steps)

The sticker ranking highlights concerns about drugs and addictions, property crime, mental health, youth safety and traffic. Written comments and conversations add nuance: residents expressed both enforcement-focused and prevention-focused perspectives, and several recognized the importance of trust, education, partnerships and addressing root causes.

The Committee will build on these findings through further engagement with youth, advisory committees, businesses, community organizations and other stakeholders. Feedback will inform recommendations on local RCMP policing priorities and support the development of the Community Safety Plan, scheduled for completion in 2027.

REQUEST FOR DECISION

MEETING DATE: November 19, 2026

TITLE: 2027 Policing Committee Meeting Dates

DIVISION: Strategic and Communication Services

SUMMARY:

The Policing Committee establishes an annual meeting schedule. The purpose of this RFD is to schedule the Committee's 2027 Organizational Meeting and set the 2027 meeting schedule.

PROPOSED MOTION:

That the Policing Committee Organizational Meeting be scheduled for January 28, 2027 beginning at 6 p.m. in the Poplar Room at 315 Jespersen Avenue.

That the 2027 Policing Committee meeting schedule be approved as presented.

BACKGROUND / ANALYSIS:

The Policing Committee Bylaw directs the Committee to establish an annual meeting schedule that specifies the date, time, and place of all regular Committee meetings.

To date, the Policing Committee (PC) has met on the following days:

- Thursday, February 5 – Organizational Meeting
- Thursday, March 12
- Thursday, May 14
- Thursday, June 18
- Thursday, September 10
- Thursday, October 15
- Thursday, November 19

The committee has historically met monthly on Tuesdays from 6 p.m. to 8 p.m. at City Hall in the Poplar Room, except July, August, and December.

Administration recommends that the Policing Committee meet the following dates in 2027 (from 6 to 8 p.m.):

- Thursday, January 28 – Organizational Meeting
- Thursday, January 28
- Thursday, March 11
- Thursday, April 8*
- Thursday, May 13
- Thursday, June 17*
- Thursday, September 9
- Thursday, October 14
- Thursday, November 18

A meeting is not planned for February as the Organizational meeting is planned for the last week of January.

*These are non-instructional days or exam days according to the Parkland School Division calendar.

Meetings will be held in the Poplar Room at City Hall located at 315 Jespersen Avenue. Additional meetings may be called by the Chair by giving at least 24-hours' notice to the members of the Committee by email and to the public by posting a notice on the City's website

OPTIONS / ALTERNATIVES:

Policing Committee members may request amendments to the 2027 Policing Committee meeting dates.

CONSULTATION / ENGAGEMENT:

Upon consideration of the proposed dates, if the Policing Committee members are unavailable and/or prefer alternative dates, the proposed motion can be amended to adjust the dates, as needed.

IMPLEMENTATION / COMMUNICATION:

Upon approval of the 2027 Policing Committee meeting schedule, Administration will send calendar invites for the approved meeting dates.

The 2027 Policing Committee meeting schedule will be posted to the City's Events Calendar and the Policing Committee webpage.

IMPACTS:

An approved calendar ensures there is a set schedule allowing for proper and effective planning for the meetings.

FINANCIAL IMPLICATIONS:

n/a

REQUEST FOR DECISION

MEETING DATE: November 19, 2026

TITLE: 2027 Policing Committee Work Plan Approval

DIVISION: Community and Protective Services

SUMMARY:
In accordance with C-1371-25 - Policing Committee Bylaw, the Committee is required to develop an annual work plan that identifies key priorities and goals based on its mandate and this bylaw.

At the October 15 2026, Policing Committee Meeting, members discussed priorities and ideas for inclusion in the 2027 work plan and, following that discussion, the draft work plan is being brought forward for approval.

PROPOSED MOTION:

THAT the 2027 Policing Committee Work Plan be approved as presented.

BACKGROUND / ANALYSIS:
The development of an annual work plan and reporting on progress is a key component of the mandate of the Committee. As a reminder the Mandate of the Committee is as follows:

- Act in an advisory capacity on policing matters to the Officer In Charge and Council and as a representative of the interests of the residents of the City in providing that advice.
- The mandate of the Committee does not include directing Administration on programs, services, business plans, finances / funding, or structure.
- The specific duties, functions and responsibilities of the Committee will be as set out in the Act and associated regulations and as outlined by the City through the Policing Committee Bylaw or any policies or directives that might be provided to the Committee from time to time.

As discussed at the previous meeting, there are 5 Priority areas for consideration as part of the work plan.

1) Orientation, training and on-going professional development.
2) Work with the RCMP Officer In Charge to develop the 2027/2028 Policing Priorities.
3) Engage with the Public and Stakeholders on Policing Matters.

4) Collaborate with Community Groups and Non-Profit Organizations.
5) Generate a Community Safety Plan to meet Solicitor General expectations

In addition to the work plan priorities, the following are ongoing annual responsibilities of the Committee:

1. Provide an annual update to Council on progress and initiatives, as set out in the Work Plan.
2. Meet with the Officer In Charge and provide an annual report and feedback on efficacy of the initiatives implemented in support of the policing priorities for the community and emerging themes.
3. Provide the Minister an annual report on the activities of the Committee.

