



HOME OCCUPATION QUESTIONNAIRE

Please answer the questions below to assist in the determination of whether a development permit is required for your home occupation.

1. Your municipal address is: _____

2. Your legal address (Lot Block Plan) is: (Lot) _____ (Block) _____ (Plan) _____
(You will find this information on your tax notice)

3. Provide a detailed description of your business:

4. Are room alterations involved: Yes _____ No _____ If yes, please explain:

5. Provide a detailed description of the materials, equipment and/or vehicles that will be used and where they will be stored:

6. The number of resident employees (employees that reside in the home): _____
The number of non resident employees (not residing in the home): _____

7. The number of business visits per day to the property: _____

8. The number of parking spaces on the property: _____

If you do not own the dwelling in which you live, you must get a letter of approval from the owner (or condominium association). **Letter Attached:** Yes _____ No _____

I hereby acknowledge that I reside at the address for which I am applying for a home occupation permit, and that the information provided above is correct.

Signature

Print Name

Date

Please note that if you are required to obtain a development permit there is a non-refundable fee of \$40.00

Contact the City of Spruce Grove for more information.
315 Jespersen Avenue, Spruce Grove, Alberta T7X 3E8
Phone: 780-962-2611 Fax: 780-962-1062