The work plan may not be fully accomplished in 2027; however, there is value to include the proposed items to reflect Committee's desire to receive information and provide input. Prioritization may be required, based on the capacity of Administration; however, it has been reviewed by Administration, and a large majority of the items are supported for inclusion in 2027.

Additionally, if required, Committee may approve additional meetings to accomplish its work plan, especially in relation to annual responsibilities such as grant approvals/recommendations.

OPTIONS / ALTERNATIVES:
Amendments and/or prioritization could be considered and put forward for discussion and consideration. This may result in an amended work plan motion or, depending on the discussion, a vote specifically on amendments.

CONSULTATION / ENGAGEMENT:
Administration discussed topics within the Community and Protective Services division, other senior leaders in the organization and the RCMP.

IMPLEMENTATION / COMMUNICATION:
Once the 2027 Policing Committee Work Plan is approved, it will be presented by the Chair (or alternate) to City Council for their consideration and feedback (currently scheduled for March 23).

IMPACTS:
The work plan is designed to have a meaningful impact and influence, to support the progress of the City of Spruce Grove's strategic plan.

FINANCIAL IMPLICATIONS:
The Policing Committee does not have a budget allocated for 2027. Should any initiatives require funding, staff will report on such needs.

Spruce Grove Policing Committee

2027 Work Plan

1) Complete orientation, training, and on-going professional development
2) Work with the RCMP Officer In Charge to develop the 2027/2028 Policing priorities
3) Engage with public and stakeholders on policing matters
4) Collaborate with community and non-profit organizations
5) Generate a Community Safety Plan for submission to the Solicitor General's office
6) Provide mid-year feedback on the efficacy of the Annual Performance Plan initiatives to the RCMP and Council
7) Provide an Annual Report to Council and the Minister of Public Safety and Emergency Services

Priority 1: Complete orientation, training, and on-going professional development

- New members of the committee are to review the orientation session with City Administrative staff and the Officer In Charge of the RCMP Parkland Detachment
- New members are to complete the online training modules as outlined by Public Safety and Emergency Services
- Obtain a membership with the Alberta Association of Police Governance
- Approved members are to attend the Alberta Association of Police Governance Conference
- Participate in policing conferences, workshops, webinars, and event associated to police governance as appropriate

Priority 2: Work with the RCMP Officer In Charge to develop the 2027/2028 Policing priorities

- Meet with the Officer in Charge of the RCMP Parkland Detachment (OIC) to review operations and calls for service statistics
- Provide the OIC with community identified policing priorities
- Approve the RCMP 2027/2028 Annual Performance Plan
- Communicate the RCMP 2027/2028 Annual Performance Plan to the community and post it publicly

Priority 3: Engage with public and stakeholders on policing matters

- Continue public education to increase the profile and visibility of the Policing Committee with citizens, agencies, and groups
- Collaborate with other City Committees, such as the Community Services Advisory Committee, Youth Advisory Committee, Kickstand Advisory Committee
- Examine opportunities to attend public functions such as Canada Day and Agri Fair
- Examine opportunities to engage with diverse communities and groups throughout the City
- Potential to leverage the CSD's neighbourhood engagement initiative
- Consider reaching out to other groups or organizations which may assist in developing competence in police governance
- Collaborate with other community groups as opportunities arise

DRAFT

Priority 4: Generate a Community Safety Plan

- Work with Administration to understand the work being done in the City through the Social Sustainability Plan
- Based on the work being done already, and the work done in priorities 2, 3 and 4, develop a Community Safety Plan
- Establish objectives and goals for the policing priorities established in priority #2
- Share the Community Safety Plan with Council, the RCMP and the Minister once developed and post the same publicly

Priority 5: Provide mid-year feedback on the efficacy of the Annual Performance Plan initiatives to the RCMP and Council

- Based on the work done in priorities 3 and 4, meet with the OIC to provide feedback on the efficacy and status of the RCMP's initiatives in support of the policing priorities of the community

Priority 6: Provide an Annual Report to Council and the Minister of Public Safety and Emergency Services

- Meet with the OIC and provide an annual report and feedback on the efficacy of the initiatives implemented in support of the policing priorities for the community and any emerging themes or priorities
- Generate and present to Council a report on the activities of the Committee for the year and post it publicly
- Generate and forward to the Minister a report on the activities of the Committee for the year

---

Timelines – Deliverables:

February 2027 Meeting

- Policing priorities input

March 2027 Meeting

- Establish policing priorities

May 2027 meeting

- Year end report approval and submission

June 2027 Meeting

- Finalizing / Adoption of Community Safety Plan

September 2027 Meeting

- Mid-Term report on progress in relation to policing priorities
    - To Council
    - To RCMP

DRAFT